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# TRAINING & DEVELOPMENT







People<sup>™</sup> is the leading HR outsourcing firm in the Middle East and South-Central Asia with two decades of specialized experience. We build value-based relationships with our clients by providing reliable staffing solutions for human resource management, technology, and outsourcing.

## CONTENTS

#### Training & Development — Overview

An overview of the various ways your staff can benefit from direct knowledge of world renowned industry experts.

## 1 — Bespoke Training Solutions

Customized training programs and workshops created specially for your needs after a thorough analysis.

## 2 — Specialized Training Manuals

Extensive training kits designed to empower you to conduct comprehensive training programs independently.

#### Clients

A look at our diverse set of esteemed clients spanning across the world and all industries.

#### Contact Us

Unwavering service excellence through 7 regional and international offices.



03

05

07

08

# TRAINING & DEVELOPMENT – OVERVIEW

People<sup>™</sup> develops and conducts customized corporate training workshops for courses specific to our clients requirements; which can be determined by the client themselves, or by People<sup>™</sup> through a training need assessment.

24%

Higher profits are generated for companies that invest in training and development. – Huffington Post





Higher employee turnover is due to poor training. - go2HR





It's all to do with the training: you can do a lot if you're properly trained - Queen Elizabeth II



An organization's ability to learn, and translate that learning into action is the ultimate competitive advantage – Jack Welch (Former CEO, General Electric)



Train people well enough so they can leave. Treat them well enough so they don't want to. – Richard Branson The only thing worse than training your employees and having them leave is not training them and having them stay.

– Henry Ford (Industrialist, Business Magnate)

For 20 years, People<sup>™</sup> has been providing training to staff of clients across a variety of industries. Our approach to training differs from other training providers due to the fact that we do not consider a training program to be successful unless there is a demonstrable and measurable impact on employee performance in the area of focus.

People-i is the world's first Augmented Outstanding Technology platform. Our signature software that integrates technology into day-to-day HR activities allows efficiency & productivity to reach levels unprecedented in the industry.

## Benefits Of Staff Training



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Increases Productivity

Internal Promotions

Allows

Increases Company Capability

In 2020, People<sup>™</sup> trained over 50 under-privileged women to set up a home-based restaurant that would operate through the <sup>™</sup> foodpanda App.

## Did You Know?

Australian Aid ------

People<sup>™</sup> worked with to provide skill training to Afghan Refugees in Sindh.

01





Reduced Need for Supervision



Makes Employees Happy



Unlocks Staff Potential

#### Top Ways Trainers Demonstrate Success of Training Programs

- Close known skill gaps in the organization
- Retain top talent tied to learning
- Increase engagement with learning resources



# **1 – BESPOKE TRAINING SOLUTIONS**

Could the next leader that you are looking for, already be working for you? Training and development programs unleash your staff's potential.



Employees cannot become more productive in any sense unless they are provided with continuous on-the-job training. - Gregory Balestero (CEO Project Management Institute)



68%

Employees claim they had no workplace training and that most of their skills were self-taught.



Middle-aged professionals say that 91% job training is important to them. - Survey Monkey, 2021

Experts at People<sup>™</sup> conduct in-depth research into your staff and processes to identify the best suited content, trainers and delivery framework to create a comprehensive program tailored to your organization.

#### Process flow of Bespoke Trainings:





Training Need Assessment & Survey

Definition of Training Objectives

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We believe that a program is not considered successful until there are demonstrable differences in the areas targeted by it. Contact us to learn more about our performance guarantees.



Employees prefer to learn or train in the workspace.

— LinkedIn Learning, 2018



Development of Training Program





Implementation & Delivery of Training





Evaluation of Training Effectiveness





After the rise of Covid-19 People<sup>™</sup> optimized all training programs and delivery methods to suit online/remote sessions, without any hindrance to communication and effectiveness.

# 2 – SPECIALIZED TRAINING MANUALS

Could your team reach new levels of productivity, if they attain new knowledge? Training manuals give your staff the skills they need.





Millenials believe professional development opportunities are one of the most important aspects of company culture. – DAWN News



Surveyed employees feel they aren't reaching their full potential at work due to lack of development opportunities.

- Global News Wire



All custom training content is archived and executed through People-i to ensure maximum accessibility and effectiveness. People<sup>™</sup> provides comprehensive training manuals that include all the contents required to independently conduct staff training programs.

#### Areas Covered Include





Communication Skills

Finance





Negotiation Skills

Organizational Skills

#### Training Manual Contents Include

O1 User Guides
O2 Pre-training Emails
O3 Advertisements & Outline of Training
O4 Lesson Plan
O5 Training Pre-assessment
O6 Trainer's Handouts

Once equipped with a training manual, your staff can independently conduct trainings for the mentioned area as many times as needed.



07	Trainee's Handouts
08	Powerpoint Slides
09	Sign-in & Attendance Sheet
10	Training Highlights
11	Sign-in & Attendance Sheet
12	Training Highlights

06

# **CLIENTS**

Listed below are just a few names of the organizations we have helped streamline their HR function by adding the distinct expertise and execution required to make your corporation People™ Perfect.



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0