

Shelter cluster - Meeting Minutes
Western Visayas (region VI), Estancia

Location: OCHA meeting room, Business Centre, Roxas City

Date: 21 March 2014, 10.00 hours

Chairs: Shelter Cluster, Javier Cidon

AGENDA

1. FOLLOW-UP OF ACTION POINTS FROM PREVIOUS MEETING

2. UPDATE FROM PARTNERS (ACTIVITIES AND FIELD CONTEXT)

3. SC COMPILED INFORMATION (MAPS, DASHBOARD, BARANGAY EXCEL, PARTNERS ANALYSIS)

4. GENDER & DIVERSITY ISSUES (SC G&D ADVISER VISIT):

- Resource sharing
- Beneficiary selection criteria
- Data collection

5. UPDATE ON SHELTER TECHNICAL ISSUES

- Visit of national SC technical coordinator (debriefing): harmonization of approaches, programming and monitoring gaps, carpenter trainings.
- Update on lumber distribution (current situation, criteria for requests delivery, quality monitoring...)

6. SHELTER CLUSTER FOCAL POINTS AT MUNICIPAL LEVEL

7. SHORT NOTICES

- Applications to donors through SC (follow-up)
- National Shelter Cluster monitoring assessment (follow-up)
- Accountability to Affected Populations (AAP) – visit of OCHA adviser following week
- Communicating with communities – visit of OCHA adviser in next weeks
- Replacement of SC hub team (coordinator and information manager)

8. OTHER ISSUES

PARTNERS PRESENT

ADRA	Mary Ann Belga
ADRA	Rachel Donald
Capizned	Ma Theresa R Juarez
Capizned	Somie
CARE	Janize Llantino
DSWD	Mrs. Josephine Degala
HANDICAP	Noemie F
HEKS	Melody Nicolas
IOM	Jobelle Celoso
OCHA	Jean-Luc Tonglet
IFRC	Hajime Matsunaga
Philippine RC - Capiz chapter	Peter Paul L Arcenasi
Philippine RC - German RC	Charmain Morinas
Shelter Box	Marie Mariotte
Solidar Suisse	Javier Gil Elias
UN-HABITAT	Chrispin Ojiabon
WHH	Juergen Hofmeister
World Renew	John
World Vision	Bonifacio M Calapan
World Vision	Aivone Guanco
Shelter Cluster	Kathleen Walsh

1. FOLLOW-UP OF ACTION POINTS FROM PREVIOUS MEETING

Action point	Status
<p>CARPENTER TRAININGS</p> <p>SC to develop IEC material on the correct use of bamboo for construction</p> <p>All partners: share training approaches and materials with shelter partners</p> <p>SC to liaise with TESDA</p>	<p>Done, but needs review</p> <p>Done</p> <p>Done (see point 5)</p>
<p>AWARENESS CAMPAIGN</p> <p>Develop an awareness strategy on Building Back Better (BBS)</p>	<p>On going (with WHH)</p>
<p>MUNICIPALITY FOCAL POINTS</p> <p>Shelter partners interested/willing to become a focal point at municipality level.</p> <p>SC to create and share a table with names of municipalities and partners that would like to become focal points</p>	<p>See point 6</p> <p>Done / on going</p>
<p>COCO LUMBER</p> <p>Cluster members to send lumber requests to SC coordinator.</p> <p>Finalize criteria for receiving & processing lumber requests.</p> <p>SC to liaise with UNDP to get to know the real situation on coco lumber processing</p>	<p>On stand-by</p> <p>Done, need review</p> <p>On going</p>
<p>COORDINATION AT BARANGAY LEVEL</p> <p>Cluster members to feed/update excel sheet informing on shelter activities at barangay level</p> <p>SC will request Philippine Red Cross for update of activities.</p> <p>Cluster partners to provide info at municipal level with MSWD (SC to share MSWD contact list with cluster partners)</p>	<p>On going</p> <p>PRC to share info on new projects in reg VI</p> <p>Kindly reminder</p>
<p>NEGROS OCCIDENTAL</p> <p>IOM to send an assessment report on the situation in Negros Occidental</p>	<p>Done (but it was just a planning distribution)</p>
<p>SHELTER CLUSTER MONITORING ASSESSMENT</p> <p>SC to provide the exact dates so that partners can commit.</p> <p>SC partners to come back with available support</p>	<p>Finally not needed</p>
<p>POTENTIAL DONOR</p> <p>SC to compile proposals and select the most interesting according to objective criteria, to be presented to donor</p>	<p>Done (see point 7)</p>

