Health And Safety Policy of Handyman & Maintenance (1978) Ltd TA

All Power Test Solutions

For electrical Installations, Inspection, Reporting, Design and testing

To undertake works to be completed in accordance with all current regulatory compliance, required codes of practice and relevant documentations to ensure all Basic and Fault Protection being :

BS7671 : A3 : 2017 and all other applicable BSI documents
ACOP, ALARP, SFARP : Part P
Health and Safety Compliance, GS38, GN3
Electricity At Work Regulations 1989
HASWA 1974
CDM and RIBA
NAPIT

All our test equipment is regularly calibrated for safe use and Regulatory insurance compliance

1. On arrival on site, all electrical installations to be tested etc, shall be assessed for the safety and continuation of the proposed works in adherence to EAWR 1989 : HASAWR 1974

2. All environmental factors and conditions to be assessed for our services and the further use of the clients installation, (ie, high moisture percentage) can compromise the test result and therefore below the safe operation level of C1 [minimum recommended risk compliance].

If the C1 level is apparent ; Then, we will immediately advise the client as to a suitable resolution.

3. All contract documentation is transparent in its parameters for the supply of our certifications : Stipulating the criteria of the certification and subsequent actions or recommendations to the client.

4. All testing and inspections too be undertaken in the demonstrated code of practice referenced in BS7671 :A3 :GN3 : GS38 : on site guide, EAWR.

5. Condemnation or termination of installation to either (a) a safe operable point or (b) the nearest node (point) of safe isolation in conjunction with the continued availability of service and/or supply.

If this is not possible then a report of unfit installation shall be made to the client and all actions and recommendation deemed necessary to return operation. EG emergency lighting, pressurised stairwells, communal areas, etc.

6. Further labelling and written documentation supplied to client to clarify all findings.

7. All safe isolation procedures during testing or repair to be adhered to for direct compliance resulting in a limitation of risk of L1 and P1.

8. All activities to be in accordance with the stipulations of our professional indemnity and liability (insurers policies), current statutory legislation, codes and compliances.

9. At all times an approved code of practice will be observed unless the operation of our services is outside the remit of current compliance (amendment 3) where an environment requires a different approach, as a result, further documentation may be drafted, as so to reduce the risk.

10. All live testing to be undertaken in safe operation with skilled personnel.

11. Certification documentation to completed in accordance with NAPIT procedures.

12. Where modifications are required as a result of testing or general observation, then; these will be clarified in writing and by agreement/discussion with the client.
Subsequently costing will be adjusted but, in an effort, to resolve the issue cost effectively and consideration to key indicators or ALARP and SFARP.

13. If electrical inspection works highlight infringement of other building regulations, other than Part P then, these may require further rectification: So as to satisfy the resolution of other ramifications and additional risk criteria , (ie, Part B, L, A, C. Building Regs).

14. If lightning protection is required in accordance with BSEN 62305-2:2006, BS EN 5839, CIBSE, then probability calculations (BRE) are required and selection of suitable SPD, conductors and electrodes (for L1 or P1 protection) to encompass a potential risk.

15. Interlock devices, phase lock and starter circuits must be assessed for safe isolation and testing, in tandem with downtime (P1), The client must supply an energising procedure in writing.

16. Emergency lighting , fire control, etc, should be factored into compliance. The efficacy of a lightning scheme at a means of escape and change of direction may be upgraded to compliance with BS EN 5839 Amended : This will be costed as to implementation to prevent risk.

17. UPS, etc : We require the clients operation and isolation procedures, enabling systematic notifications for respective staff etc, for methodology to be applied.

18. For IT systems, Twin Neutral, and/or sensitive systems; we will also require a systematic methodology, key indicators from client for our risk assessment.

19. <u>NB :</u> Where the supply is at fault then the DNO (Distribution Network Operator) will be notified and an alternative form of CPC (Circuit Protective Conductor [Earthing]) may be required as a temporary measure.
Amended 24/5/18