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# Meeting Minutes, 7 November 2019

Strategic Advisory Group



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<b>LOCATION</b>	Teleconference
<b>DATE</b>	7 November 2019
<b>CHAIR</b>	Athalie Mayo
<b>PARTICIPANTS</b>	Didier Merckx, Fabrice Perrot, Katja Hildebrand, Jakob Kern, Mary Jelliti, Sue Hodgson, Theo Lingens, Bruno Vandemeulebroecke (observer)
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• SAG members to review draft version of infographic and provide feedback</li><li>• SAG members to review draft Working Groups Terms of Reference template and provide feedback</li><li>• Fabrice to examine composition of other cluster Strategic Advisory Groups</li><li>• GLC to provide information regarding breakdown of partners by organisational category</li><li>• GLC to propose/confirm location for Spring GLM)</li></ul>
<b>AGENDA</b>	<ol style="list-style-type: none"><li>1. Previous Action Points</li><li>2. ICRC Membership on the SAG</li><li>3. Dublin GLM Survey Results</li><li>4. Autumn 2020 GLM Location</li><li>5. AOB</li></ol>

## 1. Previous Action Points

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- SAG members discussed the proposed changes to the infographic currently featured on the SAG page of the Logistics Cluster website. It was agreed that members will be given a week to better examine the proposed text and to feed back any comments to allow for a draft to be shared ahead of the next SAG meeting.
- SAG members reviewed the draft Working Groups Terms of Reference Template document that was shared ahead of the call. It was again agreed that members would be given one week to review the document in more detail and provide their feedback.

## 2. ICRC Membership on the SAG

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- Bruno updated the SAG on contact he had made with ICRC regarding interest in participating in the SAG and under which category they would be able to nominate for membership. He advised that no formal answer has been received as yet as this is still with ICRC's legal department for consideration.
- SAG members discussed the potential options – either adjusting the current Governmental Organisation category to incorporate ICRC/IFRC, including an ICRC/IFRC family-specific category, or creating an 'Others' category which SAG members expressed concern at given the potential this would have to open up the membership to entities that were not initially considered for membership when the SAG was created.

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- It was agreed that while Bruno waits to receive an answer from ICRC, Fabrice will research the SAGs of other clusters in order to see their make up and then using this information, the GLC would formulate some proposals for how the SAG could be made up and share with SAG members for discussion.
  - It was requested that the GLC share the current breakdown of partners supported by category.

### 3. Dublin GLM Survey

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- A brief discussion was had on the results of the post-meeting evaluation survey from the last Global Meeting in Dublin. Overall it was agreed that the feedback was quite positive.
- It was noted that the session on packaging waste had scored quite highly, once again reinforcing that there is a large interest amongst partners to further engage with the topic of reverse logistics and environmental impacts of humanitarian logistics operations.
- It was also noted that from the feedback, most people agreed that the number of attendees at the Dublin meeting was acceptable but towards the upper limit of what would be manageable.

### 4. Autumn 2020 GLM Location

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- It was discussed that given the Autumn 2020 GLM is planned to be held on the African continent, that partners will need a longer notice period in order to be able to plan their travel. SAG members were encouraged to share any suggestions for locations.
- It was agreed that a Save the Date with the location of the event should be shared with partners by the end of January at the latest.

### 5. AOB

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- An update on planning for the Spring 2020 GLM was given. The GLC are currently trying to find a venue suitable for the event with availability on the desired dates. The meeting is tentatively planned for March prior to the Easter break and it was agreed that a location for the event would be set prior to the next SAG call planned for early December.
- SAG members were advised that the UPS Foundation had made an offer to support Logistics Cluster partners responding to the flooding in Central African Republic through the provision of free-to-user air freight. A 747 aircraft will depart from Belgium heading for Bangui on Wednesday 13 November, carrying cargo from Action Contre la Faim, Premiere Urgence International and ICRC.

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## Contacts

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