



Creating great homes together

Role Profile

Position

Major Projects Manager

Reporting to

Director of Sustainability and Investment

What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- To work closely with Contractors, Suppliers, Managers and Head of departments providing data to show progress against performance ensuring all parties have met their contractual obligations and internal targets have been met.
- Review data and identify trends in terms of performance, commitment and failure of products used within the construction of the homes.
- Fast paced environment.
- Challenging yet rewarding role.
- Undertake projects on behalf of land and property options group.
- Develop and strengthen knowledge about construction and decent homes related matters including laws and legal requirements.
- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.

What you are known for

- Liaising and establishing meaningful and effective connections with internal teams most notably the Growth Teams to facilitate the handover of an opportunity into delivery.
- Tracking delivery projects from end to end.
- Supporting a consistent approach to the portfolio of homes and components within across delivery to maintain the decent and Magna standard.
- Obtaining, documenting and supplying key business information and essential data to maintain the property and land and manage the aftercare once customers have moved in.

What you take care of

- Delivery of major projects for; approved new developments from the Growth Team, retrofit and regeneration.
- To be the go-to person for any property major project for Magna, internally and externally.
- Confirming building plans and budgets with Surveyors, Architects, and Engineers, ensuring Magna are compliant with any associated planning and grant.
- Creating project business information so projects schedules and spend are visible and reportable in Realtime
- Overseeing building projects to ensure staff are working safely, collaboratively, productively and to a high standard
- Monitoring risks and budgets to minimise risk and prevent overspending.
- Negotiating with vendors, suppliers and subcontractors

What you need to be successful

- Must have several years of experience working in the building industry and worked as Surveyors or Building Technician.
- Understanding construction processes and guidelines for effective planning and site management, including attention to detail for effective safety and construction checks.
- Proficiency in mathematics and planning tools for determining build timelines, quantities and costs and operating project delivery within budget.
- Leadership skills for motivating contractors, surveyors and delivery teams and maintaining positive and safe work environments.
- Organisational skills for ensuring multiple building projects are completed collaboratively.
- Problem-solving skills for devising solutions to site risks, challenges, such as weather delays, or supporting vulnerable customers.
- Verbal and written communication skills for explaining and reporting projects project progress to key stakeholders.

Qualifications required

Applicants with transferrable skills are encouraged to apply.

- Approved: