



We are seeking an *Edit Assistant/ MCR Operator* to join our busy team.

You will be providing support to all our suites and to the everyday running of our MCR, based in Fitzrovia W1.

Previous MCR experience is essential.

ABOUT THE ROLE

Run VT is looking to expand its MCR team. We are looking for an ***Edit Assistant/ MCR Operator***, ideally to start as soon as possible.

Key areas of involvement:

- QC
- Conforming tapeless workflows
- Media management
- Creating EDLs
- AS11 file delivery to broadcasters
- Create audio deliverables
- Avid knowledge, setting up projects, ingesting, exports.

Specific responsibilities:

- Preparing & setting up edit suites
- Digitising sequences
- Media management
- Encoding and converting media using multiple systems
- Tape and File delivery to a variety of formats meeting exact delivery requirements and broadcast specifications
- Media and project management on Avid Media Storage system
- Digitising and deck layoffs using a wide variety of VTRs including Digibeta, Beta SP, DVCAM, HDVCAM, HDCAM, DVCPRO and SR
- Coordinating with the Post Producer to ensure progress updates
- Checking all layoffs, encodes and digitising to ensure it is technically accurate
- File and Tape QC
- Problem solving Avid errors effectively and efficiently to minimise loss of edit time
- Manage competing priorities, including clients' work requests efficiently while continuing to maintain daily activities and assist all edit suites.

Details:

- Please note these positions will require shift work.

ABOUT YOU

Key Experience, Knowledge and Skills:

- Good knowledge of Avid edit systems including Media Composer and Symphony (Essential)
- Full understanding of television standards and how television works (Essential)
- Technical aptitude of Avid editing, encoding and VTRs (Essential)
- Logical and efficient approach to solving problems (Essential)
- Computer literate on Windows and Mac, Word, Excel, etc. (Essential)
- The ability to work well under pressure
- Effective communication and interpersonal skills
- Strong organisational skills and ability to multi-task
- Excellent attention to detail
- Ability to identify, prioritise and solve problems
- Able to work both within a team and autonomously
- Eager and always ready to learn.

RUN VT LTD

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