Office Away Day

An office away day is a great way to reinvigorate your team with fresh air and a change of scene. Hire a room at the farm for a meeting with a twist!

Room Hire

We have two rooms for hire for meetings, functions and events.

The Front Room is light and airy with full length windows overlooking our café terrace and duck pond and is suitable for all types of meetings, functions and events. The front room has a seating capacity of 48 Theatre style or 34 Boardroom style.

The Rear Room is smaller and overlooks St Oswald's Place and residential properties to the rear of the farm. Please be aware; this room is often used as a teaching space so may be less suitable for more formal events. The rear room has a seating capacity of 30 Theatre style and 24 Boardroom style.

Both rooms can be set up to meet your requirements and we can provide catering and refreshments, flip charts and a digital projector. Please <u>contact us</u> for catering options.

Hourly Hire (*minimum room hire fee equivalent to 3 hours hire applies)	09:00 ~ 17:00 Monday ~ Friday	09:00 ~ 17:00 Saturday/Sunday	Before 09:00 & after 17:00 Monday ~ Sunday
Front Room Hire	£55 per hour	£80 per hour	£90 per hour
Rear Room Hire	£30 per hour	£50 per hour	£60 per hour

Flipchart Hire (paper & pens included)

£4+VAT per booking

Projector Hire

£10+VAT per booking

PA & Microphone Hire

£12+VAT per booking

Terms & Conditions

A £90 deposit is required to secure your booking.

We must receive all requirements & payment in full no later than 14 days before your booking.

Cancellations made any less than 2 weeks before the booking will be charged at 75% of the total cost of the booking.

Access to your room is only for the period of the booking so please ensure you allow appropriate set up/break down time when booking.

For full information, please see: Room Hire Information & Rates or to make a booking, call us for availability then fill in our Booking Form and email or post it back to us.

Special Events

Arranging a product launch? Want a space for a seminar? Looking for a quirky place for your wedding reception?

We offer exclusive hire of Vauxhall City Farm's <u>Old Dairy Café</u> and event space, for your special event. We can tailor the catering to match your requirements from canapés or finger buffets to full sit down meals.

Contact Us to discuss your event.

You are welcome to pop in for a look at the rooms before you book. Just call us on 020 7582 4204 beforehand, to ensure someone is free to show you around.