

# Hiring the Geffrye: FAQS

## Can I bring my own caterer?

Currently we work solely with our in house caterers. If you wish to use an alternative caterer, there is a kitchen buyout fee of  $\pounds$ 350 + vat which grants access to the in-house kitchen and the assistance of a member of staff who is conversant with the facilities.

## If I bring my own wine, is there a corkage fee?

There is a corkage fee of  $\pounds 6$  + vat per adult drinking guest to bring your own wine. This fee covers storage, cleaning and waste removal.

## Is there a charity discount?

We can offer a 10% discount off hires by any registered charities, any different discount would be calculated on an event-specific basis.

## Do you hire out spaces on Friday/Saturday nights?

Yes.

# What's the latest time a reception can run to?

Our license only allows food and drinks to be served until 10.30pm with last guests departing by 11pm.

#### Can I put up marquees on the front lawn?

Yes.

# Can I do a BBQ?

We would be happy to discuss barbecue options.

#### Do you do kosher/halal/gluten free food?

All dietary requirements can be covered by our preferred suppliers.

#### Can I hire curatorial staff to lead tours/answer questions?

Yes, please enquire as to their availability for your event date before confirming your booking.

# Do you have a sound system installed? If not, recommended AV people?

We have a list of recommended suppliers which covers production, AV and other extras such as entertainers and florists.

# Catering - what types of food do you offer?

We can provide sample menus from our preferred caterers, ranging from canapés to sit-down dinners for 1-1000 guests. Our partners are more than happy to work on a bespoke basis and build the menu appropriate to your event.

## Do you have a music license?

The Geffrye has a PRS licence for performances of live or recorded music to finish no later than 10.30pm.

## Do you do weddings ceremonies and/or wedding receptions?

We can host wedding receptions, and will have a wedding licence by 2020, when all of our spaces reopen after our building project, Unlocking the Geffrye.

## Do you do private parties?

Yes, we have several areas well suited to private parties, from 20 people to 1000.

# Do you do children's parties?

We can host children's parties on our front lawns.