

In June 2022 we launched the style of report through our OPT system. You will still access the system in the same way and with the same username and password but once logged in you will see some new features.

This brief guide explains some of the changes and the new features available to you as parent users.

Clicking the OPT or Woodkirk images on any screen will return you to the home screen. Once you have logged in this is where the details for students will be visible.

The system will still be accessed in the same way using your existing username and password.

Important messages relating to the release of student reports will be displayed here.

Access the OPT system using:
<https://www.woodkirkacademy.co.uk/parents/opt-reporting-system>
For queries¹ relating to the system please contact:
optreporting@woodkirkacademy.com

The screenshot shows the OPT Parent User Guide interface. At the top, there are two logos: the Woodkirk Academy crest and the OPT logo. Below the logos are two input fields: 'type username' and 'type password', each with a user icon. A blue 'Login' button is to the right of the password field. Below the login fields, there is a section for important messages. The first message states: 'Written reports for year 11, year 12 and year 13 will be available on 15.3.19. Updated progress reports for all year groups will become available on 1.4.19.' Below this message is an Adobe Reader icon and the text: 'You will need Adobe Reader to be able to use this system.' At the bottom right, there is a copyright notice: '© 2006-2019 Daniel Maher IT Consultancy Ltd' and a link to 'Privacy Notice'.

Woodkirk Academy OPT

type username

type password

Login

Written reports for year 11, year 12 and year 13 will be available on 15.3.19.
Updated progress reports for all year groups will become available on 1.4.19.

Get ADOBE® READER®

You will need Adobe Reader to be able to use this system.

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¹ Please note that if requesting a new password we are now required to ensure that e-mail addresses in the OPT system match those details held on the school contact information list. If you need to update your contact details please contact the main reception.

The latest school photograph and the name of your son/daughter will be displayed at the top of the box.

The interactive report will contain links that will show information about your child's attitude in each subject and information on how they can improve (or maintain) the progress they are making. Some year groups will also see Expected Grades for the end of their courses.

You will also see the latest Attendance certificate.

In some reporting cycles, we will also produce a written report in a pdf format which includes the information above plus detailed feedback on what has been studied this year in each subject.

At the bottom will be four further options:

Personal details: Including the form tutor information for students.

Report History: available here are the historic Progress Reports, Written Reports and Attendance Certificates for your son/daughter

Timetable: the timetable for your son/daughter can be viewed here or downloaded as a PDF document.

Useful documents: other information or documents relating to reporting and progress.

