

Severodonetsk Luhansk
Subnational Cluster Meeting

27th March 2018

Agenda:

1. Roundtable introduction of Participants
2. Review of the previous meeting decisions
3. Shelter Cluster inputs
4. Information Management Updates: recent 5W, Winterization Matrix, Damage DB
5. Coordination issues and solutions
6. Review of current referrals for Shelter/ NFI assistance
7. Update from Partners on Winterization activities, on Damages and Repair plans
8. AOB and Wrap-up

Present: Ministry of TOTs and IDPs Luhansk Sector, UNHCR, ADRA Ukraine, NRC, UN OCHA, IOM, OSCE, Arche Nova

Reviewing Previous Action Points

The Subnational Cluster Co-Chair opened the meeting with roundtable introduction. As usually, the action points from the previous Subnational meeting were the first clause of Agenda to discuss:

Action point	Who	Status
Share the link to the 2017 Shelter Cluster Annual Report	Shelter Cluster Team	Done
Share the link to Winterization interactive map	Shelter Cluster Team	Done
Shelter Cluster to hold joint meeting with partners (ADRA, PIN, DRC, NRC) on discussion of coordination issues	Shelter Cluster Team	Done
Partners to share with the Cluster their the lists of addresses in prioritized locations	ADRA, PIN, DRC, NRC	Done
Shelter Cluster to cross-check addresses provided by partners	Shelter Cluster Team	Done
Partners to keep coordination contact with each other and share with the Cluster the ultimate result of interactions thereon	ADRA, PIN, DRC, NRC	Done
To make practical use of Technical Note for Damage Assessment	Partners	Ongoing
To share lists of assessed addresses with Shelter Cluster regularly	Partners	Ongoing
To share contact lists of the local focal points	Humanitarian partners	Ongoing
To share additional information on the State Program of subventions	MinTOTs and IDPs	Ongoing

To develop guidelines on accessibility and feasibility of shelter activities in the front line locations	Shelter Cluster Team	Ongoing
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Shelter Cluster Inputs

Thereafter the participants were briefed on the Shelter Cluster core functions and its recent outcomes:

- ≡ **Cluster meetings**
 - Monthly meetings in Sloviansk and Severodonetsk (for Mariupol - end of March)
 - Quarterly National Cluster meetings in Kiev (next in mid April)
- ≡ **Co-ordination**
 - Special roundtable meetings with several Cluster partners (more details further on)
- ≡ **Referrals**
 - The Cluster is a focal point for shelter/NFI assistance including house repairs and winterisation (more details further on)
- ≡ **Capacity building**
 - The representatives of MinToT Lugansk Sector MinToTs have been trained on the use of the Damage Assessment tool and the structure of the Damage database. Both tools have been developed by the Shelter/NFI cluster as core tools for the management of the emergencies but, especially, of the transitional and recovery phase. Both tools are central in the hand-over of the co-ordination functions to the local authorities, in view of the discontinuation of the Shelter/NFI Cluster. The total number of local authorities representatives trained by the Cluster counts 29 people.
- ≡ **Inter-cluster co-ordination**
 - The Shelter/NFI Cluster continues to support the development of the IARA (Inter-Agency Rapid Assessment) tool. Inputs for the setup of relevant sector-specific indicators to be included in the dedicated questionnaire have been shared with OCHA.
- ≡ **HLP TWIG**
 - Together with Protection Cluster, the Shelter/NFI Cluster is running HLP TWIG for addressing legislation issues on housing cases, land documentation and sharing best practices on compensation procedures.

