



Signing on a **Letter of Intent (LoI)**

STEP #1

GLOBAL AGREEMENT

The Global agreement is signed between headquarters, and covers all potential future activities in future emergencies.

STEP #2

A GAP IS IDENTIFIED IN AN EMERGENCY

When an emergency occurs and where logistics gaps are identified, the Logistics Cluster will call for support from other humanitarian actors to provide a common service.

STEP #3

FIELD LEVEL AGREEMENT

The Field Level Agreement is signed between local offices, and covers specific activities, locations, and for a specific period of time.



Operational Framework

Operate only within the defined Concept of Operations as defined by the Logistics Cluster



Standardized Tools

Use common requesting and tracking tools across all providers.



Service Standards

Commitment to maintaining minimum standards of service providers.



Core Principles

Adherence to the core principles of Logistics Cluster, including protection and neutrality.



The LoI does not supersede the existing **Memorandum of Understanding (MoU)**, which continues to exist. The MoU is for partners who **receive funding from the Logistics Cluster** to provide common services.

The **LoI** is designed for partner organisations who have received **their own funding** directly from donors to provide common services, but wish to provide those services in the name of and alongside the Logistics Cluster.



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