

Meeting Minutes

Western Visayas - Shelter cluster meeting

Location: Roxas - Panay island (region VI)

Date: 07.03.2014

Chair: Shelter Cluster Coordinator (Javier Cidón)

AGENDA

- 1. FOLLOW-UP OF ACTION POINTS FROM PREVIOUS MEETING**
- 2. UPDATE FROM PARTNERS (ACTIVITIES AND FIELD CONTEXT)**
- 3. SC COMPILED INFORMATION (MAPS, DASHBOARD, BARANGAY EXCEL)**
- 4. 2ND SHELTER CLUSTER MONITORING ASSESSMENT**
- 5. UPDATE ON TECHNICAL ISSUES**
 - Available carpenter training packages (lumber, bamboo)
 - Update on IEC materials on “Building Back Safer” (BBS banner, bamboo pagers)
 - Partnerships with University and TESDA
 - Update on lumber distribution (monitoring, criteria, requests delivery)
- 6. PARTNERING WITH CIVIL SOCIETY ORGANISATIONS**
 - Workshop with CSOs last week in Iloilo
 - CSOs implementing shelter activities in region VI
 - Partnerships between INGOs and national NGOs
- 7. SHELTER CLUSTER FOCAL POINTS AT MUNICIPALITY LEVEL**
- 8. OTHER ISSUES**
 - Potential donor

PARTICIPANTS

Capizned, DSWD, Early Recovery and Livelihoods Cluster, Handicap International, IOM, IFRC, German Red Cross, Philippine Red Cross, Solidar, Shelterbox, World Vision.

1. FOLLOW-UP OF ACTION POINTS FROM PREVIOUS MEETINGS

Action point	Status
<p>CARPENTER TRAININGS</p> <p>SC to develop IEC material on the correct use of bamboo for construction</p> <p>All partners: share training approaches and materials with shelter partners</p> <p>SC to liaise with TESDA</p>	<p>Done (see point 5.1)</p> <p>Partners to send</p> <p>1st contact through ER/L cluster</p>
<p>AWARENESS CAMPAIGN</p> <p>Develop an awareness strategy on Building Back Better (BBS)</p>	<p>On going</p>
<p>MUNICIPALITY FOCAL POINTS</p> <p>Shelter partners interested/willing to become a focal point at municipality level.</p>	<p>See point 7</p>
<p>COCO LUMBER</p> <p>Cluster members to send lumber requests to SC coordinator.</p> <p>Finalize criteria for receiving & processing lumber requests.</p>	<p>See point 5.4</p> <p>Done (in need of review)</p>
<p>COORDINATION AT BARANGAY LEVEL</p> <p>Cluster members to feed/update excel sheet informing on shelter activities at barangay level</p> <p>Red Cross, Tearfund and Capizned to coordinate with one another to share info and avoid overlapping in Roxas city. Will also share the info of activities at barangay level with SC</p> <p>Cluster partners to provide info at municipal level with MSWD (SC to share MSWD contact list with cluster partners)</p> <p>SC will request PRC for update of activities.</p>	<p>On going</p> <p>Still not done</p> <p>done</p> <p>Red Cross to share info on new projects in region VI</p>
<p>NEGROS OCCIDENTAL</p> <p>To run an assessment in Negros Occidental at the end of</p>	<p>Not done</p>

February	
<p>SHELTER RECOVERY PACKAGE</p> <p>Convene a TWiG for developing a harmonized and adequate Shelter Recovery Package (including bamboo fixings). Cluster members are invited to share list of materials and specs of their own kits.</p>	On going
<p>SHARING SHELTER DESIGNS</p> <p>Solidar will share core house design with Shelter cluster partners.</p>	Shared with Tearfund

2. UPDATE FROM PARTNERS (ACTIVITIES AND FIELD CONTEXT)

Capizned

- Completed distributions to 200 households within Capiz of megalum sheets, umbrella nails, rice. Hauling materials to the site and repair of the Roof provided by the OSYs. Rice prize has increased a lot.

Handicap International

- Vulnerability mapping training.
- Launching carpenter training this weekend.
- Next week to run the household assessment to select beneficiaries.

IOM

- Have begun BBS training with operational staff, beneficiaries, LGUs (so far > 100 trained)
- **ACTION POINT:** *IOM to share assessment report of the situation in Negros Occidental*

Philippine Red Cross

- Starting program in partnership with German RC. Have started to target barangays but not yet beneficiaries.

Solidar

- Processing trees using private chainsaws. Also trying to promote the use of bamboo.
- Problems with UNDP and Cascofamco project for processing lumber (*see specific agenda point below*).

Shelterbox

- Still distributing tents to a small number of households.



- Method: Initially receive beneficiary lists from Mayors. Employed 20 nurses (Introduced by vice governor) to assist with assessments of these listed beneficiaries to identify whether they meet Shelterbox criteria. Try to ensure that tents are not provided on land that is aimed for re-building.
- Distribute Solar Lamps also. Mosquito nets provided to HHs that are not chosen for provision of tents.