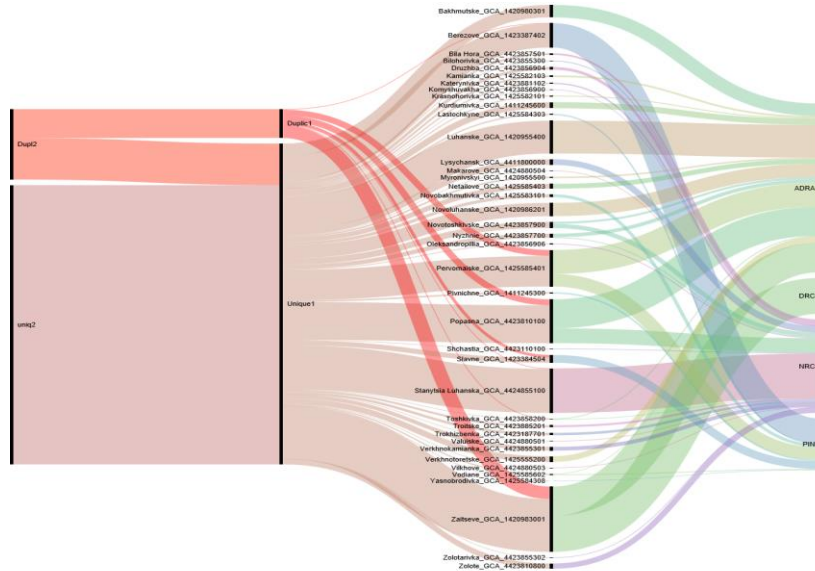
Information Management Updates

The Cluster Information Management Associate took the floor to update current IM processes. He told about the quarterly Factsheet preparation requesting the agencies to contribute with their information, as well as about the publishing the Ukrainian version of the Annual Cluster Report after translation:

Action Points	Who
Agencies to share success stories or important information for Factsheet	Shelter Cluster
Translation into Ukrainian of the annual report, posted on Shelter Cluster website	Shelter Cluster

He also presented the chart (as exemplified in recent addresses crosschecking for PIN, NRC, ADRA and DRC) and explained the mechanism of this procedure. As many agencies can operate within the

same area of responsibility, it is evident that potential overlapping can occur in their coverage. The Cluster receives the lists of assessed addresses from the partners and compares them on location/ street/ house level until duplications are detected. Sometimes the crosschecking goes deeper up to apartment level when the Cluster partners consider multi-storey buildings for further shelter assistance.



As for the Winterization update, the current data were demonstrated to the participants:

REGION	Luhanska oblast				
Sum of Ben_HH_theor	Completed	Ongoing	Planned	Grand Total	
Core NFIs	399			399	
HelpAge International Ukraine	1			1	
Save Ukraine Help Center	100			100	
United Nations High Comission	298			298	
Distribution of Cash	975	1,681		2,656	
Norwegian Refugee Council	874	1,681		2,555	
Shelter Cluster Partner # 7	101			101	
Distribution of Coal	7,711		119	7,829	
Adventist Development and Re arche noVA	177		119	295	
CA Emmanuel	7,479			7,479	
Shelter Cluster Partner # 7	22			22	
Shelter Cluster Partner # 7	33			33	
Distribution of heaters	658			658	
ACTED	95			95	
Adventist Development and Re International Organization for i	351			351	
International Organization for i	212			212	
Distribution of Wood	649	400		1,049	
Caritas Ukraine		400		400	
Norwegian Refugee Council	511			511	
Shelter Cluster Partner # 7	138			138	
Insulation of ceilings	340			340	
Norwegian Refugee Council	340			340	
Shelter Cluster Partner # 7	-			-	
Solid fuel & heaters	4,731	265		4,996	
Norwegian Refugee Council	4,731	265		4,996	
Technical Assistance of Brigette	18			18	
Norwegian Refugee Council	18			18	
Shelter Cluster Partner # 7	-			-	
Grand Total	15,480	2,347	119	17,946	

