

Room rates – Community Rates

Meeting & Conference Rooms

Room Name	½ Day Rate 8.30-12.30	½ Day Rate 13.30-17.30	Full Day Rate 8.30-17.30
Training Room 1 16-30 delegates	£130	£130	£200
Training Room 2 16-30 delegates	£130	£130	£200
Training Room 3 8-12	£75	£75	£130
Training Room 4 8-12 delegates	£75	£75	£130
Training Room 5 8-12 delegates	£75	£75	£130
Conference room Up to 60 delegates	£200	£200	£350

All our rooms come complete with free flipcharts, free Wi-Fi, AV equipments and complimentary trainer's kit. All rates are subject to VAT.

We would advise you to inspect the room and facilities prior to confirming the booking to make sure that it is suitable for your needs.

Catering facilities (Please request the menu before ordering)

Drinks: Tea, Coffee, Juice and biscuits

Complimentary

Food: Set menu hot lunch

£12 per delegate

Set menu cold lunch

£5 per delegate

You may bring or order your own food however there will be admin fee of £3 per delegate

20% discount for charities (weekdays only)

30% Extra charge will apply for weekends and late evenings.

Free cancellation up to 48 hours prior to event. For further info contact us on 0121 309 0290, email

info@had-int.org book through the website www.had-int.org/venue Humanitarian Academy for Development (HAD) 22-24 Sampson Road North, Birmingham, B11 1BL