



Creating great homes together

Role Profile

Position

Lead Building Safety Manager

Reporting to

Head of Building Safety and Compliance

What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- At Magna, we're committed to helping you grow in your career. We offer training and development opportunities, and our learning and development team will support you with this.
- We provide a comprehensive benefits package to support your wellbeing, which includes a generous pension scheme, health care cash plan, wellbeing portal, employee assistance programme, access to Credit Union facilities and our Colleague Voice employee group. These resources are designed to support both your mental and physical health.
- We actively support our local communities and encourage colleague involvement by offering one paid day per year for volunteering activities alongside.
- You'll also receive company sick pay and a competitive annual leave entitlement, which increases over the first five years.

What you are known for

- Prepared to go the extra mile, with a flexible approach to allow you to meet the needs of our customers.
- Have new ideas that improve the work that Magna does.
- Able to communicate effectively in a range of different circumstances.
- Empower others to do their role well.

What you take care of

- You will manage all aspects of Fire and Building Safety (excluding gas, electrical, lifts, asbestos, legionella, except where there is a cross over between teams).
- Devise and manage the fire risk assessment programme, along with programmes of work flowing from risk assessments
- Ensure that all actions are assessed and prioritised by risk and completed in a timely fashion
- Manage a team of technical managers and administrative staff
- Responsibility for cyclical maintenance programmes for all active and passive fire safety measures, including fire doors and fire alarms
- To act as point of contact with the Fire and Rescue Services and key primary authority contact
- Review and give input into specifications for new development sites, review fire strategies and design.
- Act as a point of escalation for the Building Safety Team. Resolve any supplier disputes or conflicts in a timely and commercial way. Resolve any Customer complaints in a timely and satisfactory manner.
- Assist operational delivery teams in developing and implementing suitable procedures, standards, guidance, information, checklists to ensure compliance with emerging fire and building safety legislation and guidance.
- Lead in developing the awareness of building safety to ensure that it grows and is maintained through regular engagement with all stakeholders.
- You'll promote a safety culture within Magna and be the go-to person, delivering regular training where required to other front-line teams
- Ensure building safety and operational performance data is accurately captured, analysed and presented. Compile detailed and concise reports on building safety issues when required.
- Ensure that high risk buildings are managed in accordance with legislative requirements
- Prepare building safety cases with consultancy

What you need to be successful

- Experience managing a mobile workforce.
- Member of a professional organisation i.e. Institute of Fire Engineers or Institute of Fire Safety Managers with up-to-date Continuous Professional Development records (desirable)

- Level 3 award in fire risk assessment or similar
- A sound knowledge of all relevant fire safety legislation including the Regulatory Reform (Fire Safety) Order 2005 .
- Strong decision-making/problem-solving skills
- The ability to work across teams and levels of the organisation to achieve a culture of continuous improvement and raise building safety competence across the organisation.

Qualifications required

Applicants with transferrable skills are encouraged to apply.

- NEBOSH Certificate in Fire Safety (desirable)

Approved: