

# THE PLACE

## CASUAL TECHNICIAN

CANDIDATE PACK OCTOBER 2021



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# OUR MISSION

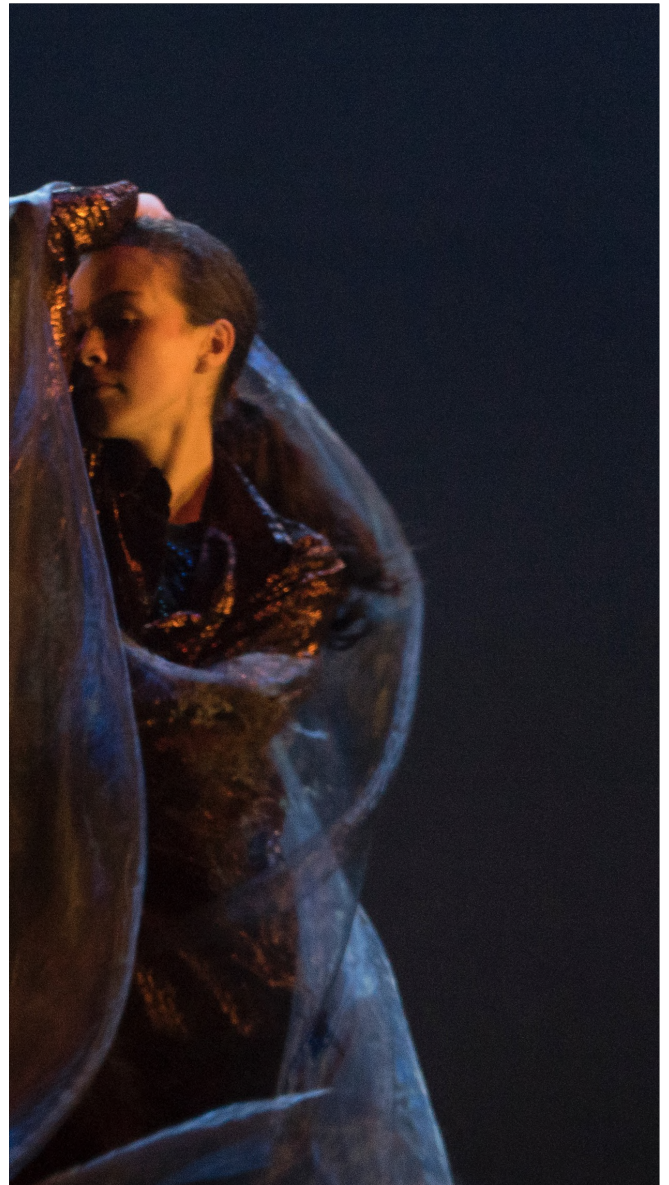
**Our vision is**

**A WORLD WITH MORE DANCE**

**Our mission is**

**POWERING IMAGINATION THROUGH DANCE**

We do this by fostering a learning culture which promotes innovation, and critical thinking; by developing dance opportunities beyond our walls which span a lifetime and by creating experiences through dance that make us more alive.



# ABOUT THE PLACE

The Place, London's creative powerhouse for dance development, has been leading the way in dance training, creation and performance for over 50 years. In a changing landscape, our mission for the future remains steadfast: we are powering imagination through dance, championing new ideas, embracing risks and creating optimal conditions for dance artists and enthusiasts to realise their full potential.

The Place offers intensive education and training through London Contemporary Dance School; a busy programme of boundary-pushing performances in our theatre supported by innovative audience development activities; an extensive professional artist development programme; a growing producing and touring house; and learning and participation opportunities for all ages and skill levels. The commitment to artistic development underpins a portfolio of residency, workshop, training and commissioning projects for professional artists from the UK and the rest of the world. Our reputation in the field of contemporary dance reaches beyond the borders of the UK.

As a pioneering dance organisation, we are committed to creating exciting dance experiences for everybody, offering a diverse and dynamic theatre programme for audiences, supporting artists and dance makers and giving young people access to the highest quality opportunities to transform their lives with dance.

The Place is involved in the entire lifecycle of dance – from education and training to the creative process that leads to new ideas and conception of new work, through to its creation, production and performance. We do this in pursuit of our vision of a world with more dance.



# OUR VALUES

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## UNLOCKING POTENTIAL

We seek talent and passion in everyone and offer the space and opportunities for them to develop their best work.

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## TAKING RISKS

Being bold and confident, trial and error and embracing processes as well as results is what drives our art form forwards.

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## EQUALITY

We champion new paradigms and empower all to own their crafts, opinions and leadership potential.

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## ACTIVISM

Our work reflects the urgent issues of our time, is relevant and impactful.

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## ENTREPRENEURSHIP

We seek opportunities that push boundary of the art form whilst creating a resilient future for the arts.



# PUBLIC PROGRAMMES AT THE PLACE

The Place is a world-renowned dance organisation. We present more than 120 performances a year in one of Europe's busiest dance theatres and support choreographers to create new dance works by commissioning and producing shows that are seen in London, across the UK and all over the world. We run a class programme attracting over 30,000 children and adults each year and our creative learning team deepen and grow our connections to our audiences and local schools. All our teams are active members of many UK and international networks - UK Dance network, European Dancehouse Network and the Aerowaves network and have ongoing projects with these and other national and international partners.

As we look ahead to the future beyond the pandemic, we have a slate of exciting projects for 21/22 including:

- A new cohort of Work Place associate artists, who are joining us on a 5-year programme of bespoke development & support
- Shape It, a Creative Europe funded international project focused on co-creating work for young people
- Choreodrome, our annual summer residency programme for up to 20 choreographers
- A blended live & online programme of classes for adults and children
- A return to our theatre complemented by an online & outdoor programme
- New productions by Requardt & Rosenberg; Lost Dog; Extended Play; •Sivan Rubinstein; Eva Recacha & Lola Maury and Sarah Golding & Yukiko Masui as part of our growing Producing & Touring house
- The development of the Rural Touring Dance Initiative, our partnership project to tour dance to rural spaces

The team has 26 core staff working on the theatre programme, producing and artist development, classes and courses, creative learning, technical operations and front of house/box office. They are supported by a team of freelance technicians, box office and front of house staff, teachers, accompanists, directors, and interns and many freelance artists.



# JOB OVERVIEW

## PURPOSE

The Place Technical Department maintains a list of staff who may be offered work on a casual basis. Casual Technicians assist the Technical Department ensuring that productions in the Robin Howard Dance Theatre, and those produced by The Place, are realised to the highest possible professional technical standards and to offer ongoing artist support.

### JOB TITLE

Casual Technician

### REPORTS TO

Full-Time Technical  
Department Staff



# KEY RESPONSIBILITIES

- Work within the technical team on all aspects of productions at, or productions by, The Place; this includes working get-ins, get-outs, show calls and production periods as called. On occasion to assist with external off-site productions
- Assist with the day-to-day installation and operation of all lighting, sound, rigging, staging (including stage management), AV, access, emergency, and safety systems at The Place used for performance and production period
- Promote good working relationships within the technical team as with all visiting companies and artists and provide a welcoming environment within The Theatre
- On occasion, carry out general upkeep to the fabric, fixtures and fittings of the auditorium, backstage and Front of House areas.
- Comply to, and work within, the guidelines of The Theatre's license and working practices, as identified by the Technical Manager and Deputy Director, especially with regard to Health and Safety issues, including:
  - Reporting of Injuries, Diseases and Dangerous Occurrences
  - Control of Substances Hazardous to Health Regulations
  - Work at height regulations
  - Provision and use of work equipment regulations
  - Electricity at work regulations
  - Noise at work regulations
  - The upkeep of the theatre first aid supplies
  - The upkeep of the theatre's emergency lighting system
  - The understanding and implementation of the evacuation procedure and fire escape routes
  - Hygiene and safety of staff and public areas, and good housekeeping in all staff areas
  - Any other relevant legislative requirements
- Any other duties that may be reasonably requested.

*This job description is not an exhaustive list and does not attempt to give a full day-to-day list of operations for this post.*



# PERSON SPECIFICATION

## ESSENTIAL

## DESIRABLE

|  | ESSENTIAL   | DESIRABLE |
|--|---|-----------|
| <b>KNOWLEDGE</b>                                 | <ul style="list-style-type: none"> <li>• Good working knowledge of health and safety and safe working practices</li> </ul>  |           |
| <b>SKILLS</b>                                    | <ul style="list-style-type: none"> <li>• Able to carry out the physical demands of the job including working at height</li> </ul>   |           |
| <b>EXPERIENCE &amp; QUALIFICATIONS</b>           | <ul style="list-style-type: none"> <li>• Experience of working in a technical capacity in theatre, preferably in dance</li> <li>• Experience of working as part of a team</li> </ul>  |           |
| <b>ATTRIBUTES &amp; PERSONAL CHARACTERISTICS</b> | <ul style="list-style-type: none"> <li>• Able to plan ahead and work without supervision</li> <li>• Prepared to use own initiative and take responsibility</li> <li>• Able to work under pressure, communicate effectively, share ideas and respect others</li> <li>• A commitment to achieving the best possible technical standard</li> </ul> |           |

