OCN London | Regulated

Qualification Guide

OCNLR Level 2 Qualifications in Skills for Further Study in Health and Human Sciences

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OCN London Qualification Guide

OCNLR Level 2 Certificate in Skills for Further Study in Health and Human Sciences
Qualification No: 603/2822/8

OCNLR Level 2 Extended Certificate in Skills for Further Study in Health and Human Sciences
Qualification No: 603/2823/X

OCNLR Level 2 Diploma in Skills for Further Study in Health and Human Sciences
Qualification No: 601/7561/8

OCN London aims to support learning and widening opportunities by recognising achievement through credit-based courses and qualifications, promoting high standards of excellence and inclusiveness. We are proud of our long-term role and unique history in providing innovative learning solutions for a wide range of learners and particularly those who have not previously benefitted from education.

At the heart of what OCN London offers is:

- a commitment to inclusive credit-based learning;
- the creative use of credit with responsive, demand-led qualification development;
- high quality service and support;
- respect for and encouragement of diversity – in learners and learning approaches, partners and settings;
- the development of people, capacity and resources that will ensure effective business partnerships.

To navigate within this Qualification Guide

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General Information

This qualification guide contains details of everything you need to know about the **OCNLR Level 2 Qualifications in Skills for Further Study in Health and Human Sciences.** It makes reference to the curriculum areas covered and identifies the learners for whom the qualification has been developed. The guide also covers important aspects of assessment and moderation that are particular to the qualification. The guide should be used by all involved in the delivery and assessment of the qualification. The Account Manager for your Centre will provide support and advice on how to seek approval to offer the qualification.

If you are not yet an OCN London Approved Centre but wish to use these qualifications, then please contact us on **enquiries@ocnlondon.org.uk** for details of the Centre Approval application process.

Qualification Overview

The **OCNLR Level 2 Qualifications in Skills for Further Study in Health and Human Sciences** are are designed to support learners to develop skills and knowledge needed for progression to further learning on Level 3 qualifications, including Access to HE Diplomas, in health and human science related subjects. The qualifications are suitable for use in a range of learning situations and lend themselves to the development of individualised learning programmes.

The qualifications are available as a Certificate, Extended Certificate and Diploma. Learners should opt for the size of qualification that best fits their needs in relation to their readiness for a Level 3 qualification. For those learners who are almost ready to progress to Level 3 study, the Certificate may be the best option, while for those further away from being ready for Level 3 study, the Diploma would provide an extended period of time to develop relevant knowledge and to practise the study skills.

The qualifications provide learners with the opportunity to consolidate and extend their learning in preparation for further learning in further or higher education settings. They include a large number of units spanning a range of knowledge and skills set within humanities and human sciences as well as a mandatory requirement for learners to develop their study and referencing skills, and further skills to enhance their ability to succeed in future study. They also include a selection of 'green' units to enhance learners' awareness of green issues.

The **OCNLR Level 2 Qualifications in Skills for Further Study in Health and Human Sciences** are regulated by Ofqual, the qualifications regulator for England, and are registered on the Regulated Qualifications Framework (RQF). It is not a licence to practise.

Qualification details

This Qualification is available at this level only.

Level 2 Certificate in Skills for Further Study in Health and Human Sciences

- Qualification Number: 603/2822/8
- Qualification credit value: 18
- Operational start date: 1st January 2018
- Review date: 30 November 2029
- Total Qualification Time (TQT): 180
- Guided Learning Hours (GLH): 144
- Assessment requirements: internally assessed, internally and externally moderated.

