

**LOCATION:** Teleconference

**DATE:** 16 January 2019

**CHAIR:** Stephen Cahill

**PARTICIPANTS:** Bruno Vandemeulebroecke, Didier Merckx, Fabrice Perrot

**AGENDA:** 1. Discussion

**ACTION POINTS:**

- Didier Merckx to share ECHO assessment report once available.
- SAG members to provide comments on the current Terms of Reference for the group.
- SAG members to provide comments on the Terms of Reference for Working Group leadership and membership.
- SAG members to speak with partners about potential topics for the next Global Meeting.

## 1. Discussion

- It was advised that the ECHO report is not yet available for release but Didier will share this as soon as it is. He agreed to present on the report at the next Global Meeting if it has been released in time.
- SAG members were reminded to review the existing Terms of Reference (ToRs) for the SAG as well as the new ToRs for working group membership and leadership shared by Sue ahead of the next planned meeting on 7 February.
- An update was provided on the recent LET meeting held in Rome. Participants were advised that the LET had expressed a strong level of engagement at the meeting, and were especially interested in offering more support in the areas of capacity building, Logistics Capacity Assessments and creating more localised networks with field operations. An email has been sent to current Logistics Cluster field operations to gather interest in becoming a pilot country for this increased level of LET support. This list will be compiled and shared with the LET so they can examine their capacities in these countries. It was also noted that a senior representative from Airbus had attended the second day of the LET meeting.
- The next Global Meeting will be held from April 9 to 11 at International Humanitarian City, Dubai. SAG members were requested to reach out to their networks for ideas on topics that partners would like to see discussed at the meeting. Survey results from previous meetings are also being used to draft an agenda that will be shared with the SAG at the next meeting.
- It was also advised that the Autumn 2019 Global Meeting will likely be held in Dublin.
- The criteria for attendance at Global Meetings was raised. It was decided to table this discussion for the next SAG meeting where more members could partake.
- The MoU working group will be relaunched in Geneva during HNPW.

SAG

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