



Creating great homes together

Role Profile

Position

Electrical Team Leader

Reporting to

Contracts Manager

What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- An environment that is adaptable and highly collaborative, offering first-class training and support to help you acquire new skills that will distinguish you.
- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.
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What you are known for

- Acts as a role model for Magna Behaviours and maintains openness and honesty with both customers and colleagues, adhering rigorously to the organisation's standards and procedures.
- Possess a thorough understanding of the organisation's business, purpose, strategic objectives, behaviours, and the impact of own actions, has emotional awareness towards direct line reports and colleagues.
- Exhibit politeness and approachability, actively listens and is open to new ideas and ways of working. Presents information clearly to both technical and non-technical audiences.
- Is committed to the organisations policies, standards and procedures.
- Communication and customer care skills.
- Promotes peer to peer reviews and team working.
- Treats everyone with respect, prepared to go above and beyond, and take a proactive role in enhancing policies, procedures, and service delivery.
- Leads by example, providing constructive feedback to enhance performance and customer service. Supports team members with diplomacy, patience, and care. Meet targets, motivates others, and consistently strives to improve working relationships. Has a collaborative Magna wide outlook and keeps people informed of progress on key tasks, working with others to ensure projects and tasks are complete.
- Takes a lead role to update, review policies, procedures and service delivery to meet regulatory, Magna and customer's needs. Keeping up to date with current legislation and requirements.
- Demonstrates unwavering commitment to quality workmanship, and takes ownership for delivery of their own work and that of the team. Provides feedback to own staff and others with a view to improving performance and customer service.
- Ability to perform to targets
- Ability to motivate others and act as a good example.
- Forward looking to plan for peaks and troughs of workloads and prioritises where required.
- Covers workloads of line reports when needed.

What you take care of

- To ensure regulatory compliance with current electrical legislation and regulations by installing, adapting, and testing new and refurbishment work. Assisting in organising and leading a team of electricians across multiple work programmes to ensure best use of resources.
- Assists in organising and leading a team of electricians within allocated budgets to achieve optimum performance.
- Ensures Part P, condition inspections and other related paperwork/electronic forms are completed/ submitted within timescales.
- Undertakes PAT testing for site tools and equipment and ensure site electrical compliance.
- Prioritises electrical work effectively, to facilitate the smooth running of the team.
- Meets targets and oversee electrical projects.
- Carries out trade works to properties including first and second fix.
- Advises other members of staff on technical matters.
- Review specifications and products the company uses and stay up to date with current legislation and requirements.
- Works collaboratively as part of a team to ensure work is conducted efficiently.
- Maintains electrical store and or van stock to ensure sufficient electrical stock is available to meet requirements / first time right repair.
- To oversee and line manage the team of asset electricians, ensuring all electricians have a monthly 1:1 and annual appraisal.

- Working closely with the Electrical Services Manager and Electrical Supervisor within the Building Safety and Compliance team to ensure all the necessary paperwork is completed, documented and reportable.
- To be part of the asset investment management team and on occasion investigate electrical complaints and undertake subject matter expert reviews as required.
- There will be some occasions where the job holder will be expected to respond to emergencies outside normal working hours.
- The job holder may be asked to perform other duties which are broadly consistent with those detailed in this Job Profile and respond to emergencies outside of normal working hours. The job holder will be expected to comply with all reasonable management requests.
- To make a commitment to deliver excellent customer service and to demonstrate Magna's Purpose – “to help people meet their housing needs and aspirations.”
- To comply with and promote Magna’s equality and diversity, data protection and health & safety policies and procedures.

What you need to be successful

- A minimum of 3 years of post-qualification experience is required for this role, with a robust foundation of practical knowledge and skills gained through hands-on work. This experience must include a demonstrable track record in fault diagnosis, showcasing an ability to efficiently and effectively identify, analyse, and resolve electrical issues.
- Strong decision-making skills are also crucial, as the role requires making timely and informed choices that impact both the immediate tasks and long-term projects. Additionally, you should possess the ability to work independently, showcasing a strong sense of self-motivation and autonomy, and demonstrating proficiency in managing tasks and responsibilities without supervision
- Organisational and prioritisation skills are vital, not only for managing one's own workload but also for coordinating and overseeing team activities. This requires a strategic approach to ensure that all tasks are completed efficiently and to a high standard, even under pressure.
- Candidates should have prior experience in handling staff responsibilities and managing workloads, demonstrating leadership and managerial capabilities. This experience should reflect their capacity to delegate tasks, provide guidance, and ensure that team members are supported and productive.
- Full driving license.

Qualifications required

Applicants with transferrable skills are encouraged to apply.

- Time served apprenticeship or City & Guilds/NVQ Level 3 in Electrical services.
- Current BS7671 Certificate.
- Part P compliance.
- 2391 Testing & Inspecting Certificate (or both 2394 and 2395).
- Asbestos awareness training would be advantageous.

Approved: V1/1224023