Level 2 Extended Certificate in Skills for Further Study in Health and Human Sciences

- Qualification Number: 603/2823/X
- Qualification credit value: 26
- Operational start date: 1st January 2018

- Review date: 30 November 2029
- Total Qualification Time (TQT): 260
- Guided Learning Hours (GLH): 205
- Assessment requirements: internally assessed, internally and externally moderated

Level 2 Diploma in Skills for Further Study in Health and Human Sciences

- Qualification Number: 601/7561/8
- Qualification credit value: 39
- Operational start date: 1st September 2015
- Review date: 31st May 2029
- Total Qualification Time (TQT): 390
- Guided Learning Hours (GLH): 309
- Assessment requirements: internally assessed, internally and externally moderated

Purpose of the qualifications

The **OCNLR Level 2 Qualifications in Skills for Further Study in Health and Human Sciences** have been designed to enable learners to gain transferable skills and knowledge in order to progress on to Level 3 qualifications, including Access to HE Diplomas, in health and human science related subjects, and to gain confidence in their own ability to study at a higher level. The three different sizes of qualification – Certificate, Extended Certificate and Diploma – allow learners to select the best option to match their needs in relation to readiness for Level 3 study.

Who the qualifications are for

The **OCNLR Level 2 Qualifications in Skills for Further Study in Health and Human Sciences** are suitable for learners who:

- want to progress to Level 3 qualifications in health and human sciences;
- need to develop advanced learning to learn skills;
- are seeking to enter new work areas and are looking to update and/or add to their employment skills and knowledge.

Entry guidance

The minimum age to access to the qualifications is 16 years.

Progression and related qualifications

The qualifications provide a sound basis for learners to progress to Level 3 qualifications, including Access to HE Diplomas in health and human science subjects, apprenticeships, or to enter employment.

Structure of the qualifications

The units within these qualifications are divided into four groups which can be combined to produce learning pathways that reflect learners' differing needs, interests and aspirations.

The structure of the qualifications allows for flexibility in delivery and assessment, enabling assessment evidence to be generated in a range of different ways thus facilitating the development of learner-centred practice.

Rules of combination for achievement

The **OCNLR Level 2 Certificate in Skills for Further Study in Health and Human Sciences qualification** comprises mandatory and optional units. Learners must achieve 18 credits in total.

- 4 credits must be taken from the mandatory units
- 8 credits from Group B
- 6 credits from Group C or Group D

The **OCNLR Level 2 Extended Certificate in Skills for Further Study in Health and Human Sciences qualification** comprises mandatory and optional units. Learners must achieve 26 credits in total.

- 4 credits must be taken from the mandatory units
- 11 credits from Group B
- 6 credits from Group C or Group D
- The remaining 5 credits may be taken from Group B, C or D

The **OCNLR Level 2 Diploma in Skills for Further Study in Health and Human Sciences qualification** comprises mandatory and optional units. Learners must achieve 39 credits in total.

- 4 credits must be taken from the mandatory units
- 18 credits from Group B
- 12 credits from Group C or Group D
- The remaining 5 further credits from Groups B, C or D

Qualification units

Ofqual Unit Reference Number	OCNLR Unit Code	Unit Title	Level	Credit Value	GLH
Mandatory – Group A					
Y/507/7024	GA1/2/LQ/003	Skills for Effective Learning	2	3	24
H/504/8447	EC1/2/LQ/002	Referencing Skills	2	1	8
Optional - Group B					
A/506/2564	RC1/2/LQ/003	Aspects of Energy	2	3	24
L/504/9737	PA1/2/LQ/072	Barriers to Health	2	1	8
K/505/5352	RA1/2/LQ/009	Biology and Our Environment	2	6	48
F/505/5387	RD1/2/LQ/004	Chemical Analysis and Detection	2	5	40
Y/504/8770	RD1/2/LQ/002	Chemical Changes	2	3	24
J/506/2566	RD1/2/LQ/003	Chemical Structure	2	3	24
D/505/5350	RA1/2/LQ/007	Chemistry and our Earth	2	6	48
K/507/0739	PA1/2/LQ/078	Co-ordination of the Human Body	2	3	24
L/615/6541	PT1/2/LQ/046	Developing Awareness of Assisted Living Technology	2	3	25
A/617/4646	PA1/2/LQ/126	Developing Awareness of Neuro Linguistic Programming	2	3	24
Y/507/0705	PA1/2/LQ/073	Diet and Nutrition	2	2	20
Y/504/8798	HH5/2/LQ/002	Eating Disorders	2	1	8
L/505/4761	RA1/2/LQ/033	Electricity and Heat	2	3	24
H/505/5351	RA1/2/LQ/008	Energy and Our Universe	2	6	48
Y/506/5679	PA1/2/LQ/085	Equality and Diversity in the Health Sector	2	3	25
K/505/4766	RA1/2/LQ/026	Forensic Science	2	3	24
D/504/8768	RC1/2/LQ/002	Fundamentals of Physics	2	3	24
F/507/0696	PA1/2/LQ/074	Health Psychology	2	3	30
R/505/5362	RA1/2/LQ/018	Healthy Living	2	3	24
M/506/2562	RH4/2/LQ/002	Human Biology	2	3	24
K/504/9762	PA1/2/LQ/071	Human Health and Disease	2	3	24
F/507/0679	PA1/2/LQ/076	Human Physiology	2	6	60

