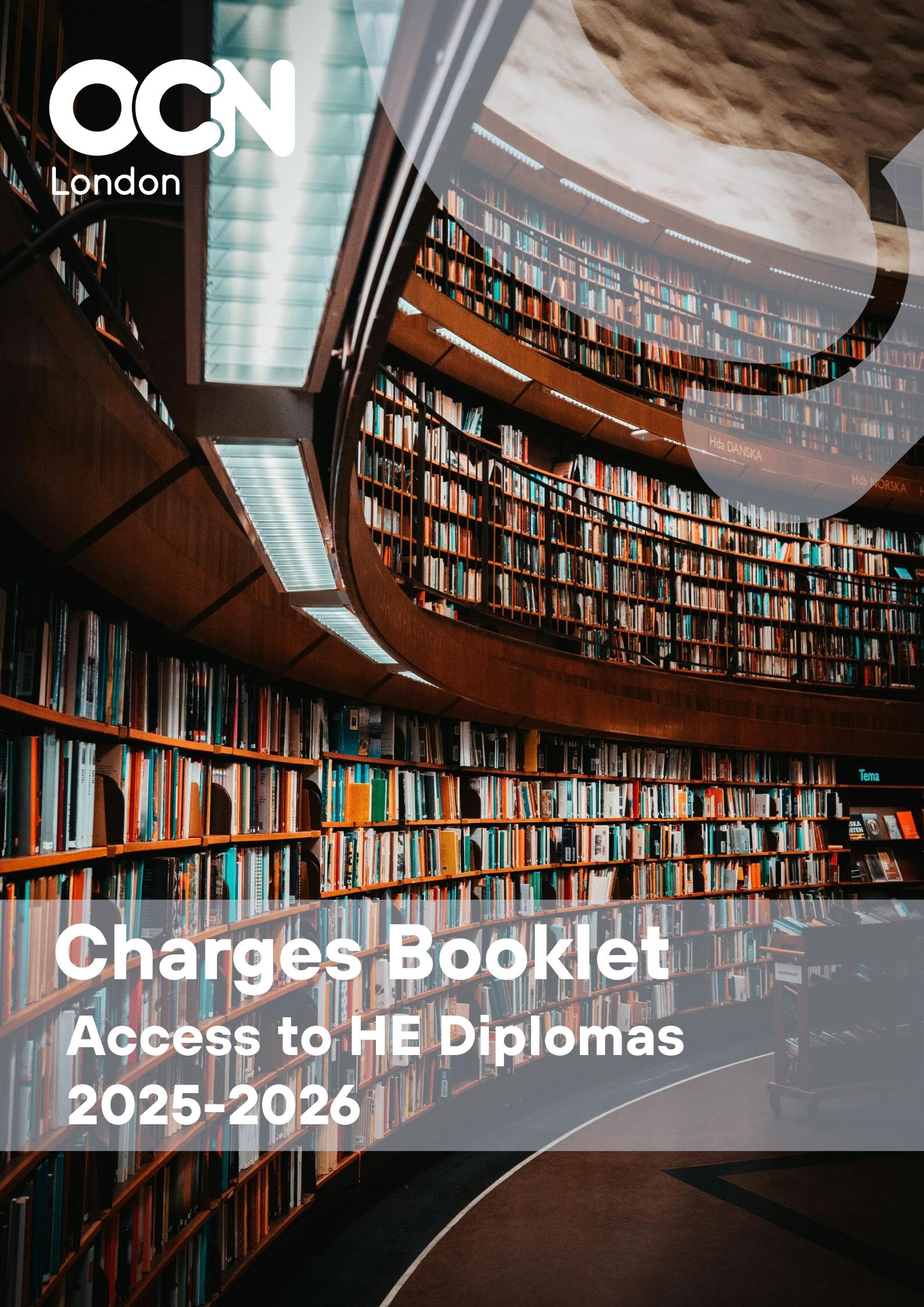




London

# Charges Booklet Access to HE Diplomas 2025-2026



## Access to HE Diplomas

*Helping people who lack the traditional entry qualifications to progress into higher education.*

OCN London has been offering, quality assuring and awarding certificates for Access to HE for over 30 years.

Our Access to HE Diplomas are recognised by universities and other HE institutions across the country as an effective preparation for entry to their courses.

We offer 41 validated Access to HE Diplomas which attract ESFA funding for Adult Skills under the Level 3 entitlement and Advanced Learning Loans.

In addition to an experienced team of Access to HE specialists we provide you with support and training in learner registration, unit selection, assessment and internal moderation. We also have regular briefings, updates and a fast certification turnaround.

For those learners who need additional preparation prior to enrolling onto Access to HE provision, we have a range of qualifications that are ideal for delivering as pre-Access courses. For more information see the Pre- Access fees.

