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# Meeting Minutes, 9 July 2025

Kyiv, Ukraine



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<b>LOCATION</b>	Kyiv, Ukraine (in-person and online)
<b>DATE</b>	9 July 2025
<b>CHAIR</b>	Logistics Cluster
<b>PARTICIPANTS</b>	ACAPS, Agency for Technical Cooperation and Development (ACTED), CESAL, Diakonie Katastrophenhilfe (DKH), Food and Agriculture Organization (FAO), French Red Cross, Friend's Hands, IMPACT Initiative, International Rescue Committee (IRC), IsraAid, Malteser International, Medicos del Mundo, Polish Humanitarian Aid (PAH), Première Urgence Internationale (PUI), Prosperous Ukraine, Razom for Ukraine, ReliefAid, Revival of the communities of the South, Solidarités International, Stabilization Support Services (SSS), Swiss Church Aid (HEKS/EPER), Terre des Hommes (TDH), Triangle Génération Humanitaire (TGH), United Nations Children Fund (UNICEF), United Nations Population Fund (UNFPA), Welthungerhilfe (WHH), WeWorld, World Food Programme (WFP).
<b>ACTION POINTS</b>	<ul style="list-style-type: none"><li>• Logistics Cluster to continue providing regular updates on the Kharkiv warehouse progress.</li><li>• Logistics Cluster to invite Shelter Cluster for the next coordination meeting to discuss winterisation challenges and capacity of response.</li></ul>
<b>AGENDA</b>	<ol style="list-style-type: none"><li>1. Ukraine's Winterisation: Cold spot assessment – IMPACT Initiatives</li><li>2. Logistics Cluster Key Updates</li><li>3. Q&amp;A session on Transport</li><li>4. AOB</li></ol>

## 1. Ukraine's Winterisation: Cold Spot Assessment – IMPACT Initiatives

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- IMPACT Initiatives presented the key findings from their latest Cold Spot Assessment, aimed at identifying areas facing the highest compounded risks during winter. The assessment is based on multiple factors, including climate severity, frontline proximity, infrastructural damage, and coping capacity.
- The Cold Spot Index maps vulnerability across 106 districts. Frontline and northern regions appeared as the most at risk, particularly due to anticipated harsh climatic conditions, damaged energy infrastructure, and reliance on humanitarian assistance. The presentation highlighted that while recent winters were relatively mild, this should not lead to complacency. A harsher winter could rapidly exacerbate existing vulnerabilities, especially where energy systems are overstretched or non-functional.
- The assessment stressed the importance of proactive planning to mitigate winter-related humanitarian needs, particularly in light of ongoing damage to gas and heating systems in some high-risk zones. Winter preparedness planning is already underway, led by the Shelter, CCCM, WASH, Health, and Food Security & Livelihood Clusters, under OCHA coordination. The Logistics Cluster, while not formally part of the winter plan, continues to support storage and transport of winter items such as generators and solid fuel.
- Participants were reminded that new generators can be accepted for storage without restriction. Used generators must be clean and contain no fuel. Fuel itself cannot be stored by the Logistics Cluster.
- Solid fuel continues to be a pressing topic. While direct delivery from suppliers is sometimes feasible, some partners face logistical or monitoring challenges. These needs will be revisited in the context of upcoming storage discussions.

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## 2. Logistics Cluster Key Updates

- The Logistics Cluster presented the recently published [2025 Mid-Year Infographic](#), highlighting key operational achievements and figures, and can be found on the [operation's webpage](#).

### ONGOING COMMON SERVICES – TRANSPORT AND STORAGE

- The Logistics Cluster presented an overview of common services' consignments from January to June 2025 across Ukraine, with 4,290 m3 of relief items received in common storage in Dnipro, Kyiv and Odesa on behalf of 26 organisations and 2,946 mt of humanitarian cargo were dispatched to 119 locations on behalf of 52 organisations.
- The Logistics Cluster continues to support Inter-Agency Convoys (IACs) with cargo consolidation and transport facilitation through WFP dedicated fleet trucks. In 2025 so far, the Cluster supported 25 IACs with cargo consolidation and transport facilitation to hard-to-reach areas using WFP fleet trucks.
- The Logistics Cluster reminded that 22 fleet trucks remain available for IACs. For bilateral transport of partner cargo, commercial trucks are contracted as needed. Movements can be arranged across frontline-adjacent regions and do not require dispatch from Cluster warehouses or specific cities.
- To request the Logistics Cluster services, partners need to submit the Service Request Form (SRF), which can be accessed online through the [operation webpage](#) or through the [link](#). After submission, partners still need to validate the requests through the link they receive in the inbox. An excel [Service Request Form](#) (SRF) still can be submitted to [ukraine.clustercargo@wfp.org](mailto:ukraine.clustercargo@wfp.org).