F/507/0746	PA1/2/LQ/084	Human Sex and Reproduction	2	3	24
J/505/4774	RA1/2/LQ/031	Infection and Immunity	2	3	24
K/504/8689	HH3/2/LQ/006	Issues of Substance Misuse	2	1	8
Y/505/4682	RH3/2/LQ/002	Life Processes and Living Things	2	3	24
H/505/4684	RA1/2/LQ/006	Materials and their Properties	2	3	24
K/507/0837	RA1/2/LQ/030	Medical Imaging	2	3	24
M/505/2436	PA1/2/LQ/022	Person-Centred Approaches in Health and Social Care	2	2	16
F/504/9489	RA1/2/LQ/004	Physics: Physical Processes	2	3	24
T/507/0677	PA1/2/LQ/082	Physiology and Exercise	2	6	60
T/507/0694	PA1/2/LQ/075	Psychopathology	2	3	30
T/504/9702	PA1/2/LQ/086	Resources for Nursing	2	3	24
K/507/1888	PA1/2/LQ/090	Safeguarding Adults	2	2	16
Y/507/1885	PA1/2/LQ/091	Safeguarding Children	2	2	16
T/507/0680	PA1/2/LQ/077	Skeleton and Muscles	2	3	30
A/507/0681	PA1/2/LQ/081	The Cardiovascular System	2	3	30
T/504/9229	RA1/2/LQ/005	The Investigative Process, Principles and Practical Skills	2	3	24
J/505/5357	RA1/2/LQ/016	The Living Body	2	6	48
K/617/4643	PA1/2/LQ/127	The Role of Neuro Linguistic Programming	2	3	24
M/507/0595	PA1/2/LQ/061	The Role of the Health and Social Care Professional	2	3	24
F/507/0701	PA1/2/LQ/083	The Sociology of Health	2	3	30
R/504/8525	HF1/2/LQ/002	Understanding Child Protection Theory	2	3	24
T/505/8836	PT2/2/LQ/004	Understanding Hearing Impairment	2	3	24
H/504/8478	PH4/2/LQ/001	Understanding Mental Health	2	3	24
D/507/2309	PA1/2/LQ/088	Understanding the Midwifery Profession	2	3	24
R/507/2310	PA1/2/LQ/087	Understanding the Nursing Profession	2	3	24
M/507/2315	PA1/2/LQ/089	Understanding the Paramedical Profession	2	3	24
A/505/8840	PT2/2/LQ/005	Understanding Visual Impairment	2	3	24
H/507/0836	RA1/2/LQ/029	Using Laboratory Instruments and Apparatus	2	3	24

