



Creating great homes together

Role Profile

Position

Business Analyst

Reporting to

Senior Business Analyst

What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.

What you are known for

- As part of the Digital Team, you'll work with business services directorates across the business to deliver business transformation projects for Magna. Whether its large-scale technology enabled change, new ways of working, target operating model or regulatory change, your role will be to engage stakeholders and define requirements to establish robust businesses cases.
- You'll be confident in taking ambiguous requirements from senior stakeholders and translating them into tangible deliverables, will come with a strong toolkit of BA skills and be experienced in choosing the right approach for each unique situation.

What you take care of

- Elicit and manage business requirements across a variety of significant business-led operational projects and programmes.
- Assist with the production of business cases, e.g. identifying costs, benefits, impacts and risks. • Produce and maintain clear, quality documentation that accurately, comprehensively and consistently captures and articulates requirements, for example business requirements definitions, requirements catalogues and process maps.
- Interface with our technical teams to ensure that technical solutions will meet business requirements and that the expected benefits and value are captured, understood, tracked and realised.
- Design, prepare and facilitate stakeholder workshops.
- Develop key relationships within business services departments and across Magna to understand and improve the existing services and business processes.
- Maintain and develop the intake process for new operational change (be it projects or other initiatives), ensuring that it is effective and fully embedded in the business.
- Work with the central Project Management Office to establish a standard approach to business analysis as part of the firm's project management methodology.
- Work with trainers to ensure that the change impact is well understood and feeds into the training approach.

What you need to be successful

- Essential Skills & Experience
- Proven experience in a comparable role in a professional environment.
- Professionally recognised qualifications in relation to business analysis or project management
- Excellent knowledge of business analysis tools and techniques, including document analysis, process mapping, structured questioning, gap analysis and mind mapping, are essential.
- Excellent engagement skills, including interviewing, facilitating, mediating and presenting, are essential.
- Experience of building business cases, including identifying and categorising costs and benefits and identifying and shortlisting options for business change, is essential.
- Excellent stakeholder management and analysis skills are essential.
- Solid, practical understanding of project management techniques, methods and tools.

Qualifications required

Applicants with transferrable skills are encouraged to apply.

Approved: