

## SHELTER CLUSTER GUIUAN

Shelter Cluster Meeting Minutes/Updates

Document approved by Shelter Cluster Partners in Guiuan Monday 2<sup>nd</sup> December 2013 8am

Update is followed by notes from the meeting – discussion points in outline form

*List of cluster members in attendance:* ACTED, ICRC, IOM, Habitat for Humanity (HFH), Catholic Relief Services (CRS), SOS Attitude, People in Need, UNHCR, WASH/EDUC Cluster (UNICEF), OCHA

**Please note:** Due to the high number of bi-laterals and inability for all partners to meet daily or twice a week after the OSOCC general meeting at 6pm, the Shelter Cluster has determined it necessary to reform the meeting process. From now on, we will meet weekly on Mondays at 8:00 am at the UN OSOCC compound. Logistics will begin meeting directly after Shelter in an effort to support the logistics involved with Shelter cluster partner plans determined during the weekly meeting. CCCM partners will be invited as well.

**Coordination:** Due to the large growth in partners, we encourage all to make time for the Monday meetings, and we encourage all partners to email or write down all 3Ws information needed for the global cluster so that we can support national and local coordination. It is very important that cluster partners send 3W information to [im3.phil@sheltercluster.org](mailto:im3.phil@sheltercluster.org) of IFRC in TAC, and cc [alind@iom.int](mailto:alind@iom.int) in Guiuan as well as the UNDAC email in Guiuan to assure that documents get to all pertinent actors.

Terminology/Definitions:

1. Guiuan Operating Area (GOA) = Eastern Samar North to Balankaya and West to Lawaan, and including Marabut
2. Affected Population for Shelter = Estimated at 50,000 HH currently – likely 60-70,000 families
3. Bunkhouses = 24 room temporary shelters (30m x 10m on paper, often less in reality); 1 family per bunkhouse; see Typhoon Bopha information for more background
4. Shelter Kit – Should include minimum one shelter grade tarp and fixings and tools (See annex 1)
5. Essential Household Items – Defined as NFI kit based on Shelter Cluster specs
6. Recovery Shelter Kit – Fixing kit, toolkit, poles/lumber and min 10 CGI Sheets (See annex 1)
7. NFI Kits – Sleeping Kits, Kitchen Sets and Hygiene Kits (See annex 1)
8. Detailed Kits Specs provided as Annex 2

**The following summarizes various Shelter Cluster joint meetings and bi-laterals with amongst cluster members during the past week**

Note the Global SC strategy: Immediate life-saving shelter interventions such as tarpaulins, basic tools and fixings for damaged and makeshift shelters and provision of tents for displaced people. The first two categories fall under this area.

1. Tents and Stop-gap measures: ACTED, SOS Attitude/MSF, UNHCR
  - a. There are two methods now in place for the use of tents in GOA
    - i. SOS Attitude/MSF: Family clusters method
      1. Barangay Capt helps identify locations for tents, not together, but spread out for 2-3 families to share as temporary sleeping space