Optional - Group C					
A/504/8776	RB3/2/LQ/001	Algebra and Graphs	2	3	24
T/651/9013	CN1/2/LQ/002	Applying AI Tools in Learning and Work	2	3	30
F/651/9008	CN1/2/LQ/001	Applying Cyber Security Skills in Learning and Work	2	3	30
R/651/9003	QA1/2/LQ/006	Applying Sustainable Practices in Learning and Work	L2	3	30
M/504/8774	RB1/2/LQ/003	Basic Arithmetic Skills	2	3	24
A/505/1967	HB1/2/LQ/033	Critical Thinking	2	3	24
M/616/8892	CN0/2/LQ/004	Collaborative Working Using Digital Technology	2	3	24
A/505/1970	CP2/2/LQ/002	Databases	2	3	24
A/616/8894	CN0/2/LQ/006	Digital Content Creation – Audio and Video	2	4	32
F/616/8895	CN0/2/LQ/007	Digital Content Creation – Text and Image	2	3	24
M/504/8757	HD3/2/LQ/003	Discursive Writing	2	3	24
Y/505/1975	KH3/2/LQ/003	Essay Writing	2	3	21
F/504/8777	RB7/2/LQ/001	Further Statistics and Probability	2	3	24
D/506/1052	HB1/2/LQ/045	Improving own Learning and Performance	2	3	24
Y/616/8899	CN0/2/LQ/011	Improving Personal Productivity	2	3	24
L/504/8488	HD3/2/LQ/013	Improving Punctuation and Grammar Skills	2	3	24
D/504/8494	HD3/2/LQ/014	Improving Spelling Skills	2	3	24
T/504/8775	RB1/2/LQ/004	Mathematical Investigation	2	3	24
K/504/8773	RB1/2/LQ/002	Measures	2	3	24
L/504/8765	FN2/2/LQ/002	Narrative Writing	2	3	24
K/505/2113	KH3/2/LQ/002	Note Taking	2	3	24
F/504/8763	FN2/2/LQ/004	Oral Communication Skills	2	3	24
Y/507/0591	PA1/2/LQ/067	Practical Presentation Skills	2	3	24
A/504/8759	FN2/2/LQ/003	Practical Writing: Reports and Formal Letters	2	3	24
J/616/8901	CN0/2/LQ/013	Programming Fundamentals	2	4	32
T/504/8761	FC4/2/LQ/001	Reading and Comprehension of Texts	2	3	24

T/505/5385	HD3/2/LQ/012	Reading Strategies	2	3	24
L/504/8202	HB1/2/LQ/042	Research Skills	2	3	24
M/505/2310	GA1/2/LQ/002	Revision and Exam Skills	2	3	24
H/504/8772	RB1/2/LQ/001	Shape	2	3	24
A/505/2150	CP3/2/LQ/002	Spreadsheets	2	3	24
J/504/8778	RB7/2/LQ/002	Statistics and Probability	2	3	24
T/505/2163	CP0/2/LQ/003	Word Processing	2	3	24
A/505/2164	GA9/2/LQ/001	Working in a Group	2	3	24
J/504/8764	FN2/2/LQ/005	Writing Standard English	2	3	24
Optional – Group D 'Green' Units					
A/650/2012	QA2/2/LQ/003	Environmental Issues	2	3	24
A/617/3528	SA1/2/LQ/001	Ethical and Political Issues Relating to Land-Based Activities	2	2	16
M/650/1985	QA1/2/LQ/002	Exploring Careers in the Green Industries	2	1	8
F/650/2014	QA1/2/LQ/005	Global Warming and Climate Change	2	2	16
M/650/2019	QA2/2/LQ/004	Introduction to Sustainability	2	1	8
Y/650/1988	QA1/2/LQ/003	Investigate an Environmental Issue	2	3	24
F/650/1980	QA1/2/LQ/001	Project in Sustainability	2	3	27
M/504/7849	AA3/2/LQ/005	Supporting Sustainability in an Office Environment	2	2	16
Y/650/2011	QA1/2/LQ/004	Sustainability Issues in Industry	2	3	24

