



Creating great homes together

Role Profile

Position

Fleet Manager

Reporting to

People Experience Manager

What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- A fast paced, adaptable and collaborative environment.
- The safety of our colleagues and our customers is always our main priority.
- First class training and support.
- Learning new skills that will set you apart.
- Encouragement that supports new approaches and ways of working.
- Opportunities to work with talented and ambitious colleagues.
- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.

What you are known for

- Being able to prioritise, problem solve and multitask.
- A keen eye for detail and getting things right.
- Being easy to deal with, reliable and empathetic.
- Effectively demonstrating and promoting Magna behaviours.
- Being a dynamic people-person, not afraid to give opinions or feedback and willing to try different approaches.
- Listening, critical thinking and decision making.

What you take care of

- Compliance management of the commercial and grey fleet in line with the drivers and vehicles standards agency (DVSA) and Health & safety executive (HSE).
- Manage performance, insurance claims, maintenance, replacement and disposal of the commercial fleet.
- Maintain accurate and detailed records of vehicle inspections and services.
- Responsibility for developing and delivering a green fleet strategy for the organisation to ensure emission reduction is achieved in a financially sustainable way.
- Working collaboratively to minimise down time.
- Monitor fleet costs and ensuring that they remain within budget.
- Preventing risks through monitoring driver behaviours, improving driver safety, identify training and positive promotion of safety first.

What you need to be successful

- Technical and analytical know how - a knowledge and understanding of automotive technology, components, and telematics.
- Strong decision maker - able to make quick, calculated, cost-effective fact-based decisions.
- People person - able to communicate clearly and effectively with colleagues and outside agencies.
- Innovative - developing new ideas, thinking beyond today and into the future.
- Good with figures - capable of performing high level of cost analysis and delivering effective reporting.
- Committed to sustainability and reduce our impact on the environment.

Qualifications required

Applicants with transferrable skills are encouraged to apply.