2. Additions – generators for power, telecoms to call home, kitchen sets and hygiene sets in some locations
3. Coverage: all Barangay in Guiuan, many islands, and expanding
- ii. ACTED/UNHCR: Family/HH tent distribution
  1. Full coverage (blanket coverage) in Barangay chosen, SC to track allocation as to avoid duplications in distributions
  2. May be accompanied by other NFIs (blankets, matts, small toolkits)
  3. ACTED primary in this now, UNHCR may add tents if needed
  4. UNHCR looking at Balangiga, supporting IOM CCCM as well
- b. From a SC perspective, these are stop-gap measures. Tents do not in any way preclude the need for either (a) emergency shelter kits that get people rebuilding (tarps, rope, nails, tools) or (b) Recovery Shelter kits for home construction. For this reason, coverage should not be seen as an impediment on any other SC partners to go to the same locations with shelter kits, tools and construction materials. Rather coordination needs to continue so that we can identify the gap areas and identify whether emergency shelter materials are already in full supply for the GOA.
- c. Tents should be finished with distribution by mid December if possible
2. Emergency Shelter Kits: ICRC, IOM/ACTED, UNHCR, Plan, CRS
  - a. The kits are different depending on the actors' internal mechanisms and kitting requirements. Thus, in order to understand coverage, we must understand the kits.
    - i. ICRC – Essential Household Items (EHI) kits consist of jerry can, tarpaulins x 2, bucket, blankets, kitchen sets – This is an NFI kit as it does not include rope, fixings or tools
    - ii. UNHCR – Jerry can, blankets, tarpaulins x 2 (no rope) – NFI Kit
    - iii. Plan/CRS/IOM/ACTED – Tools focused for most incoming distributions with some mix of nails (min .5 kilo), hammer, shovel, crowbar, tarpaulin(s), and other NFIs (blankets, jerry cans, bucket, etc.) and some have frames (Shelter Kits)
  - b. No single kit given out in GOA by any of the above actors will solve the problem of shelter for GOA residents. From a shelter perspective, Tarps and Fixings are the key, but in the current environment with 80-90% destruction of houses (on average), distribution of NFI kits next to Shelter Kits will not cause harm, nor will it go to waste. In the least it will be a commodity allowing the family the ability to determine what they need and trade. For Shelter Kits we can use 1 tarpaulin as families often receive other tarpaulins from NFI kits via UNHCR and ICRC.
  - c. Refer to SC strategy: Immediate life-saving shelter interventions such as tarpaulins, basic tools and fixings for damaged and makeshift shelters and provision of tents for displaced people (see annex 2)
  - d. Distribution plans by partners (note items listed above):
    - i. ICRC – Blanket Coverage of GOA / 50,000 HH for NFI Kits (EHI)
    - ii. UNHCR – Salcedo blanket coverage, coming with NFI kits for Balangiga
    - iii. PLAN – working out of Borongan with 20,000 HH kits including frames – moving southward: Hernani, Quinapondo, Salcedo, Mercedes, Girpolos, Lawaan, Balangiga, perhaps Balankaya, Guiuan, Basey, Marabut – Shelter Kits

- iv. CRS – Quinapondan, Girpolos, Lawaan (partial, also supported by Christian Aid), perhaps Balangiga – ALSO NOTE – CRS is creating electronic Family Lists in all Municipalities in which it works – Shelter Kits
  - v. IOM/ACTED – Gap filling with overview of above. IOM will attempt to distribute to the locations seen above with partners with presence in above to support the plans of SC Partners and not compete for territory – Shelter Kits and Community Toolkits
3. Recovery Shelter Kit: CRS, Plan, IOM/ACTED, HFH PH, ICRC
- a. SC Strategy: Rapid support is required for early recovery shelter projects, such as debris removal, salvaging/recycling lumber and materials, technical assistance, etc, with a focus on community driven projects.
  - b. This category includes Early Recover Shelter - housing and infrastructure amongst cluster partners.
  - c. Shelter Cluster in Guiuan will discuss early recovery shelter, procurement of materials in light of high demand and limited response capacity of local suppliers and coverage of needs in Guiuan.
  - d. Below is the known planned operating areas of partners on the ground right now, most of which have confirmed procurement in process and funding. Highlighted are potential overlaps that need to be sorted out with partners.
    - i. IOM/ACTED – IOM purchasing CGI through Manila office and will have minimum 10,000 HH of hammers and nail kits to distribute in GOA. Likely distribution can be done through ACTED, but IOM will coordinate with partners (below) concerning distributions into their Operating Areas to assure goods are delivered to the right people and with their knowledge and technical support
    - ii. CRS – Lawaan (partial), **Quinapondo**, Girpolos (all), Salcedo (all): 10,000 HH – emergency shelter, HH kits, integrated approach including transitional shelter and livelihoods recovery
    - iii. PLAN – Hernani, **Quinapondo**, Salcedo, Mercedes, **Lawaan**, Balangiga – frames and kits as above with follow up in construction materials and wood – (needs to be certain and need total HH for this larger production).
    - iv. Oxfam – suggested they may get involved in this, but no details yet.
    - v. ICRC – similarly discussing procurement, no details to date.
    - vi. HFH 6000 HH with full CGI, coco lumber, tools, frames, nails kit focusing around Guiuan.
4. Additional NFIs – IOM and UNHCR
- a. IOM and UNHCR will additionally focus on Protection related NFIs and collaborate with the Shelter partners to identify those in need
    - i. Solar Lighting Kits – often with cell phone chargers
    - ii. Solar Radio/Light Kits – for use within Internews radio coverage areas
5. **Strategic issues discussed in more detail at Shelter Cluster Monday at 8am:**
- a. Coordination and Prioritization (pipelines and support amongst partners)
    - i. Noting that many NFI kits do not have any fixings, IOM will attempt to follow up to those locations with hammers and nails and with toolkits (IOM/ACTED)

