

LOCATION: Rome

DATE: 7 November, 2018

CHAIR: Stephen Cahill

PARTICIPANTS: Cécile Terraz, Fabrice Perrot, Fiona Lithgow, Jakob Kern, Susan Hodgson, Bruno Vandemeulebroecke (Observer)

AGENDA:

1. Election of new SAG members and next steps
2. Next Global Logistics Meeting
3. Strategy Implementation Plan
4. Logistics Cluster Strategy review
5. AOB

ACTION POINTS:

- SAG to further discuss role and purpose on next call.
- GLCST to send meeting invitation for next call on 19 December.
- GLCST to complete further research into location and dates for next Global Logistics Meeting.
- Stephen to confirm GLCST support to Strategy Implementation Plan Working Group.
- SAG to discuss how long current strategy is to be extended for.

1. Election of new SAG members and next steps

- Fabrice Perrot (Solidarités Internationales) and Susan Hodgson (Save the Children) were welcomed to the SAG following their election at the Logistics Cluster Global Meeting on 7 November.
- Following the presentation given at the Global Meeting, it was discussed that there needs to be streamlining of the SAG's role and purpose and that there is a need for a high level of engagement from all members of the SAG. The role and purpose of the SAG moving forward will be discussed further on the next call.
- It was agreed that the SAG would hold a minimum of two face-to-face meetings per year, based around the Global Meeting.
- It was agreed that the next teleconference will be held on 19 December at 11:00 am Rome time. A meeting invitation will be sent.
- It was agreed that for those who are attending HNPW, there will be a face-to-face meeting held on 7 February (time to be confirmed), and those who aren't attending will be able to call in.

2. Next Global Logistics Meeting

- It was discussed that the possible locations for the next Global Logistics Meeting are Dubai, Bordeaux or Madrid.
- It was also discussed that it would be likely that the meeting would be moved to April to allow for greater engagement before the summer break which had previously slowed the progress on action items coming out of meetings. Dates are yet to be confirmed but will be based on availability of venues and a close examination of world holidays to ensure that attendance is as high as possible.

- It was suggested that in order to gather partner feedback on the perceived impacts of the WFP restructure on the Logistics Cluster, a survey be conducted ahead of the next Global Meeting. It was instead resolved that a follow up session with Jakob Kern be scheduled into the next global meeting to instead allow partners to discuss this in person.

3. Strategy Implementation Plan

- It was raised that there is a need for clarification around GLCST support to the process going forward. Stephen advised that he will confirm with GLC team member, Dorte Friis, whether she has the capacity to continue providing support to the working group.
- It was agreed to look within partner resources, particularly in project management, for future support in developing the strategy implementation plan. The need for project management software in future stages of plan development was also discussed and it was agreed to explore what WFP and LET partners could offer when the need arises.
- There is an aim to have all four pillars ready for review at the next Global Logistics Meeting.
- It was raised that there was no timeline set for how long the current strategy would be extended for after the previous Global Meeting, only an agreement that it would be extended. It was agreed that this needs to be defined and will be discussed further on the next call.

4. Global Logistics Cluster Support Team

- It was advised that staff development and empowerment will be a focus for the GLCST over the coming six months, following the WFP Staff Survey results.
- There will be funding from WFP Bilateral Service Provision to cover the cost of Stephen's time spent managing his additional responsibilities, and Bruno will be playing a more active and visible role in cluster leadership activities going forward.

SAG
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