

Confirmation of Numbers.

The customer shall notify the Club not less than **one week** prior to the date of the function the actual number of persons attending plus the full menu requirements. The amount payable by the customer shall be calculated by the final number notified or the number actually attending, whichever is the greater. However, if the booking is accepted by the Club on the basis that a minimum guaranteed number of persons will attend the function, the amount payable by the customer shall be calculated on the minimum number or the minimum attending, whichever is the greater. The minimum numbers attending is as written on the booking form.

Room / Ground / Pitch Hire Charge

The price of booking appears on the booking form completed and cannot be reduced.

Finishing Times

Functions are required to finish at the agreed time specified. Any extensions thereto are at the discretion of the Club. Please note we only have licence to sell alcohol until 2am Monday to Saturday and 1am Sunday.

Cancellations

If the customer cancels the entire function the following charges will be due:-

1. For cancellations up to **three months prior** to the date of the function there will be **no charge**.
2. For cancellations between **three months and one month prior** to the date of the function the charge will be **75%** of the Total Charge.
3. For cancellations **less than one month prior** to the date of the function the charge will be **100%** of the Total Charge.

All cancellations must be received in writing from the customer.

Old Silhillians Association Ltd will not be liable for reimbursing the customer if the function is cancelled due to circumstances out of the Old Silhillians' reasonable control including, but not limited to, weather conditions, fire, flood, transport strikes, closures, delays or any other Force Majeure of Act of God.

Damage

The customer shall be responsible for any damage caused to the Property or Grounds, the furnishings, utensils and equipment therein by any act, default or neglect of the customer and persons attending the function and shall pay the Club on demand the proper and reasonable cost required to make good or remedy any such damage.

General Liability

The Club will not be liable for any failure to provide the services contracted in the following circumstances:-

1. Industrial action by Club employees.
2. Industrial action by the staff of a major supplier.
3. Damage to the Club occasion by fire, lightning, aircraft impact, explosion, riot or civil commotion, malicious damage, storm, tempest, flood, burst pipes, earthquake and impact.
4. Postal reservations and bookings which are not received by the Club.
5. Breakdown of services such as water, gas, electricity, telephones etc.
6. Any other circumstances beyond reasonable control of the Club.

The use of the Clubhouse and Grounds is at your own risk. The Old Silhillians Association Ltd accepts no responsibility for any personal injuries sustained within the boundaries of our Clubhouse and Grounds.

Cloaks and Personal Property

The Club does not accept responsibility for the property of customers or persons attending the function. Facilities are provided for the convenience of guests and the goods and belongings deposited are at the owner's risk and without obligation on the part of the Club.

Deposits and Payments

A signed booking form or email confirmation commits the customer to payment of booking. Unless credit facilities are agreed all invoices shall be payable fourteen days prior the date of the function and if not settled within that period shall carry interest at 2% per annum over Lloyds/TSB Bank plc base rate from time to time.

VAT @ 20% will be added to all invoices