- ii. Solar Lights coming in from UNHCR on Wednesday
  - iii. 4500 ICRC fixing kits on the way
  - iv. 8000 tarps ICRC Basey – no fixing kits or EHI
- b. Need to target Rural Barangay – Distribution Targetting and Tracking
  - i. All partners need to continue to support IFRC IM capabilities by Sending the 4Ws to IM3 and to [Alind@iom.int](mailto:Alind@iom.int)
  - ii. CRS has been creating digitized HH lists with support of health workers in Municipalities in which they work (Salcedo, Giporlos, Lawaan, Quinapondan) – partners should use these tools to make sure they reach all
    - 1. Involve health workers to inform people in barangays distribution
    - 2. Create token (number) list for people in barangay to have a faster distribution
  - iii. ICRC concerned about HH level distribution and reach – most partners confirm use of LGU structures to conduct distribution. Only issue is gaps that may not appear – IOM can provide support on this looking at census data, but organizations should follow up to sites and make sure there are not left out communities. UNHCR/Protection Cluster often will feed into Shelter for this reason.
  - iv. UNHCR coordinate with LGU for the distribution rather than to direct beneficiary
  - v. ICRC suggest analyse how long it will take to distribute to be coordinated inter agencies – need more pipeline information and timing from partners
- c. NFI/Shelter Kit details
  - i. Notify whether distributing tarps or sakoline. Thin one should be used for flooring or walls not for roof – ideal for WASH use – requested by WASH for distribution to this purpose
  - ii. Create documents for the details about the kits
  - iii. Note Annexes 1 and 2 for Use by partners in Kit specs basics
- d. Appeal/SRP
  - i. Only IOM in the appeal at this time with planned 30,000 Recovery Shelter Kits
  - ii. IOM will coordinate with the established shelter partners in each Municipality in coordination with ACTED acting as primary distribution partner
    - 1. CRS
    - 2. Plan
    - 3. ICRC
    - 4. Others per request and presence on the ground
  - iii. Need for Build Back Better/DRR and IOM will support this as well
- e. Coco Lumber Milling
  - i. Habitat: not all the trees can be used, some are with disease, some are weaks, some needs chainsaw to lumber.
  - ii. Set up lumber mills (fix or mobile)
  - iii. SCFP to communicate with FAO expert for coconut trees (lawaan) try to source hybrid coconut trees (FAO)
  - iv. Radio chainsaw 17 ICRC should be arriving soon

- f. WASH and EDUCATION issues presented to the Cluster Members
  - i. 2 tarp for Wash, tarp for sanitation and schools. Number of tarps for schools are case to case basis. Clusters request that SC add additional materials and support schools and WASH facilities (pre-existing) through SC goods/NFIs
    - 1. OFDA tarps for schools
    - 2. Needed count of schools to allocate repair kits
- g. Bunkhouses – 175 x 24 room temporary shelters are under construction now. IOM will support through CCCM programme, but Shelter Partners required for durable solutions options. Need to begin targeting bunkhouse locations with durable solutions options to support the government in helping people return home.
  - i. Suggest support to permanent relocation sites as much as possible
  - ii. IOM will provide Bunkhouse Design blueprints for shelter ops people to assess them if they are seeing them (quality of build and size)
- h. Land and housing rights – currently various Barangay in Guiuan and elsewhere are being evicted for various reasons, the principle argument is the 50m no build zone. Shelter Partners need to discuss and come up with ways to promote durable solutions to move people out of bunkhouses and ECs.
  - i. Eviction of Barangay 6 and Hollywood Jetty imminent (about to be declared)
  - ii. They will be moved to bunkhouses in the interim
  - iii. UNHCR suggesting need for Human Rights and National Housing Authority links and presence for Guiuan
- i. IEC Tools
  - i. Use of IFRC Tarpaulin explanation tool – presented and handed out
  - ii. HFH translating IFRC Recovery IEC tools into the local language and will share with all the cluster partners – will assess printing abilities – putting on large tarpaulins – IOM can assess ability to purchase/add more of these