



National
Theatre

Job Pack

Lighting Supervisor (Grade 2a)

Permanent

About the National Theatre



Our Purpose

The National Theatre's mission is to make world class theatre that's entertaining, challenging and inspiring – and to make it for everyone. It aims to reach the widest possible audience and to be as inclusive, diverse and national as possible with a broad range of productions that play in London, on tour around the UK, on Broadway and across the globe.

The National Theatre's extensive UK-wide learning and participation programme supports young people and schools through performance and writing programmes like Connections, New Views and Let's Play, while Public Acts creates ambitious new works of participatory theatre in sustained partnership with theatres and community organisations around the country.

The National Theatre extends its reach through digital programmes including NT at Home, a streaming service offering unforgettable plays available to watch any time, anywhere, NT Live, which broadcasts some of the best of British theatre to over 2,500 venues in 65 countries, and the National Theatre Collection, which makes recordings of shows available to UK schools and the global education sector.

The National Theatre invests in the future of theatre by developing talent, creating bold new work and building audiences, partnering with a range of UK theatres and theatre companies.



About the Lighting Department



The Lighting Department's vision is to allow each Lighting Designer to experience the same standard of excellence and support to realise their design, regardless of which theatre their production is being staged in.

The department consists of an average of 30 staff working in the following areas:

- Lighting Operations: venue-based operational staff in each of the 3 theatres consisting of Supervisors, Senior Technicians (supervisory bias) and Technicians.
- Lighting Control: operational staff consisting of Senior Control Technicians and Senior Technicians (programmer bias) who look after the theatre's programming, and control and networking technology.
- Lighting Resources: run the internal "hire shop" for equipment available to the 3 theatre spaces, supplementing basic rigs for productions. They also take responsibility for events at the NT that require lighting and power such as River Stage, The Deck and Learning events, and support West End transfers and tours where possible.

Job Description

Lighting Supervisor (Grade 2a)

Contract Type: Permanent

Hours: An average of 42 hours per week.
We would be open to a discussion and requests for alternative, part-time hours and work patterns as well as a potential job share. Please do state in your application if this would be something you would like us to consider for you.

Salary: £48,643.28 per annum

Responsible to:
Lighting Operations Manager

Responsible for:
Senior Lighting Technicians Grade 3 and below, including casuals & apprentices



Purpose of the Role

The Lighting Supervisor is the most senior lighting position within a venue, providing the conduit between the operational teams and the Lighting Managers. In collaboration with their counterparts from the other technical disciplines, the Lighting Supervisor oversees the day-to-day requirements of their specific venue, including scheduling as well as the welfare of the team.

For productions, they frequently act as Lighting Show Supervisor, working alongside the Lighting Designer, as well as the key members of the Lighting, Technical & Production departments, to safely and efficiently realise the design and maintain the shows quality.

As a senior member of the Lighting department, the Lighting Supervisor will actively contribute to the development of the department.