2. UPDATE FROM PARTNERS (ACTIVITIES AND FIELD CONTEXT)

ADRA

- Started the new project in Aklan
 - o Provision of roofing materials with repair tools kit
 - o Banga is the selected municipality
- The team are validating the data that has been gathered in some potential barangays that are being targeted

CapizNED

- Completed distribution of roofing materials and rice for 200 recipients
- Completed monitoring in the municipalities: Roxas City, Pontevedra, Panay, Ma-ayon, Cuartero, Sigma & Panitan.
- The selection for the second batch is complete.
- Awaiting the second batch and third batch. Implementation
- Next week having a focus group discussion for our fisheries, farmers and elderly and out of school youth. The discussion will centre on what the real needs are of these groups in terms of livelihoods in their post-Yolanda situation. Discussions will be facilitated by Capizned in partnership with the Food Security and Agriculture Cluster coordinator Sandra Hart.

CARE

- SRKs distributed: 252 in Iloilo, 400 in Capiz
- Monitoring visit in Pontevedra and Capiz: 50% had started
- Validation and general assemblies for Iloilo and Aklan, and distribution of SRKs for 3 provinces.

Handicap

- Completed one round of awareness sessions in *Build Back Safer* using a house model constructed during the training.
- Completed carpenter training (3 day training) with the participation of the Shelter Cluster Technical advisor and teachers from civil engineering and architecture college.
- Receiving requests to conduct more training from other barangays and inhabitants of Sigma.
- Challenge: finding solution in flooded/unsafe areas.

HEKS/TFM

- Shelter construction on-going in four areas simultaneously:
 - o Pilar: finished houses: 286, ongoing houses: 28
 - o Dao: finished houses: 86, ongoing houses: 25
 - o Panay and Pontevedra: to be started 1st April 2014
- Three different sizes of houses, according to number of HH members
- Enhanced shelter construction (e.g. adding bracing, foundations)
- Island communities are targeted for shelter regardless whether or not they are within the NBZ
- Target to finish shelter projects at the end of June 2014
Action point: SC partners can ask TFM for sharing HLP experience

IOM

- Distributions of Shelter Repair kits (5,000 target household beneficiaries):
 - o In the past 2 weeks distribution to: Banga (Libas, Tabayon), Libacao (Pinonoy & Poblacion)

- Olotayan: 15 permanent core houses
- Assessments and selection of further beneficiaries is on-going. The following are municipalities with planned distributions of shelter repair kits:
 - o AKLAN (Banga, Libacao, Altavas)
 - o CAPIZ (Panay, Roxas City, Jamindan, Cuartero, Panit-an)
 - o ILOILO (Estancia)
 - o NEGROS OCCIDENTAL (Sagay City, Cadiz City)

PRC-GRC / PRC-IFRC

- GRC: Detailed assessments in Tapaz, Dumalog, Dumarao
- GRC: Ongoing proposal
- IFRC: Targeting of barangays in Panay and Panit-on

ShelterBox

- Distribution of family tents in Panay
- Assessment of the houses
- Tents provided only if no reconstruction planned so far and no proper and safe house or shelter.
- Distribution of NFIs (mosquito nets and solar lights) finished in Libacao, Pilar, Ivisan, Sepiau.
- Last team of shelterbox on Panay Island. Leaving next week.

