

Shelter cluster - Meeting Minutes
Western Visayas (region VI), Estancia

Location: Estancia - Panay island, Save the Children Offices

Date: 27 Feb 2014, 10.00 hours

Chairs: Shelter Cluster, Alex van Leersum

AGENDA

- 1. Minutes from last meeting and action points**
- 2. Updates from Partners**
- 3. Shelter Cluster Information and Updates**
- 4. Technical Support**
 - a. Bamboo training materials**
 - b. Shelter Self recovery packages**
 - c. Carpenters trainings**
 - d. Coco lumber**
- 5. Any other business**

PARTNERS PRESENT

Catalina Delos Santos - MSWDO, Estancia
Arman Ravena - Barangay Captain, Zone 3, Estancia
Manny Borres - Shelter Officer, SCI
Adam K. - Shelter Manager, SCI
Alex Jan Leersum - Technical Coordinator, Shelter Cluster
Sherylen Almalbis - Operations Assistant, IOM
Jobelle Celoso - Operations Assistant, IOM
Mark Francisco - Field Officer, Solidar
Frances Anne S. Non - Partnership Assistant

[Minutes prepared with kind support of Anne Non, SCI]

1. MINUTES AND ACTION POINTS FROM LAST MEETING:

- *General [all Shelter partners]: continue reporting to MSWD regarding activities at municipality level. Ongoing activity.*

MSWDO

- Shared that there are some shelter partners (NGOs) that continuously are reporting to the LGU regarding their activities and programs but there are still others that are not. There were NGOs that initially informed them of their plans but later went straight to the areas on their own. No reports of date of distribution, who and what they distributed.
- Can we do something about it? The LGU just wants to be informed with what is happening in their Barangays for information and monitoring purposes.
- Has contact lists of NGOs in Estancia- IOM, SOLIDAR, World Vision, Save the Children and World Review
- NCCP- National Council of Churches in the Philippines; coordinated with the LGU only last February 26, 2014 but they were already visible in the area a week after Yolanda. Invite NCCP to attend Shelter Cluster meetings
- ~~— Save the Children and LGU Sara (Iloilo) to harmonize info on distribution activities of Save.~~
 - DONE: There was a miscommunication between the distribution of NFIs in certain barangays but was settled and cleared out the confusion
- *Care/Accord will approach Ayala Foundation with request to contact and join the Shelter Cluster.* No update. Action = pending.
- ~~— Save: after first reviews, Save will share lessons regarding training of carpenters and DRR.~~

SCI on DRR

- SCI has completed their 10 day conduct of Carpenters' training/session in Punta Carles, Iloilo
- It was successful and handed over the houses built during the session
- Some of the key lessons learned included the need for continues focus on adapting 'new' BBS application such as bracings. Save will incorporate lessens in new/upcoming events.
- *SC to send updates of maps by email.* Done.
- *All members: please inform SC if any of the information is inaccurate or not up to date.* Continues activity. The Barangay list will be further updated
- *All members: please inform SC of any trainings taking place and the approaches used.* Continues activity.
- *All members: Submit any lumber requests to SC so they have an idea of the demand.*
 - SCI withdraw request of lumber; FSL team and Early Recovery Cluster to find and produce local lumber; Adam will inform updates on this

2. UPDATES FROM PARTNERS:

● MSWDO and LGU

- there is a need for INGOs to closely coordinate with the LGU for information and monitoring purposes
- According to the Congressman the budget has been approved but is not yet ready to be released; no specific information yet and amount; date of release? Not yet..
- DSWD said that it is not them who will implement the housing assistance but DPWH; the LGU is still waiting for the final decision of the DPWH
- Bunk houses are almost done and for painting, latrines need to be completed; to set date (1st week of March) for handover ceremony to the evacuees
- The DILG and DSWD announced last December that there will be cash given 30,000 to totally damaged houses and 10,000 to partially damages houses. Only materials were given and the population is still waiting for the cash to arrive; some haven't started fixing their houses yet; Did follow up but no response

- **Suggestion** from the Barangay Captain of Zone 3, Estancia: If the budget is there, why not just give the voucher to the people so they can get the money?