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## Access to HE Diplomas

Qual No	Access to HE Diplomas	Level	Credits	Price
40012499	Art and Design	Level 3	60	£163
40015919	Business and Finance	Level 3	60	£163
40015920	Business Studies	Level 3	60	£163
4001258X	Computing	Level 3	60	£163
40012633	Construction and Built Environment	Level 3	60	£163
40015993	Counselling	Level 3	60	£163
40012505	Creative and Digital Media	Level 3	60	£163
40012517	Design	Level 3	60	£163
40012591	Digital Marketing and Social Media	Level 3	60	£163
40012608	Digital Technologies and Computer Science	Level 3	60	£163
4001258X	Digital Technologies in Business Management	Level 3	60	£163
40014174	Education and Teacher Training	Level 3	60	£163
40013121	Engineering	Level 3	60	£163
40013133	Environmental Science	Level 3	60	£163
4001499X	Fashion Studies	Level 3	60	£163
40013364	Forensic Science	Level 3	60	£163
40015002	Health and Human Sciences	Level 3	60	£163
40015014	Health and Social Care	Level 3	60	£163
40014150	Humanities	Level 3	60	£163
40014149	Humanities and Social Science	Level 3	60	£163
40015932	Law	Level 3	60	£163
40012748	Media Studies	Level 3	60	£163
40013157	Medical Biosciences	Level 3	60	£163
40012487	Medicine	Level 3	60	£163
40015026	Midwifery	Level 3	60	£163
40013352	Music	Level 3	60	£163
40015944	Nursing	Level 3	60	£163
40015038	Paramedic Science	Level 3	60	£163
40014125	Performing Arts	Level 3	60	£163

40013145	Pharmacy and Biomedical Sciences	Level 3	60	£163
40013182	Policing	Level 3	60	£163
40015579	Policing and Criminology	Level 3	60	£163
40013340	Product Design	Level 3	60	£163
40013169	Radiography	Level 3	60	£163
40013170	Science	Level 3	60	£163
40014162	Social Science	Level 3	60	£163
4001504X	Social Work	Level 3	60	£163
40007558	Sports Science	Level 3	60	£163
40014137	Theatre Arts	Level 3	60	£163
40011884	Veterinary Science	Level 3	60	£163
40015051	Youth and Community Work	Level 3	60	£163

## Access to HE Learner Registrations

The Access to HE fee is invoiced for learners registered with OCN London on a Diploma course no later than 6 weeks (42 days) after starting their course, in accordance with QAA requirements. Late registration will only be available in exceptional circumstances, which must be agreed in advance with our Director of Access and Higher Education and will be subject to an additional fee. We may make further charges if delays in learner registration are extended without agreement.

Access to HE Diploma learner registrations	Price
Learner registration and certification	£163 per learner
Late registration ( <i>must be agreed in advance</i> )	£67 per learner / £330 per cohort
In addition: Further delay in registration ( <i>full cohort</i> )	£25 per week

Learners must be registered on units totalling exactly 60 credits no later than 12 weeks (84 days) after starting their course, again in accordance with QAA requirements. Any unit selections outstanding at this point will be subject to an additional fee and will need to be completed immediately.

### Online Access to HE

In addition to the learner registration fee, online Access courses incur an additional fee per learner for use of the ePearl platform and associated materials. This fee is set by and paid directly to Pearl Tech and may vary depending on the level of service provided (e.g. fully online, blended)

### Providers new to Access to HE

For centres new to delivering Access to HE Diplomas there will be a minimum registration charge equivalent to registration fees for 15 learners – currently £2,445 – for at least the first year of delivery. This minimum charge may be extended to further years depending on progress with learner recruitment.

Access to HE Diploma unit registrations	Price
Late selection of units	£46 per learner / £220 per cohort

Amendments to the specific credits against which a learner has been registered after 12 weeks will only be available in exceptional circumstances. **You must agree this with us in advance** and there will be an additional fee. Similarly, **we can only consider transfers between Diploma courses in exceptional cases**. These will also be subject to an additional fee. In line with QAA regulations, we cannot consider any amendments or transfers more than 26 weeks after the learner start date.

Access to HE Diploma learner registration amendments	Price
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Transfer of registration between courses	£46 per learner / £220 per cohort
Amendment to unit registration	£46 per learner / £220 per cohort

## Access to HE External Moderation

The annual centre approval fee covers planned external moderation and support activity, which will be scheduled at the beginning of the academic year. This will normally include an annual review meeting, autumn support meeting, mid-year moderation, summer support meeting, final moderation and final awards board.

Some engagements will be in person and others online, with the precise schedule to be agreed with the centre in each case.

If a centre requests moderation over and above the agreed schedule, or if additional moderation is required for quality reasons, the charges below will be applied. Charges will also be applied for cancelled moderation engagements where insufficient notice has been given or where moderation cannot proceed on the day due to insufficient preparation at the centre - including up-to-date tracking sheets, assessment or internal moderation records not being available.

Similarly, there will a charge for any additional final awards board that needs to take place if one or more Diplomas are not ready on the scheduled date. Where extenuating circumstances are agreed at the awards board and a date is set for the submission of assessed work for external moderation, a charge will be made if the assessed work reaches OCN London after that agreed date.

Access to HE Diploma external moderation	Price
Additional moderation engagement (per Diploma) <i>(At centre's request or required by OCN London for quality reasons)</i>	£340 Half Day / £680 Full Day
Cancelled moderation engagement (per Diploma) <i>(where less than 3 working days' notice is given or where moderation is unable to proceed because of insufficient preparation at centre)</i>	£340 Half Day / £680 Full Day
Assessed work for extenuating circumstance learners submitted after date agreed at Awards Board	£100
Additional Awards Boards	£85

## Training for Access to HE Centre Staff

An allocation of training time with the Centre Moderator is included in the annual centre approval fee. This is normally one day, with any variation to this agreed at the annual review meeting. In addition, bespoke training for staff can be requested and will be charged at our normal consultancy rates.

Access to HE Diploma training	Price
Training for centre staff	£340 Half Day / £680 Full Day



**OCN**  
London

OCN London

70 Gracechurch Street, London, EC3V 0HR

[www.ocnlondon.org.uk](http://www.ocnlondon.org.uk)

[enquiries@ocnlondon.org.uk](mailto:enquiries@ocnlondon.org.uk)

020 7278 5511