World Vision

- Have completed barangay selection using a barangay selection tool (5 in Badang, Aklan, 4 in Estancia, Iloilo). All barangays have tenure to build on. Beneficiary selection currently ongoing – but aim to distribute shelter repair kits and begin construction of transitional shelters within the next week.
- Pilot project to be completed in Leyte – training carpenters (with the support of TESDA) – with the aim to provide this training in region VI also.

3. SC COMPILED INFORMATION (MAPS, DASHBOARD, BARANGAY EXCEL)

- Shelter Cluster reporting to be updated on a bi-weekly schedule from now on.
- Next reports to be completed by partners and returned to reporting.phil@sheltercluster.org by March 14.
- Partners are invited to suggest new SC information products.

4. SHELTER CLUSTER MONITORING ASSESSMENT

- A reminder to partners of the SC monitoring assessment in all affected regions, to be run in early March (between 5th and 15th) to monitor the response. Request for vehicles and enumerators from partners.
- Capizned can support with the provision of volunteers.
- **ACTION POINT:** SC to provide the exact dates so that partners can commit.
- **ACTION POINT:** SC partners to come back with available support.

5. UPDATE ON TECHNICAL ISSUES

1. Available carpenter training packages (lumber, bamboo)

- SC technical coordinator is developing didactic material for carpenter trainings (concrete foundations, lumber carpentry, bamboo)

- SC partners are encouraged to sharing of carpenter training materials to reduce duplication of efforts – and to learn from one another’s knowledge. Please share with SC any materials you have, if willing.
- Please share your experiences regarding training events. We encourage learning from one another’s successful/unsuccessful experiences.

2. Update on IEC materials on “Building Back Safer” (BBS banner, bamboo pagers)

- IEC materials are available from the Shelter Cluster to support partner’s projects. They are available in the technical dropbox. Request a link to this if you do not yet have it.
- Note that the Shelter Cluster is now using version 2 of some IEC materials. Please update accordingly.
- New IEC materials are available in dropbox (brochures and posters on concrete core houses and timber houses resistant to earthquakes), produced from the Bohol earthquake response.
- Currently the Shelter Cluster is working on IEC materials for working with bamboo in construction. This is in collaboration with the University in Roxas. A first draft has been made available – feedback is welcome.

3. Partnerships with University and TESDA

- Shelter Cluster and some partners have been working in collaboration with the University of Capiz and TESDA to train carpenters. Other partners wanting to work with either of these groups should make contact with the Shelter Cluster, in order to coordinate actions and to make use of materials already developed. Get in touch!
- There is a 3-day training of carpenters being run this weekend, facilitated by the University of Capiz, supported by the Shelter Cluster and working closely with Handicap International. The University have expressed willingness to work with other partners in the future.

4. Update on lumber distribution (monitoring, criteria, requests delivery)

- Some uncertainty regarding the processing of coco lumber: not adequate sawmills, lack of funding. More information to be provided by Monday.
- ***ACTION POINT: SC to liaise with UNDP to get to know the real situation on coco lumber processing.***

6. PARTNERING WITH CIVIL SOCIETY ORGANISATIONS

1. CSOS IMPLEMENTING SHELTER ACTIVITIES IN REGION VI

- Large networks of local CSO/NGOs across the Philippines but very few known to the Clusters and humanitarian community in general.



2. WORKSHOP LAST WEEK IN ILOILO

- Led by OCHA, and together with Food Security and ER/Livelihoods clusters, SC participated in a workshop aimed to identify civil society organizations implementing response activities in region VI. Some of them are implementing shelter and settlements programs, SC invited them to join and share information and experience, and benefit from SC services. Report is ongoing, will be shared when ready.

3. PARTNERSHIPS BETWEEN INGOS AND NATIONAL NGOS

- International organizations interested in partnering with local NGOs can request SC for list of identified organizations.

7. SHELTER CLUSTER FOCAL POINTS AT MUNICIPALITY LEVEL

- In order to improve coordination of shelter activities at municipal level, the Shelter Cluster would like to propose having Shelter Cluster *focal points* in municipalities across region VI that have been affected by the Typhoon. The focal point would be an agency that works within that municipality already. They would be the central organisation to which other organizations implementing shelter activities would direct questions regarding that municipality. Other partners within the municipality would share information with the focal point.
- ***ACTION POINT: To create and share the list of municipalities that we would like focal points – provide to partners to enable them to volunteer***

8. ANY OTHER BUSINESS

1. Potential Donor

- A large donor would like to donate USD 300,000 – USD 500,000 over the course of 6 months, Shelter Cluster was requested to help identify potential organisations.
- Therefore, Shelter Cluster requests partners to submit a short proposal by Monday 10th March for funding if desired – the most suitable (i.e. those that best meet criteria shared with partners) will be forwarded to donor. SC will send an e-mail with more information.
- ***ACTION POINT: SC to compile proposals and select the most interesting according to objective criteria, to be presented to donor.***

2. Tracking Funding Requests

- ShelterBox also make a request to the Shelter Cluster to maintain a folder of funding requests (with project proposals) from partners in need of further funds. ShelterBox has significant funds remaining to be assigned to Yolanda response and are currently looking for partners to work with.