



Creating great homes together

# Role Profile

**Position**

**Project Surveyor**

**Reporting to**

**Project Manager (Asset Investment)**

## What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- Influence the shaping of Magna's asset investment agenda, keeping our colleagues, customers, and stake holders safe.
- Being part of a fast paced, adaptable, and highly collaborative environment.
- First class training & support to learn new skills that will set you apart.
- Working with talented and ambitious colleagues.
- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.

## What you are known for

- Motivated with a focus on customer service.
- Polite and approachable.
- Identifying and managing risk.
- Establishing good working relationships both internally and externally.
- Ensuring all necessary documentation and systems of control are introduced, maintained and monitored effectively.
- Develop and improve operational performance that ensure high customer satisfaction and compliance.

## What you take care of

This is a key Managerial role within Magna that will deliver its purpose of creating great homes together. You will be an integral part of a multi-disciplinary team, collaborating closely with our wider colleagues to achieve best practices. Your duties will involve surveying our homes in connection to future planned and cyclical works and response repairs, to deliver a service in a modern and efficient way to meet our customer's needs and requirements. You will need to carry out inspection and surveys of homes from inception to completion, ensuring they meet the highest standards and achieve optimal levels of customer satisfaction.

- To manage assigned capital and revenue budgets, liaising with the client function and delivery monthly reports and cost accordingly.
- To manage assigned programmes of works to achieve compliance in relation fire safety works, KPI's and budget forecasting across all of Magna's stock
- To ensure all works are carried out in line with industry regulatory requirements, this is to include working with external auditors and acting as necessary to any reports submitted.
- To manage assigned team members and ensure training towards Health & safety remains current, plus all organising relevant training when required.
- Liaising with local colleges as required to ensure successful management of apprentices.
- Manage and resolve any customer complaints to a satisfactory resolve for all concerned.

## What you need to be successful

- Practical knowledge and competence in Housing Health & Safety Rating System (HHRSE) Housing Act 2004 (including amendments); Construction (Design & Management) Regulation 2015 and amendment 2023 and Decent Homes 2006.
- You must have experience leading and inspiring people in operationally to delivery our targets and high level of customer service
- You must have demonstrable experience of leading a team of surveyors to deliver our programmes and targets.
- You will have excellent customer facing skills with strong technical knowledge of surveying and construction.

## Qualifications required

Applicants with transferrable skills are encouraged to apply.

Essential

- Building Surveying or Construction related Degree level or equivalent qualification.

Advantageous

- Asbestos P402 or 405
- Legionella Control for Property Management
- HHSRS - The Housing Health & Safety Rating System
- Relevant Project Management experience
- Relevant Line Management Experience

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