
LOCATION	Logistics Cluster Global Meeting - Dublin
DATE	26 September 2019
CHAIR	Bruno Vandemeulebroecke
PARTICIPANTS	Athalie Mayo, Fabrice Perrot, Mary Jelliti, Susan Hodgson
ACTION POINTS	<ul style="list-style-type: none">• SAG members to begin reaching out to potential candidates for the Governmental Organisation seat becoming vacant at the next Global Meeting• SAG members to reach out to the Logistics Cluster community regarding ICRC/IFRC membership on the SAG• Mary and Fabrice to work with GLC on updating the SAG graphic following update to Terms of Reference• SAG to draft email communication for sharing via mailing list on how to contact SAG and what issues they can be engaged on• Sue and Fabrice to create Working Group Terms of Reference template, and draft communication on decisions made during the Global Meeting
AGENDA	<ol style="list-style-type: none">1. Introductions2. Global Meeting Dublin3. Next Global Meeting4. AOB

1. Introductions

- The meeting began with a welcoming of Athalie and Mary to the SAG. Apologies were received from Didier, Theo, Jakob and Katja.
- SAG member engagement was discussed. Continuing participation and engagement were agreed to be crucial for the good representative functioning of the SAG.
- It was noted that one Governmental Organisation seat will be up for election at the next Global Meeting as Didier will finish his term. SAG members were encouraged to begin reaching out to potential candidates.
- There was a brief discussion on which SAG seats (currently divided between NGO and GO representatives) should be accessible to ICRC/IFRC. It was agreed that SAG members would reach out to members of the Logistics Cluster community to gather their thoughts and revisit the topic during the next meeting.
- It was agreed to revisit the SAG graphic displayed on the Logistics Cluster webpage based on the new Terms of Reference. Mary and Fabrice agreed to review this and liaise with the GLC to have it updated.
- A discussion was had on how to increase Logistics Cluster community engagement with the SAG and it was noted that an increase in sharing of documents by the SAG through the mailing list has helped. It was suggested that a

further communication be drafted to be shared with partners regarding how to contact the SAG and what issues they can be engaged on.

2. Global Meeting Dublin

- SAG members agreed that overall the meeting was successful, particularly the engagement with the Strategy Implementation Plan.
- It was requested that the next meeting feature more information on current operations. SAG members have been requested to provide guidance on the level of detail needed. It was proposed that case studies be used as the vehicle to discuss strategic issues.
- The SAG discussed how to ensure that the agenda encompasses issues that are being raised within the Logistics Cluster community. It was also agreed that going forward, session proposals should not be submitted to individual SAG members but to sag-logs@logcluster.org or to the GLC team to facilitate more discussion between the SAG and the GLC team on agenda planning.
- It was noted that there is work to be done on better engaging NNGOs to attend Global Meetings. The GLC confirmed that there has been one donor cooperation secured to support this, with a second under discussion. A discussion was had on how to identify the right candidates to attend and how to adapt the meeting and identify a suitable location to ensure that these attendees are able to fully participate.
- A brief discussion was had regarding the number of attendees at the meeting and how to best adapt to suit the growing number of attendees. The possibility of live streaming was discussed as a way to deal with larger interest in the meeting while keeping attendance within limits.

3. Next Global Meeting

- It was advised that the next meeting is likely to be held towards the end of February/end March, keeping in mind scheduling around Humanitarian Networks and Partnerships Week. A location is still to be decided but there are currently multiple offers and the decision will need to be made based on the capacity and layout of the proposed venue. It is hoped that a decision will be made by the end of October.
- It was suggested that the Autumn 2020 meeting be held on the African continent to encourage the attendance of more NNGOs from the region.
- Suggested topics for the next meeting included HELP Logistics' supply chain resilience model, visibility and optimisation, programmatic issues that logisticians need to have a better understanding of, and capacity building.
- It was agreed that the overall focus of the next meeting will be on capacity building. It was also suggested that following on from this meeting and in response some of the key messages provided throughout, that sessions be held during the next meeting focusing on how best to design messaging around the value of logistics, and around influencing and change management.
- It was agreed that the next meeting should include an academic marketplace.

4. AOB

- It was agreed to develop a template for Working Group Terms of Reference submissions, as well as send out a communication to partners clarifying decisions made during the Global Meeting and their implications. Sue and Fabrice agreed to take on these tasks.
- The next call will be held Thursday 10 October at 14:00 Rome time, and will include a discussion on cluster vs sector vs logistics working group activations.

Contacts

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