OPUS

OPUS RESTAURANT TERMS AND CONDITIONS **EXCLUSIVE EVENTS**

DEPOSIT: We require a deposit of £1,000 per event at the time you confirm your booking. Bookings are confirmed once we have advised you in writing that we have received your deposit. Credit Card details, cheques and money orders can be used to secure the space.

The deposit is only refundable if we have at least 1 month written notice of any cancellation.

NUMBER OF GUESTS: You must provide us with 7 working days notice of any alteration to the number of people booked. We will reserve the right to charge for the full number of people booked if we have not been provided with this notice.

Should your confirmed covers fall below an agreed number, we reserve the right to move your event to the Private Rooms, or you may elect to pay a hire charge.

ALLERGEN ADVICE: As per Food Allergen Legislation Act 2014, you are required to advise on allergen details for any guests attending an event.

AVAILABILITY: If certain dishes and wines become unavailable at short notice we will contact you immediately to propose an alternative for your consideration.

WINES & SPIRITS: Only wines and spirits supplied by Opus are permitted for consumption on the premises.

PRICES: The prices quoted include 20% VAT and are subject to change due to market influences but do not include a discretionary service charge at 12.5%.

LOSS OR DAMAGE: Opus Restaurant does not accept responsibility for loss or damage of any item or other property brought onto the premises by clients or their guests. Any damage caused to Opus Restaurant property will be charged for.

CLUB OPUS CARD: The Club Opus card cannot be used for functions in the private rooms, group bookings over 15 people or for exclusive functions

Please sign and return along with the attached Deposit Details Form to confirm booking.

Date deposit Received one month in advance of booking date.	£1000.00 to be received by 1 month prior	Minimum spend N/A

SIGNED :	
PRINT NAME IN BLOCK CAPITALS:	
DATE :	
DATE OF EVENT:	24.05.17
COMPANY/ PRIVATE:	
ISSUED BY :	