
Meeting Minutes, 4 May 2021

Addis Ababa, Ethiopia



LOCATION	Addis Ababa, online
DATE	4 May 2021
CHAIR	Robert Sepe, Logistics Cluster Coordinator Ato Tadesse Bekele, Senior DRM Adviser
PARTICIPANTS	Care international, Catholic Relief Service (CRS), Concern Worldwide, Danish Refugee Council (DRC), GOAL, International Committee of the Red Cross (ICRC), International Rescue Committee (IRC), International Organization for Migration (IOM), Lutheran World Relief (LWF), Medecins sans Frontieres, Medical Teams International, National Disaster Risk Management Commission (NDRMC), OXFAM, Plan International, Save the Children, United Nations Office for the Coordination of Humanitarian Affairs (OCHA), United Nations Populations Fund (UNFPA), United States Agency for international Development (USAID), World Customs Organization (WCO), World Food Programme (WFP)
ACTION POINTS	<ul style="list-style-type: none">● Partners are requested to submit their transportation and storage requests using the Service Request Form (SRF) and Release Order Form (ROF) to ethiopia.logisticsclustercargo@wfp.org by the deadline of Wednesday 4 PM every week.● Partners are encouraged to provide feedback and data on routes and possible physical access constraints encountered to the Logistics Cluster.● The Logistics Cluster will follow up with UNHAS on the outcome of the Shire airport site assessment and inform partners.● The Logistics Cluster will share the contact details of IMPACCT and WCO focal points with partners.● Partners interested in the Service Request Forms (SRF) and Release Order Form (ROF) training conducted at the Addis Ababa warehouse may reach out to the Logistics cluster via email to ethiopia.logisticsclustercargo@wfp.org.
AGENDA	<ul style="list-style-type: none">● NDRMC Updates● Physical Road Constraints● UNHAS Updates● OCHA Updates● Operational Updates● Training Opportunities● IMPACCT/WCO Presentation● FAQs and Partner Discussion

1. NDRMC Updates

- The cargo notification process is running smoothly. In the past two weeks, 3 partners submitted notification forms for the movement of 37 trucks carrying humanitarian cargo.

2. Physical Road Constraints

Partners are encouraged to refer to the [Interactive Physical Road Constraints Map](#).

- Main corridors from Djibouti, Berbera, and Kenya via Moyale are operating smoothly.
- Routes from Amhara region through Kobo and through Gondar towards Tigray border are physically accessible.
- The route from Gambella to Ninyang via Banyrial is accessible for light vehicles via a new bridge located in Banyrial, 4 km before Jekow. The bridge is only accessible for light vehicles due to damage.
- Reports from the end of March indicate that the Borkena river bridge has been damaged. The bridge was serving a corridor to Kemissie, Debre Birhan, Kombolcha, Dessie and Woldia towns and Addis Ababa city. The bridge was also an intersect point for Anstokiya Gemiza, Giske, Albiko and Dawa Chefa woredas.
- In the Somali region, God-God, Dhanan, and Adadle woredas are reported as inaccessible due to flooding since 20 April.
- Partners are encouraged to provide feedback and data on routes and possible access constraints encountered to the Logistics Cluster.

3. UNHAS Updates

- UNHAS is planning to start a regular passenger flight service from Addis Ababa to Mekele and Shire, with two flights per week to each location. The planned service would also connect Mekele and Shire.
- An Aviation security assessment has been conducted for Mekele. The Shire assessment is currently pending due to access constraints.
- UNHAS is currently working with relevant stakeholders to make the necessary arrangements for the implementation of the flight service.
- In response to a question by partners, UNHAS stated that current planning envisages use of fixed wing aircraft and no helicopters due to the topography of the operating environment.

