

Sixth Form Mobile Phone and Portable Technology Code of Conduct

Below is an outline relating to the acceptable use of mobile technology within Woodkirk Academy by Sixth Form students.

Sixth Form students are expected to act as role models for the rest of the Academy and as such their use of mobile technology should reflect their standing as young adults within the Academy community.

	Lessons (must be on silent, non-vibrate mode).	Sixth Form Study Areas (including patio area).	LRC	Moving around the site
Phone calls	Never	Break and lunch time only	Never	Never
Messaging and social media	Never	Break and lunch time only	Never	Never
Headphones	Never	Anytime	Never	Never
Research	Teacher discretion	Anytime	Never	Never
Gaming	Never	Break and lunch time only	Never	Never

Sanctions

- Any student who is not using their device as demonstrated above, may have this confiscated. Failure to hand the phone to a member of staff may result in more severe sanctions in line with the Academy Behaviour Policy.
- A confiscated device will be returned to the student **at the end of the day**, between 3.00pm and 5.00pm. Devices will need to be collected from the sixth form office.
- A second misuse of technology will mean that the device will again be confiscated and returned to the student on the same day between 3:00 and 5:00pm. **Parents will be informed.**
- A third misuse of technology will mean that the device will be confiscated and returned to the student between 3:00 and 5:00pm, the next working day. Parents will be informed. If this occurs on a Friday it will not be returned until Monday 3:00pm at the earliest.
- A further misuse of technology will mean that a **parent** must collect this from Student Services between 3.00pm and 5.00pm on the **next working day**. Students **cannot** collect their own phone at this stage. If this occurs on a Friday it will not be returned to a parent until Monday 3.00pm at the earliest.
- Any further infringements will be deemed as serious. In this instance, students may no longer have the right to bring their device onto Academy premises.

Name of student: _____

Form: _____

Signed: _____ (Parent)