Duties and Responsibilities

- Supervise responsibly the day-to-day operational activity and supervision of the Lighting Department staff and all related activity on the stage
- Act as Show Supervisor when allocated, agree and manage production lighting budgets with production managers
- Facilitate the requirements of the Lighting Designer and take responsibility for all the lighting and electrical aspects of a show from project conception, through its lifetime in the repertoire
- To ensure the integrity of the Lighting Designer's original design is maintained and the highest standards are met.
- Deputise for the Lighting Operations Manager when required, undertaking all or part of the full range of managerial and administrative duties if necessary
- In accordance with the BECTU agreement, forward schedule staff to ensure production and theatre demands are met, in collaboration with the Lighting Operations Manager and Lighting Administrator & Coordinator.
- Communicate effectively, attend department and production meetings as appropriate and pass on relevant information to other department members. Give regular informal performance feedback to department staff when necessary to ensure staff remain motivated and committed.
- Ensure that department production-related information such as rig plans, patch plans, focus plots, cue sheets, reference materials etc. are kept up to date, archived and stored for future reference.
- Regularly use computers for documentation, communication and read and interpret lighting rig plans, ground and stage plans using CAD, WYSIWYG, ESP Vision and other software.
- Co-ordinate, supervise and participate in the rigging, checking, focusing and operation of lighting/video equipment and electrical operated effects (including pyrotechnics) and set up for fit-ups, rehearsals, changeovers, performances and get-ins/outs. Ensuring staff are appropriately briefed and delegate responsibility for specific areas or activity as required.
- To design, supervise and install temporary electrical distribution systems as required by productions or events, in accordance with BS7909 and BS7671 regulations.
- Co-ordinate, supervise and participate and the build of electrical, mechanical, electronic and lighting effects and props as required to specified designs where appropriate in a safe, compliant and efficient manner.
- Co-ordinate, supervise and participate the first-line maintenance of all production and non-production (work lights and house lights) lighting and related equipment, in accordance with manufacturers' recommendations. Ensuring that all equipment is tested and compliant with current regulations.
- To participate in the NT's sustainable approach to theatre making, adopting and contributing to the Green Book guide practices.
- To contribute to developing a diverse and inclusive workforce, both at the NT and therefore wider industry, through recruitment, placement and training opportunities.
- Adhere to National's Health and Safety, CDM and Equal Opportunity Policies at all times and maintain a safe working environment.

Person Specification

Essential

- Extensive lighting supervisory experience in large-scale producing theatre, repertory or touring.
- Excellent lighting craft and focusing skills and the ability to work at height using access equipment & ladders.
- Demonstrable knowledge and understanding of lighting design techniques and experience of re-lights.
- A demonstrable working knowledge of current Health & Safety legislation including Electricity at Work, LOLER, PUWER, CDM, risk assessment and working at height.
- Industry recognised qualifications in BS7909.
- Up to date knowledge of current LX equipment with the ability to source information and keep abreast of new technologies and working practices

Behavioural competencies

- Understand the pressures surrounding artistic endeavors and be able to respond to problems creatively, calmly, and positively.
- Proven experience of team supervision with the ability to listen, counsel, give guidance, delegate and deliver informal practical training.
- Aim to get things done well and set and meet challenging goals, create own measures of excellence, and constantly seek ways of improvement.
- Communicate clearly, orally or in writing, with colleagues from all departments, developing positive relationships

Desirable

- Experience in a producing house or equivalent.
- Experience in a repertoire environment including the rigging and focusing of luminaries and other equipment.

Recruitment Process

Link to apply: <https://candidate.nationaltheatre.org.uk/155351RNT>

Closing date: Tuesday 4th January 2022, midday

Interview dates: 24/01/2022, 07/02/2022

Further queries: email recruitment@nationaltheatre.org.uk

Perks

- Complimentary staff tickets for shows and NT Talks & Events, subject to availability and policy
- Discounts in the NT's bars, cafes, restaurants and bookshop and in local businesses (from Wagamama to local childcare providers & gyms on and around the South Bank)
- Interest-free season ticket and cycle-scheme loans
- Pension schemes with Legal & General and NEST
- 28 days annual leave (including bank holidays), pro rata, increasing with length of service
- In-house Training & Development Programme including a free e-learning platform
- An Employee Assistance Programme, Mental Health First Aiders scheme and an in-house Wellbeing Programme including monthly talks and events
- Buddy scheme for New Starters
- On-site staff canteen and bar
- Staff networks including the Disability Staff network, Ethnically Diverse network, LGBTQ+ network and Women's network
- The NT is also a member of Parents and Carers in the Performing Arts (PiPA)

We want our workforce to be representative of all sections of society and welcome applications from everyone.

As users of the disability confident scheme, we guarantee to interview all disabled applicants who meet the essential criteria for our vacancies.

HR Department 2021