UN-HABITAT

- Not yet started field activities related to shelter reconstruction.
- Ongoing negotiations with donor on funding of projects in Roxas.
- Project components:
 - o Shelter construction (500 households)
 - o Training of carpenters
 - o Construction of community infrastructure

Action point: UN-Habitat to confirm if they can run trainings for other SC partners

WHH

- Started shelter project in Pilar municipality
- Approximately 2000 shelters are planned to construct/rebuild based on outcomes of planned assessments

World Renew

- Conducted needs assessments in 3 barangays of Estancia (Paon), Maayon (Palaguian) and Calinog (Canabajan)
- Planned 346 permanent houses (2000 USD/house) for totally damages, 1000 USD for partially damaged.

Action point: SC to harmonize type of assistance with SC partners.

World Vision

- Beneficiary selection process ongoing in 5 communities in Batan, Aklan and 4 communities in Estancia.
 - o The process has been shared with LGU partners and concerned agencies
 - o Formation of committees for the selection process
 - o Conducted several assemblies in communities to explain recovery and shelter program, beneficiary selection process and community feedback response mechanism
 - o Profiling of households and identification of the next vulnerable households to qualify for the shelter program

- Focus barangays targeted for the program are also areas of World Vision's regular program (Area Development Program) in Estancia and Batan

Action point: WVI has to coordinate with other partners working in same barangays for avoiding overlapping.

3. SC COMPILED INFORMATION

- **Action points:**
 - *SC to share link of 3W and gaps maps with SC partners by e-mail*
 - *Barangay+Partners excel sheet: all partners to send inputs to SC*

4. GENDER & DIVERSITY ISSUES

- Resource sharing
- Beneficiary selection criteria
- Data collection

Kathleen Walsh, Gender and Diversity Advisor with the Shelter Cluster introduced herself and her role in the coming weeks; this is largely focussed on continuing the work first initiated by Anne Christensen (previous advisor). Her key tasks include sharing and disseminating key recourses on disability and gender to cluster members (see below), socialising the vulnerability criteria document developed by the protection cluster with shelter cluster members, encouraging shelter cluster members to collect and report on sex disaggregated data as a minimum, and to collect and share information and case studies on what's working, what's not, and the gaps in the recovery work re gender and disability. All of this is in the context of a report released just today by the Refugees International: 'Philippines: New Approach to Emergency Response Fails Women and Girls' (full report: refugeesinternational.org).

Kathleen began by reminding the meeting of some of the myths often associated with gender and diversity program planning /management:

- Gender is not just about women; it's about men, women, boys and girls and for our programs – in emergencies, recovery and development – it is essential that we address and respond to the different needs of all these people.

- We do not need to be gender experts (or consultants) to be taking account of gender in our programs and responses; this is the responsibility of us all/all our organizations. *(The proposed new law in the UK is likely to strengthen this requirement in all DFID funded programs; other donors may follow: <http://www.theguardian.com/global-development/2014/mar/04/development-bill-gender-equality-law>)*

- Women and men continue to function/are only interested in their traditional roles and responsibilities. In fact the opposite is true; emergencies offer great potential, often by necessity, for women and men to adapt and adopt roles and responsibilities outside of what might be considered normal or traditional.

Resource Sharing: the short term nature of the Gender and Diversity Advisor's mission, combined with the fact that the internet and our organisations are awash with materials, tools and resources, it is the Advisor's role in this instance to source and disseminate a few key (but simple and instructive)

resources to Shelter Cluster members; not to develop more/additional tools. Kathleen provided copies and gave a brief introduction to the following resources:

- Vulnerability Criteria, developed and recently updated by the Protection Cluster. Additions to this version include links to information/data on indigenous populations.
<https://www.sheltercluster.org/Asia/Philippines/Typhoon%20Haiyan%202013/Pages/default.aspx>
- Handicap International; Disability Checklist for Emergency Response
http://www.handicap-international.de/fileadmin/redaktion/pdf/disability_checklist_booklet_01.pdf
- Gender and Shelter in Emergencies (IASC)
<http://www.ungei.org/resources/files/12.pdf>
- Australian Red Cross Guidance note, Gender and Shelter
<http://www.redcross.org.au/gender-briefing-papers.aspx>

Beneficiary Prioritisation: Kathleen is continuing to work/finalise a beneficiary prioritise tool; a tool which many people/organisations in Region VI have already had input into. This tool is designed to assist Shelter Partners who, with limited resource and capacity to respond to all shelter needs, and who do not already have such a tool to take information from their baseline or household assessments and use this tool to prioritise vulnerable persons and households. This is not a household assessment tool, and it does not replace community consultation process. The detail in the tool will be cross checked with the Protection Cluster Vulnerability Criteria document (see above), the methodology papers developed by the Shelter Cluster and Handicap International, and various other checklists and tools.

