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# Meeting Minutes, 18 June 2019

Strategic Advisory Group



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<b>LOCATION</b>	Teleconference
<b>DATE</b>	18 June 2019
<b>CHAIR</b>	Stephen Cahill
<b>PARTICIPANTS</b>	Cecile Terraz, Fabrice Perrot, Jakob Kern
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• SAG members to assist in identifying potential locations for the Spring 2020 Global Meeting</li><li>• SAG to email partners regarding extension of strategy timeframe</li><li>• GLC to draft agenda for Dublin GLM for discussion on next call</li><li>• SAG members to assist in identifying candidates to fill SAG NGO vacancy</li><li>• Fabrice and GLC to finalise updated SAG ToRs</li><li>• Fabrice to circulate Working Group ToRs with the Working Groups</li></ul>
<b>AGENDA</b>	<ol style="list-style-type: none"><li>1. Previous Action Points</li><li>2. Next Global Meeting</li><li>3. NGO representative replacement</li><li>4. SAG Terms of Reference</li><li>5. Lessons Learned</li><li>6. Private Sector Engagement</li><li>7. AOB</li></ol>

## 1. Previous Action Points

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- SAG members were encouraged to reach out to organisations who may be able to host the Spring 2020 Global Logistics Meeting. The GLC has already contacted some potential candidates as have some SAG members.
- An email is being drafted for the SAG to send out to partners advising them of the extension of the strategy through until 2021.

## 2. Next Global Meeting

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- A discussion was had regarding items for inclusion on the agenda for the next global meeting, based on feedback from the previous meeting as well as topics requiring discussion by the plenary. The GLC will prepare a draft agenda in the coming weeks to be discussed on the next call.
- The theme for the meeting will be 'Donor Perspectives on Humanitarian Logistics.'

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## 3. NGO Representative Replacement

- SAG members were advised that only one nomination has been received for the vacant NGO SAG seat to date, and were encouraged to reach out to potential candidates ahead of the vote at the upcoming global meeting.
- Cecile requested to be sent a list of meeting participants from the last global meeting in Dubai. The GLC will provide this.

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## 4. SAG Terms of Reference

- It was confirmed that the SAG Terms of Reference document is currently with Fabrice for final review. GLC will provide proof reading support as required.

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## 5. Lessons Learned

- SAG members were advised that the GLC is planning to conduct a quick Lessons Learned Exercise following Cyclone Idai to reflect the speed of the operation. It will mainly focus on Mozambique but will also cover Zimbabwe and Malawi.
- There have been challenges in assembling a team to conduct the exercise and given upcoming staff leave, the exercise may be delayed until July.
- The Bangladesh Lessons Learned report is currently being circulated for comments within the GLC.
- A Lessons Learned Exercise was conducted in South Sudan in March.

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## 6. Private Sector Engagement

- Philanthropy Advisors are currently conducting interviews with stakeholders for their PPP study with a draft report expected to be available in mid-July.
- They are expected to present an update to partners at the forthcoming Global Meeting.

## 7. AOB

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- Fabrice is finalising the generic Working Group Terms of Reference (ToR) document which is then to be circulated to the leads of each working group to then use as a basis for the development of specific ToR for their groups. These will then be presented at the next global meeting.

### Contacts

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