# RATE OF PAY & CONTRACT TERMS

A woman in a vibrant yellow sari is captured in a dynamic dance pose. She is leaning back, with her arms raised and hands near her head, suggesting a traditional Indian dance style. The background is dark, making the bright yellow of her attire stand out. The lighting is dramatic, highlighting the texture of the fabric and the contours of her body.

## RATE OF PAY

The pay for this position is £10.85 per hour.

This rate does not include Holiday Pay, which is paid separately, on top of this basic rate. Holiday Pay is calculated based on your average weekly earnings (over 52 weeks where available) and a statutory holiday allowance of 5.6 weeks per annum. Holiday Pay is paid termly (every 4 months) whereby the period Aug-Nov will be paid in Dec; Dec-Mar will be paid in Apr; Apr-Jul will be paid in Aug.

## CONTRACT TERMS

This is a casual, open-ended contract.

## HOURS OF WORK

Due to the nature of the agreed working arrangement your working hours will vary according to the theatre programme and any maintenance tasks. It is not possible to guarantee minimum hours over any given period, and there will be periods where no hours are available.

Each session is set at four hours, and the minimum call is paid as one session. A standard morning session would start no earlier than 09:00, and a standard evening session would finish no later than 23:00.

Sessions are paid at standard rate except those on a Bank Holiday, Sunday or those that start after 23:00, or before 09:00 which are paid at double rate as separate sessions.

Lunch and dinner breaks are scheduled between sessions and are not paid.

# APPLICATIONS & INTERVIEWS

## HOW TO APPLY

Please send your CV and a short cover letter of no more than 1 side of A4 to [jobs@theplace.org.uk](mailto:jobs@theplace.org.uk) explaining your interest in working with us at The Place.

Applicants are encouraged to apply as soon as possible and interviews for appropriate candidates will be offered at the earliest convenience.

For an informal chat about this role to answer any questions you may have, please email Rachael Finney, Deputy Technical Manager, on [rachael.finney@theplace.org.uk](mailto:rachael.finney@theplace.org.uk).

## INTERVIEWS

Interviews will be held in person at The Place and will take the form of an informal discussion with two current members of staff.





# EQUAL OPPORTUNITIES

The Place is committed to equality and diversity and welcomes applications from all sections of the community. Disabled candidates and those from ethnically diverse backgrounds who meet the essential criteria for a role will be guaranteed an interview as they are underrepresented in our workforce.

The Place is an equal opportunities employer and has an Equality and Diversity Plan aimed at improving the diversity of its workforce. To ensure the effectiveness of this policy and to assist in its development, we monitor all applications for employment. To this end, and in accordance with our Equal Opportunities Policy, we ask that each applicant completes our Monitoring form, this can be accessed [here](#). Monitoring information is collected and processed securely and separately to applications. If you do not wish to disclose this information, please return a blank monitoring form.

The Place is keen to ensure everyone applying for employment has an equal experience when attending an interview. Should you have any queries about, or wish to make us aware of, any support required to attend an interview or to work at The Place or if you would like this pack in alternative format, please contact Laura Naldrett or Richard Lawrence-Allen in the HR Team who will be happy to arrange this for you by emailing [HR@theplace.org.uk](mailto:HR@theplace.org.uk)

Unfortunately, due to the number we receive, we are unable to respond to all applications; however, we will offer feedback to those who are shortlisted for interview.

Thank you for your interest in The Place.

## PHOTO CREDITS

Front Cover: Startin Point Commission Performance | 2018 | Photo by The Duke LDN

Pages 3, 4, 5, 10, 11 and 13: Startin Point Commission Performance | 2018 | Photo by The Duke LDN

Page 6: London Contemporary Dance School – An Evening of Dance | 2019 | Photo by Rocio Chacon

Pages 7 and 12: Startin Point Kre8! Battle | 2018 | Photo by The Duke LDN

Back Cover: LCDS Student Work by Angelina Gorgaeva and Renzo Allen | 2019 | Photo by Camilla Greenwell



**THE PLACE**



LOTTERY FUNDED

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**ARTS COUNCIL  
ENGLAND**