



Creating great homes together

# Role Profile

**Position**

**Compliance Officer**

**Reporting to**

**Building Safety Manager**

## What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- Be part of a fast paced, adaptable and highly collaborative environment.
- First class training & support to learn new skills that will set you apart.
- Working with talented and ambitious colleagues.
- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.

## What you are known for

- Prepared to go the extra mile, with a flexible approach to allow you to meet the needs of our customers.
- Passionate about all things related to building safety and providing great homes.
- Have innovative ideas that improve the work that Magna does.
- Communicate in an engaging, no-nonsense and informative way.
- Outcome oriented to problem solving and getting the job done.

## What you take care of

- This is a key role in helping Magna deliver its purpose of creating great homes together.
- You will be part of a team working to improve customer safety.
- You will develop survey programmes to ensure data is properly collected and recorded, helping to manage actions arising from fire risk assessments.
- You will play a key role in consulting and liaising with our customers and working partners directly to resolve issues and be an ambassador for Magna.

## What you need to be successful

- You will assist in the development of survey and work programmes and interpret and analyse property data that will enable stock to be maintained to the required regulatory and statutory standards.
- You will need to engage with all areas of the business in a 'one team' approach, which builds and develops good relationships with our customers and colleagues.
- You will have excellent customer facing skills with good understanding of our customer's needs.

## Qualifications required

Applicants with transferrable skills are encouraged to apply.