4. OCHA

- In Tigray, the Southern zone (Ofa & Neqesege) is currently inaccessible.
- There are ongoing access constraints in Central, South East and North Western zones with locations such as Hawzen, Abai, Adi, Kolo temben and Zana currently inaccessible.
- Last week a humanitarian convoy was able to access Samre and Gijet organised by OCHA. This week OCHA will organise a humanitarian convoy to Sahariti and Gijet.

- The Gonder- Metema road is currently inaccessible.
- An OCHA led assessment in North Shewa and Oromia, Amhara region is currently ongoing. Reports suggest that the situation is improving and traffic and economic activities have resumed.

5. Operational Updates

- The Logistics Cluster hub in Shire is operational with a total storage capacity of 640m² available to partners. Partners are asked to plan to store cargo at the Shire hub for periods of maximum one month.
- In the reporting period 26 April – 2 May, the Logistics Cluster facilitated the transport of 116mt of cargo into Tigray on behalf of five partners.
- The Logistics Cluster facilitated the transport of 23 mt of NFI and nutrition cargo from Addis Ababa to Mekele on behalf of three partners, as well as 93 mt of NFI and protection cargo from Addis Ababa to Shire on behalf of two partners.
- For the coming week (3 May – 9 May), the Logistics Cluster is planning to facilitate the transport of 27 mt of shelter cargo from Adama to Mekele on behalf of one partner, as well as 5mt of medical supplies from Addis Ababa to Mekele on behalf of a partner.

As a reminder, below are the storage and transportation services that can be facilitated by the Logistics Cluster for the Tigray response:

- There is 3900 m² of total warehouse space in Adama available as common storage for partners.
- The warehouse in Gondar has a total of 2400 m² of common storage space for partners.
- The logistics hub in Kombolcha has a total of 1500 m² of common storage space for partners
- The warehouse in Mekele has a total of 1600 m² of common storage space for partners.
- The common storage space in Semera has a total of 640 m² for partners.
- The common storage space in Shire has a total of 640m² for partners.
- The warehouse in Addis Ababa has a total of 1000 m² of common storage space for partners. This warehouse is used for the consolidation of cargo that is to be dispatched to Gondar, Kombolcha, and Semera.

Partners requesting storage services are invited to fill in the [Service Request Form](#) (SRF) and send it to Ethiopia.logisticsclustercargo@wfp.org.

6. Training Opportunities

- The Logistics Cluster offers on-site Service Request Form (SRF) and Release Order Form (ROF) training at the Addis Ababa Kality warehouse.
- The training covers: handling and inventory units, calculating volume and weights, handling dangerous cargo such as fuel, fertilizer, gas cylinders and aluminium sulphate, packaging items, and filling in the SRF for transport and storage requirements.

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- The Logistics Cluster emphasized that accurate SRFs and ROFs are crucial to providing support to partners and ensuring the smooth functioning of the operation.
- The Logistics Cluster encourages all partners' Logistics staff, particularly those engaged in filling in the SRF and ROF forms, to schedule a training session by sending an email to ethiopia.logisticsclustercargo@wfp.org. The training is free of charge.

7. IMPACCT/WCO Presentation

- Partners from the World Customs Organization (WCO) presented the WCO COVID-19 Project, launched in July 2020 and lasting till June 2022. The project is aimed at WCO members to ensure the security, stability and continuity of the global supply chain, facilitate and expedite the supply of emergency relief goods worldwide and implement the necessary measures to protect Customs staff from the risk of infection. Activities include the development of guidelines, capacity building of partners and supporting the procurement process of IT equipment solutions.
- The Logistics Cluster will share the contact details of IMPACCT and WCO focal points with partners.

8. FAQs and Partner Discussion

- In response to a question by partners regarding fuel shortages in Tigray, the Logistics Cluster noted that discussions need to be activated with WFP to explore potential fuel services on a cost-recovery basis. The Logistics Cluster is currently offering transport of fuel between hubs for partners requesting it, with the fuel being provided by partners themselves.

The next Coordination Meeting is scheduled for 18 May at 11:00 EAT.

Contacts

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