For unit content please click the Ofqual Unit Reference Number

Barred combinations

Unit Title	Ofqual Unit Reference Number		Unit Title	Ofqual Unit Reference Number
Digital Content Creation – Text and Image	F/616/8895	May not be taken with	Word Processing	T/505/2163

Assessment and Moderation

Assessment process

The assessment process for these qualifications are as follows:

- The learners are assessed through activities that are internally set by tutor assessors;
- The activities must be designed to enable learners to meet the assessment criteria of the unit;
- Learners' portfolios of assessed evidence must be internally moderated at the Centre;
- The portfolios of assessed evidence will be externally moderated by an OCN London External Moderator.

There is no additional external assessment for these qualifications.

Devising assessments

Each unit has a supplementary page with information on the types of assessment activities that can (indicated as 'Optional' or 'O') and/or must (indicated as 'Prescribed' or 'P') be used to assess learners against the unit. Tutor assessors must always refer to this page before devising assessment tasks.

OCN London assessment guidance relevant to the units in these qualifications are in the 'OCNLR Assessment Guidance and Ofqual Level Descriptors' section of this qualification guide. The guidance includes a general description of the activity and the type of evidence that is appropriate. The activity or activities set must enable the learners to meet the standards detailed in the assessment criteria. Please contact OCN London for further guidance on devising appropriate assessments.

Centre devised assessments should be scrutinised by the Internal Moderator before use to ensure that they are fit for purpose. Centre devised assessments will be scrutinised by the External Moderator to ensure reliability and validity of assessment.

Marking assessment activities

Each activity must be marked against the identified assessment criteria in the unit and judged to be either achieved or not achieved.

Assessors need to ensure that the work in a learner's portfolio is:

- Authentic – it is the result of the learner's own performance or activity;
- Sufficient – enabling the assessor to make a consistent and reliable judgement;
- Adequate – appropriate to the level.

Where a series of activities are set, learners must demonstrate the achievement of the required standard identified in the assessment criteria in all activities. All of the assessment criteria in a unit must be met before the unit is deemed achieved.

The unit achievement is not graded. Units are either achieved or not achieved.

Standardisation

Standardisation is a process that promotes consistency in the understanding and application of standards in relation to assessment. It:

- compares assessment judgements from different tutor/assessors;
- promotes consistent judgements by different tutor/assessors;
- identifies good practice in assessment;
- promotes the sharing of good practice in assessment between centre staff.

Standardisation events should be held periodically within centres to ensure consistent and effective assessment practice. Standardisation events may also be held by OCN London and it is a requirement that each Centre offering units from these qualifications must contribute assessment materials and learners' evidence for standardisation, if requested.

OCN London will notify Centres of the required sample for standardisation purposes and assessment materials, learners' evidence and tutor feedback may be collected by External Moderators.

Learners with particular requirements

If learners have particular requirements the Centre should refer to the 'Access to Fair Assessment Policy and Procedure' which can be found on our website at: Access to Fair Assessment Policy and Procedure and gives clear guidance on the reasonable adjustments and arrangements that can be made to take account of disability or learning difficulty, without compromising the achievement of the assessment criteria.

Requirements for tutor/assessors

To be sufficiently competent

In addition to being qualified to make assessment decisions, each assessor must be capable of carrying out the full requirements within the competency of the units they are assessing. This competence should be maintained annually through clearly demonstrable continuing learning and professional development.

Expert witnesses can be used where they have suitable expertise for specialist areas. The use of expert witnesses should be determined and agreed by the assessor.

To be sufficiently knowledgeable

Each assessor should possess relevant knowledge and understanding of the subject and so be able to make robust and reliable assessment decisions in relation to the subject.

Assessment Guidance and Ofqual Level Descriptors

For OCN London's Assessment Guidance and Ofqual's Level Descriptor relevant to these qualifications, please click on the link below.

Level 2 Assessment Guidance and Ofqual's Level Descriptors

OCN London

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