REGION	Donetska oblast				
Sum of Ben_HH_theor	Completed	Ongoing	Planned	Grand Total	
Core NFIs	1,993	410	250	2,653	
Distribution of Cash	3,136			3,136	
Distribution of Coal	3,218			3,218	
Distribution of heaters	302			302	
Distribution of Wood	295			295	
Glazing	1,608	142		1,750	
Installation of heating point	1,225			1,225	
Insulation of ceilings	-			-	
Insulation of walls	334			334	
Plastic sheeting	1,169			1,169	
Grand Total	13,280	552	250	14,082	

REGION	Luhanska oblast				
Sum of Ben_HH_theor	Completed	Ongoing	Planned	Grand Total	
Core NFIs	399			399	
Distribution of Cash	975	1,681		2,656	
Distribution of Coal	7,711		119	7,829	
Distribution of heaters	658			658	
Distribution of Wood	649	400		1,049	
Insulation of ceilings	340			340	
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Based on the data the partners provide to the Shelter Cluster, the winterization mapping is built to track the process of activities. So most of the partners already accomplished their winterization assistance but some still are ongoing. The Shelter Cluster Team explained that all winterization-related activities, performed by the agencies after the end of April, will be considered by the Cluster as the preparation for the next winterization season, and also requested the partners to make use of the minimum PDM indicators available in the Winterization guidelines and to share findings with the Cluster.

Action Points	Who
Partners to share Winterization PDM	Partners

Coordination issues and solutions

In preparation of the 2018 shelter activities, the Subnational Cluster Coordinator has organised and facilitated special joint roundtable meetings in Sloviansk and Severodonetsk, with four of the major shelter players (DRC, PiN, ADRA, NRC) in the two areas – Donetsk and Luhansk oblasts. The purpose of both meetings was to share the respective plans for 2018, the areas of interventions and the type of activities, with the aim at avoiding overlapping and at the opposite to exploit possible synergies and complementarity. The Cluster is providing technical support to all four agencies, crosschecking addresses of potential beneficiaries identified by the agencies in order to detect potential double selections. As the result, the partners reached mutual agreements on division of operational coverage and type of activities. This cooperation remain open on the bilateral levels, as there are still many locations are under agencies' coverage. The Subnational Cluster Co-Chair again encouraged the agencies to practice timely mutual communication with each other, to share plans (areas, timelines and types of their activities) before field-visits in order to avoid wasting time, resources and efforts for unreasoned actions but to try to find better solution together from the get-go:

Action Points	Who
Agencies to keep mutual coordination contact and share with the Cluster the ultimate result of interactions thereon	Partners

Updates on Referrals

The Subnational Cluster Co-Chair spoke on the recent referrals from agencies, including from other sectors, for shelter or NFI assistance. In total 14 new individual cases have been processed since the beginning of the year, five of which are closed. The requested assistance includes house repairs and winterization. Most of the remaining referrals with standby/ open status are pending the aid from the relevant partners. Discussion on the recently received cases found evolvement with present agencies willing to consider them for further support:

Action Points	Who
To share the recent referrals with the appropriate Partners	Shelter Cluster

Partner Updates

The Subnational Cluster Co-Chair invited the participants to inform on the present-day situation and planned Shelter/NFI activities:

ADRA announced the feasibility of additional portion of coal distribution for about 700 HHs in both Donetsk and Luhansk oblasts (under LDS Church funding) and addressed to the meeting participants for appropriate referrals. ADRA shelter team is making procurement preparations for shelter repairs starting in April in frontline locations in both oblasts.

NRC informed on accomplishment of the winterization project funded by Vatican (Pope for Ukraine). As for shelter activities, for now NRC under the NMFA funding is budgeting new project for 11 heavy and 4 core house repairs. Also NRC is awaiting updates on their proposal to ECHO, with plans to

cover shelter needs of around 900 HHs this year. The main focus now is laid on the shelter assessment in the fields. In fact considering the data from the local authorities and the situation indeed, the 2018 year target to assist the frontline locations remains the same.

