



Role Profile

Position

SharePoint and Power Platform Specialist

Reporting to

What you can expect

We're a magnificent place to work, where talented and ambitious people enjoy rewarding, purposeful and fulfilling careers in an inspirational environment.

- Support in your continuous professional development.
- Passion, commitment and drive to do the right thing and continuously improve.
- An opportunity to bring ideas and innovation to Magna's online channels and to drive digital change through business processes
- A fast paced, adaptable and collaborative environment.
- Agile working based at home, travelling to Magna sites as required.
- At Magna, we are committed to your growth and professional journey. We offer ample opportunities for further training and development, empowering you to excel in your career. Our comprehensive benefits package underpins our commitment to your well-being and includes a generous Pension Scheme, Health Care Cash Plan, Wellbeing Portal and Employee Assistance Program. These resources are designed to support both your mental and physical health, ensuring your success in both personal and professional aspects of life.
- We actively support our local communities and encourage employee involvement by offering one paid day per year for volunteer activities alongside access to Credit Union facilities and Colleague Voice. You will also benefit from Company Sick Pay and a competitive annual leave entitlement, which increases progressively with your length of service over the first five years.

What you are known for

- Engagement with stakeholders and product managers/owners within the business to ensure that project/work specifications are correct and that objectives are documented and achieved.
- Developing Power Platform solutions to support business processes.
- Maintenance and availability of SharePoint/Power Platform applications and workflows to the SLA.
- Resolution of SharePoint/Power Platform system incidents in line with the SLA.
- Assisting with acceptance integration and testing and developing project plans.

What you take care of

- Responsible for designing, configuring, customising and administering SharePoint systems according to specifications; configuring scalable web applications, writing and modifying code, designing forms and providing colleague guidance.
- Leading Web application development and delivering projects - liaison with expert consultants and suppliers to enable this.
- Designing and building no-code and low-code solutions, workflows and digital forms on the Power Platform

What you need to be successful

- Strong cross functional and technical knowledge.
- Expert with Microsoft 365 and SharePoint technology.
- Expertise as a Microsoft 365 Administrator.
- Experience of developing solutions on the Power Platform: Power Apps, Power Automate, Power Virtual Agent
- Proven mix of hands-on experience with business applications implementation, architectural design and strategic business acumen.
- Experience with Website design, relevant technologies and experience with Website analytics and reporting.
- Self-study to achieve and maintain accreditation with core Power Platform applications.

Qualifications required

Applicants with transferrable skills are encouraged to apply.

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Approved: V1/