



Northern Broadsides

Producer

The purpose of this post is to work closely with Northern Broadsides' Team to help develop, produce and manage the community engagement and environmental strands of our Spring 2022 tour of Shakespeare's *As You Like It* and to provide some general administration support to the company.

Job Description

Responsible to: Executive Team

- Help design and deliver our work with a creation squad of young LGBTQIA+ people, building relationships and managing their participation in our rehearsal process at the New Vic Theatre, Newcastle-under-Lyme (Jan-Feb 2022)
- Set up and deliver engagement events with LGBTQIA+ young people in as many of our partner venues as possible alongside the touring production
- Contract and manage freelance artist(s) to produce an Education Pack to run alongside the tour (see examples of our previous Education Packs [here](#))
- Co-ordinate education workshops in schools and universities to run alongside the tour
- Produce a week long arts engagement project in Park Ward w/c 25th April
- Help facilitate the production's adherence to The Green Book on tour and support the monitoring of our environmental impact
- Work with the Marketing Manager to gather data on Audiences and their environmental behaviour through surveys
- Work with the Marketing Managing on producing a digital capture of the show and its distribution.
- Ensure a swift and efficient flow of information between the Broadsides staff, the AYLI creative team, the AYLI cast and crew, and the New Vic staff.

- Help co-ordinate the implementation of the Anti-Racism rider for the tour of As You Like It along with the Company Stage Manager on the road.

Person Specification

- An understanding and commitment to best practices in Equality, Diversity and Inclusion.
- Ability to work unsupervised and using your initiative
- A kind person who treats others equally with respect and empathy
- Excellent organisational and administrative skills
- Able to communicate accurately and efficiently with excellent attention to detail
- Can remain calm and courteous when working under pressure
- Has excellent interpersonal skills and the ability to deal with all people equally
- Experience of project management

Desirable:

- At least 2 year's working in the arts sector with appropriate experience
- Background in managing engagement programmes
- An understanding and commitment to the Northern arts community
- Experience of budget management
- An understanding of LGBTQIA+ life experiences
- An interest in Green issues and a passion for making the sector more environmentally responsible

We need our staff, and the freelancers we appoint, to represent the diversity of our nation, and as such, we welcome applications for this role from groups currently under-represented, particularly people with diverse gender expression, people from the LGBTQIA+ community, people from the Global Majority and people with disabilities.

Pay, dates and working hours

Salary: £20,000 - £25,000 (pro rata) dependent on experience

Contract: Fixed term contract for 6 months.

Hours: Full time, 40 hours per week. Usual office hours are 9.30am - 5.30pm.

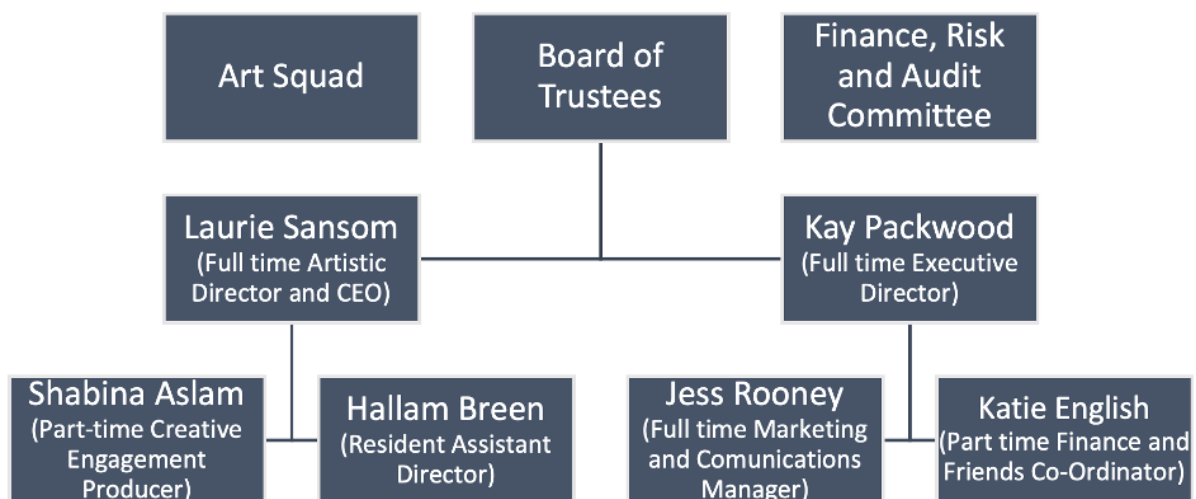
Location: Halifax, West Yorkshire. Flexible working hours and home or remote working are considered on a case by case basis. This post will include out of office hours duties, such as evening meetings and events. These are considered to be part of your core commitment.

About Northern Broadsides

Based in Halifax, Northern Broadsides has toured across the country for the past 29 years with bold versions of new and classic plays in the Northern voice. Under our new Artistic Director Laurie Sansom, we are reimagining what the "Northern voice" means in today's world, establishing creative projects with our local communities and seeking to develop diverse talent from across the North. We have piloted a new producing model, co-creating each production with "creation squads" formed from the local community, such as Iranian refugees now settled in Halifax, or retired workers from the Quality Street factory. Our focus is on co-creating with culturally underserved groups to ensure we are truly making work that is relevant and reaching as broad a demographic as possible.

We are delighted to be one of Arts Council England's National Portfolio Organisations with an established network of touring and co-producing partners across the UK which include: Leeds Playhouse, The New Vic Theatre, Stephen Joseph Theatre, Liverpool Playhouse, The Rose at Kingston, The Lowry, Theatre Royal, Bury St Edmunds and York Theatre Royal. Northern Broadsides' formidable reputation has been established over the last 29 years through a programme of high-quality work that continues to receive regular acclaim and quality reviews in major national press publications. Our past repertoire includes work by Shakespeare, new adaptations of European and Classic plays and original dramas.

Staff Structure



Northern Broadsides continues to invest the majority of its funding on the staging of typically large cast productions. Our small, core management team remain closely connected to our work on stage.

The Art Squad discuss ideas and support the Board on areas of culture and social justice, including our anti-racism action plan, environmental policy and how to create equality of opportunity within the arts.

The Art Squad is comprised of: Pam Bhupal, Lucy Curtis, Karl Falconer, Alicia McKenzie, Yolán Noszkay, Jesse Scott and Amanda Whittington.

The Board is comprised of: Fiona Goh (Chair), Patsy Gilbert, Emma Goodway, Sarah Horne, Safoora Masood, Daniel O’Gorman, Debbie Richards, Leo Wan and Rebecca Yorke (Vice Chair).

How to Apply

To apply, submit a CV of your relevant experience alongside a cover letter explaining how you meet the Person Specification to info@northern-broadsides.co.uk

If you require any support to submit an application for this role, or would like to discuss alternative methods to apply, please contact jess@northern-broadsides.co.uk.

Equality & Diversity Monitoring Form

As part of your application, please submit an anonymous Equality and Diversity Monitoring Form: <https://forms.gle/kPw6gRB7TALoqDor5>

Deadline

Deadline for applications: Thursday 9 December

You will be informed if you have been shortlisted on: Friday 10 December

Interviews will be held on: week commencing 13 December