Key issues arising from this discussion, and from the field i.e. what's working, what's not, where are the gaps):

- On the basis of the International Refugee report (refer above) OCHA commented that a gender focus in all clusters is called for into the future.
- Gender issues in the selection of roofing material has been raised; a Shelter Cluster partner has reported that a community consultation revealed that men prefer nipa roofing (i.e. woven grass/nipa panels) because they are cool; women on the other hand prefer CGI (corrugated galvanised iron) because to the labour (their labour) to regularly replace. Further investigation of this issue suggested.
- Discussion with TESDA (Technical Education and Skills Development Authority) re access/and barriers to access for women in training, especially in non traditional roles/trades revealed that the biggest barrier is no viable childcare options for women. Shelter Cluster partners are encouraged to develop initiatives/options for childcare in order to facilitate their participation in such things as carpenters' training. For example, using the first part of a carpenters' training program to build/develop a safe/child friendly place for children nearby/at the training venue.

5. UPDATE ON SHELTER TECHNICAL ISSUES

- **Visit of national SC technical coordinator:** during the first days of this week, David Hodgkin visited Panay island. He ran a meeting in Estancia with different SC partners, visited some shelter projects and supported a carpenter training. He will come back with special recommendations and specific support for region VI.
- **Free coco lumber project:** UNDP informed to SC that funds have been cut, and therefore the project will be run only in two municipalities (money still not transferred). SC also requested UNDP to put in place a monitoring system of lumber quality. SC has developed some criteria for selecting the partners that will receive the lumber, needs to be updated. Solidar is the only partner that has received free lumber by now; due to the situation has signed an agreement with Cascofamco cooperative and will pay for the lumber; SC coordinator encourages SC partners to do the same (shelter programmes will have a double by supporting livelihoods).
- Meeting with **TESDA** (Technical Education and Skills Development Authority): TESDA is planning a project called “skills training in emergency” on carpentry and masonry. They are willing to run carpenter trainings for SC partners; they have funds and a roster of certified trainers. They are very interested in BBS techniques and could disseminate them, they liked SC IEC material.

6. SHELTER CLUSTER FOCAL POINTS AT MUNICIPAL LEVEL

Shelter Cluster is encouraging SC partners to become focal points at municipal level.

As an example, ToR for focal points from Tacloban were shared.

SC has developed a list with names of municipalities most affected and is asking SC partners to volunteer and become focal points.

7. SHORT NOTICES

- **Applications to donors through SC:** each SC hubs compiled the proposals submitted on time and ordered according to objective criteria. SC at national level presented the compilation to the donor; note that the donor select the final proposals, not SC. There is potentially another donor also interested in funding according to SC criteria.
- **National Shelter Cluster monitoring assessment:** in previous meeting SC was asking the partners for logistical support but at the end the assessment was done hiring cars and enquirers. Draft of assessment will be ready in following weeks.
- **Accountability to Affected Populations (AAP).** The OCHA advisor will be in Roxas on Monday and Tuesday next week, and in addition to working with/training partners (World Vision and Save the Children have expressed interest) there will also do consultation with communities.
- **Communicating with communities:** SC has requested OCHA CwC advisers to visit Roxas. WHH will become the focal point for this issue, in absence of SC during the next weeks.
- **Replacement of SC hub team:** Javier Cidón (SC coordinator) and Rebecca Stedham (information manager) are finishing their mission next week. Replacement staff will be available in the following weeks, with same e-mail and telephone numbers.

8. OTHER ISSUES

- Several mayors of municipalities from Capiz and Iloilo affected by Non Build Zones, have recently signed a common **declaration** showing their concerns about NBZ.