- **Save the Children**

- UNDP in Roxas has a project with a local Coco Cooperative (Cascofamco) to process downed coconut trees in Capiz province. Of the processed trees, 60% of the coco lumber will be sold to the market and 40 % will be donated to the INGOs, via the shelter cluster. SCI will try to find possible partners to do the same in Estancia
- SCI has completed their 10 day conduct of Carpenters' training/session in Punta Carles, Iloilo; Tuesday, March 4, 2014 is the schedule for the first trance – P 6,000/ HH - working on the 2nd house model
- Coco lumber is available in Carles but they have to buy P 15/foot
- Coco lumber only lasts for 5 years; recommended good lumber to certain parts of the house; it was discovered that Coco lumbers degrades the GI sheets because of its high acid content.
- Plans: experimenting process; go around, do house to house visits.

- **IOM**

- validated 7 Municipalities in Negros Occ, Northern Iloilo, Capiz and Aklan
- Estancia – San Roque 122 HH, Bulaquena 389 HH
- did a house to house visit for validation
- will distribute Recovery Repair Kits (composed of 12 GI sheets, 1 fixing kit and 1 tool kit); will inquire at the different Barangays for available lumber.
- will hold 1 day training first before distribution; will happen after 2 weeks; needs experienced engineers.
- **Suggestion:** for lumber needs, contact the Punong Barangay of Zone3, Estancia.

- **Solidar**

- coco lumber project (Shelter Cluster in partnership with Early Recovery and Livelihoods cluster), pilot distribution with Solidar:
 - 1st set: 20 sets/units good for 20 beneficiaries (Batad)
 - 2nd set: 30 sets scheduled on March 4, 2014 (Batad); vehicles are 2 dump trucks; 10 tons each
 - after the 2nd set, Solidar will be waiting for UNDP to continue project with Cascofamco for the next sets; will have a follow up meeting.
 - the 50 sets of coco lumber were supposedly allotted for Estancia but because of transportation problems the destination was changed to Batad.
 - Solidar is hoping to increase production of 200 sets per week; asked assistance from the Provincial government of Iloilo; waiting for the reply in a week bought a portable table chain saw.

3. SHELTER CLUSTER INFORMATION AND UPDATES:

- SC shared the latest updates of maps.
- Consensus among partners that info on Barangay level is valuable for the shelter partners.
Action point, all members: please provide update to SC (e.g. via recent email from SC with a template to input data).

4. TECHNICAL SUPPORT:

a. Bamboo training materials

- Bamboo training materials – IEC materials (posters, hand outs)

- A first (rough) draft for the IEC materials is made by the SC and briefly discussed with Ana Gatoo from the EcoHouse Initiative (University of Cambridge).
- Further fine tuning is ongoing.

b. Shelter Self recovery packages

- Following a TWiG meeting on 17 Feb. it was clear that current questions are less technical of natures but more related to the soft programming side, such as trainings, monitoring, distribution of cash. Key questions is how to ensuring best quality.
- After this meeting a TWIG will be held to further discuss such issues.

c. Carpenters trainings

- Carpenters' training; many agencies are now developing/piloting training programs. To facilitate inter-organisational learning, please share training materials and experiences.
Action point, All partners: please share with the SC the training approaches and materials.

d. Coco lumber

- First piloting distribution with Solidar is ongoing. Experiences up to now is that the processing capacity is less then expected, effectuation of the partnership between UNDP and Cascofamco took longer than expected. Pending key questions are related to distribution across municipalities, optimizing/realistic processing capacities, and transparent selection process.
Action point, SC to (further) update Shelter partners regarding the coco lumber project.

e. Other – Prices & tariffs for labour, staff, consultancies

- SCI shared information from the Department of trade and Industry regarding the regulated prices for materials (copies were distributed to partners). The prices are based on the situation of Iloilo and (therefore) subject to plus P 15 to P 20 due to transportation costs.
- Regarding staffing/labour costs, we should as much as possible comply to 'standard' rates and avoid disruption the market (e.g. by overpaying).
Appropriate rates for commodities and workers; carpenters, structural engineers, consultants, social workers, mobilisers, etc.
Action point, All partners: please share with the SC salary rates / tariffs for labours and consultancies you use (note: info can be processed anonymously).

5. AOB:

- None

6. NEXT MEETING

- **Next SC meeting in Estancia will be on 13 March 2014, in Save the Children offices, Estancia**
- **Time: 10.00 hours**
- Note: the general SC meeting in Roxas will be held every two weeks, alternating with this SC meeting in Estancia.