The recent new legislation on the registration of the houses built during 1992-2015 but never registered before (so-called "unauthorized constructions"), says that no fines will be imposed to the owner, which allows easier acquiring of property documentation for conflict affected population. As is well known, many humanitarian agencies in compliance with the procedures cannot select a household for shelter implementation without a number of required documents. For some beneficiaries the process of restoration or re-issue of necessary documentation (on land or house ownership) may linger from one and a half month to a year. In NRC practice only 2 of 48 beneficiaries succeeded to restore their property documentation within a year.

IOM has the new Social Cohesion program funded by the Japanese government, covering mainly non- frontline locations in both oblasts (13 in Luhansk and 16 in Donetsk) with repair works for public infrastructure objects such as culture houses, halls, libraries etc. in order to create spaces for community mobilization and socializing. Winterization activities by IOM included heaters distributions to frontline area of Popasnyanskyi raion.

Under UNICEF project, **Arche Nova** is planning to conduct heavy repairs for 6 schools in Luhansk oblast. In cooperation with PAH 10 social institutions (medical facilities, schools, elderly's homes etc.) are pending to be assisted with shelter repair aid.

Action Points	Who
To share the contact information of the agency focal points with Shelter Cluster to approach for the details of the program	IOM, Arche Nova

In Luhansk oblast **UNHCR** is working closely in partnership with NRC on the joint Shelter project. Currently the preparation for the Peaceful Co-existence project is going on to be launched this year. It will comprise rehabilitation of premises of social infrastructure for IDPs and local residents.

OSCE announced the extension of the mandate for a year ahead till the end of the year 2019. Though the mission has no shelter activities, OSCE monitors the situation and ensure secure access for repair brigades. Recently OSCE supported a so-called windows of silence for feasibility to fix leakage of the main pipeline from Petrivska pumping station close to the contact line which supplies water to NGCA settlements. During repair works, the SMM provides mirror patrol to monitor the adherence to ceasefire.

AOB

The representative of the **Ministry of TOTs and IDPs** Luhansk Sector asked the participants how the fulfilment of the shelter repairs is formalized. The answer was that after any repair works are finalized the agencies have either a Completion Certificate (documented in three copies for a beneficiary, an agency and local authorities) or just Service Acceptance Acts.

The Shelter Cluster Team informed that the several new Technical Notes are planned to be elaborated for shelter implementation and will be presented soon for discussion with partners:

Action Points	Who
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To develop Technical Notes on certain cases for shelter implementation

Shelter Cluster Team

List of Attendance

Organization	Name	Function	Email Address
MTOT	Yadviga Golenach	Chief specialist of Luhansk Sector	goyadviga@gmail.com
ADRA	Anastasiya Yarmolenko	Monitoring and Evaluation Coordinator	anastasiia.yarmolenko@adra.ua
ADRA	Roman Makeenko	Monitoring and Evaluation Officer	roman.makeenko@adra.ua
ADRA	Sergey Golikov	Shelter Coordinator	sergiy.golikov@adra.ua
UNHCR	Slava Savchuk	Shelter Associate	savchuk@unhcr.org
OSCE	Helene Villeneuve	Monitor	helene.villeneuve@osce.org
OSCE	Johan Chytraeus	Monitor	johan.chytraeus@osce.org
Arche Nova	Igor Dobryak	Logistic Officer	logistic.ua@arche-nova.org
UN OCHA	Iryna Petrovska	Field Assistant	petrovska@un.org
NRC	Igor Kamenskyi	Shelter Project Coordinator	igor.kamenskyi@nrc.no
IOM	Volodymyr Kozlov	Project Assistant	vkozlov@iom.int
UNHCR/ Shelter Cluster	Andrea Parisi	Shelter Officer/ Shelter Cluster Coordinator	parisi@unhcr.org
Shelter Cluster	Olesia Kayda	Subnational Shelter Cluster Co-Chair	olesia.kaida@peopleinneed.cz
Shelter Cluster	Kostyantyn Dmytrenko	Shelter Associate	dmitrenk@unhcr.org