Individual application form questions

The following questions will be asked as part of the application process.

About you

- Your name.
- Address.
- Contact details: email and phone numbers.
- Preferred method of contact.

Bank details

- Bank account name, number, and sort code must be provided and a current statement uploaded.

Application details

- Name of course, and name of training provider or college.
- Course start date and course end date.
- If you are currently studying, confirm what year you are in.
- Age group (drop down menu).

Additional questions (not applicable to all funds)

There may be a few additional questions specific to the fund you are applying to. These might include:

- How many hours/days a week is your course/training? And how long does the course/training/apprenticeship last i.e. how many days, weeks or (academic) years does it last?
- Are you currently studying, and/or in employment, or are you currently looking for work? If you are currently studying or working, please tell us where. If you are in employment, have you asked your employer for financial help towards the course? Is this something your employer would consider?
- Your supporting statement – why do you need the grant and how will it help you take up the course/training/apprenticeship?
- How will you benefit in the future by undertaking this course/training/apprenticeship? What do you hope to do once your course/training/apprenticeship is complete?
- How did you find out about this funding?

We may also ask for a supporting statement. For Bursaries will be looking for a supporting statement and information on your personal circumstances and why you require financial support.

Budget

- How much money are you applying to us for?
- A breakdown of costs and identifying any other financial support you might have.

Documents

- Upload a copy of your **course confirmation**, if available.
- Upload evidence of your home address, for example a driving licence, SAAS letter, a bill (for example for your mobile phone), or any official letter (for example from the Scottish Exam Board, school correspondence, NHS appointment letters, tax letters or a payslip).

Declaration and submit

- Check your answers carefully before submitting the form.
- Declare that information provided in the form is correct.
- Submit your application.

Application forms can be saved and resumed at a later date by logging in and out of your account.