



Creating great homes together

Role Profile

Position

Programme Lead

Reporting to

What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- A diverse and varied role within a fast-paced and evolving department.
- Exposure to a wide range of business areas.
- Excellent opportunities for professional development.
- An opportunity to influence a growing business opportunity for Magna Working with talented and ambitious colleagues.
- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.

What you are known for

- Experience of working with external stakeholders and funders Self-directed and able to prioritise your own workload.
- Able to work with a range of colleagues and stakeholders.
- Able to work alone and in collaboration with others.
- Highly organised and able to manage competing deadlines.
- Excellent written communication skills Able to assess and interpret quantitative and qualitative data.

What you take care of

- Driving grant and funding applications to external bodies.
- Managing the administration of existing & future funding opportunities.
- Tracking milestones and deadlines and engaging with colleagues and external stakeholders to help ensure targets are met.
- Engaging with grant providers throughout the process.
- Working with the legal department to ensure compliance.

What you need to be successful

- Experience in external grants or funding.
- Administration experience, particularly in contract management.
- Able to write clearly, concisely and accurately.
- Flexibility and the ability to work under pressure when required.
- Driven develop knowledge in sustainability, asset management, and investment.

Qualifications required

Applicants with transferrable skills are encouraged to apply.