### NEW DEVELOPMENTS - STORAGE

- The Logistics Cluster confirmed that the Kyiv warehouse will close end September due to low utilization rates this year. Partners were encouraged to use the storage till mid-September while it remains operational.
- In Kharkiv, the common storage facility is scheduled to be operational from 1 August, following an extended setup process due to the absence of the WFP presence in the area. The possibility of storing solid fuel is still under review by WFP Ukraine management and HQ's Global Logistics Cluster regarding insurance and compliance. (likely earlier)
- The Cluster also plans to resume storage operations in Kherson starting 1 August. The available space is 300 m<sup>2</sup> and will be rented until the end of the year. The Cluster acknowledged security concerns raised by partners and remains open to alternative compound suggestions if safer options are identified. Partners are encouraged to propose secure and trusted facilities should they know any.
- Questions were raised about the acceptance of food and pre-positioning cargo for Inter-Agency Convoys. The Cluster reiterated that fresh food or improperly packaged food is not accepted due to past issues but invited partners to share photos of well-packed kits for case-by-case consideration. It was also mentioned that small quantities of convoy cargo (e.g. 3-5 pallets) could be accepted in advance, confirming it is well packed and notified with sufficient lead time, ideally not less than 24 hours before convoy departure.

### PARTNER STORAGE CAPACITY EXERCISE

- In an effort to reduce reliance on Logistics Cluster-managed facilities and strengthen inter-partner support, the Cluster updated its national Storage Capacity Mapping, reviewing warehouse space managed by humanitarian organisations across Ukraine. Findings show a decrease in reported facilities, from 131 warehouses by 47 organisations in 2024 to 81 by 53 organisations in 2025, mainly due to budget constraints and shifts in storage strategies. A total of 15 warehouses are currently available for shared use.
- Organisations in need of storage support are encouraged to reach out to the Cluster [ukraine.logisticscluster@wfp.org](mailto:ukraine.logisticscluster@wfp.org), specifying the oblast of interest, and can be connected with relevant partners. Due to the sensitivity of information, details are shared individually with trusted organisations.

<https://logcluster.org/ops/ukr22a>

### 3. Q&A Session on Transport

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- The WFP Deputy Head of Transport joined the meeting for a Q&A session with the participants.
- From 1 July, an additional transporter has been onboarded, expanding the fleet and improving flexibility for partner requests. This includes increased access to 5 mt trucks, although challenges remain with sourcing smaller 3 mt vehicles due to legal and financial constraints commonly associated with owner-operators. One transporter does offer three-ton trucks under contract, but availability remains limited.
- Partners are reminded to submit [Service Request Forms](#) at least 48 hours in advance, and ideally earlier, especially when smaller vehicles to hard-to-reach destinations are requested. The advance notice is essential for matching appropriate transport solutions in a timely manner.
- The discussion also addressed flexible handling of non-standard requests on case-by-case basis, including support for the relocation of medical equipment and furniture for critical institutions such as hospitals and other health facilities.
- A recurring issue was raised on the lack of transfer documents, like waybills (TTN). Drivers will not depart without documentation, and delays have occurred as a result. Partners are reminded to ensure that all needed documents are correctly prepared and signed at the point of loading.
- A question on the formal union of the transporters was raised before by one of the partners. It was clarified at the meeting that there is currently no formal union for local Ukrainian transporters. However, some international transporters are part of a professional association, for example, a regional community of transporters operating near Odesa to address specific cross-border coordination needs.

**The next national coordination meeting is scheduled to take place in Kyiv on 6 August 2025 at 16:30.**

#### Contacts

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