

Meeting Minutes

Western Visayas - Shelter Cluster meeting

Location: Roxas city – Ocha Office

Date: 27.05.2014

Chair: Shelter Cluster Coordinator – Roaming (Birgit Vaes)

AGENCIES IN ATTENDANCE:

World Vision, Care Philippines, British Red Cross, IOM, Handicap International, Tearfund, Philippines Red Cross Iloilo Chapter, Philippines Red Cross Capiz Chapter, Philippines - German Red Cross, Welt Hunger Hilfe, Adra, UN OCHA.

00. FOLLOW-UP OF ACTION POINTS PREVIOUS MEETING

Action point	Status
TESDA CARPENTER TRAININGS SC will contact Tesda to ensure inclusion of 8 key messages in training curriculum	On going
FOCAL POINTS Resend TOR Shelter partners interested/willing to become a focal point at region level.	On going
TEMPLATE TO GATHER PROJECT DATA/COORDINATION AT BARANGAY LEVEL Finalize data on municipality and barangay level	On going
SET-UP TECHNICAL CLINIC'S Date and times to be determined	On going
PREPAREDNESS PLAN Ocha will send out a table to gather information from agencies regarding their preparedness plans	Wait for template OCHA
SEEKING FOR WASH ASSISTANCE SC follow up on assistance provided by agencies regarding wash activities. See point 1.7 – answer from ACF	On going

01. ACTIONPOINTS FOLLOW UP

1.1 Tesda Carpenter training

Three agencies mentioned they will be utilizing Tesda as partner for their carpenter trainings. SC points out that the current Tesda training is not following the 8 key messages as produced by SC. In the coming weeks SC will organize a meeting with the Provincial leadership of Tesda to ensure that these 8 key messages will be incorporated in the training curriculum.

1.2 Accountability to affected population/CwC

SC is still awaiting their CwC advisor, the arrival of this role is expected to be in a couple of weeks.

In Roxas a AAP Working Group is established and meets every 2 to 3 weeks focussing on cross cutting issues. The gathered data will be shared with clusters and ICC and feed into Government decision making. 15 Agencies are currently part of this working group. Actions undertaken are: weekly radio show, weekly newspaper advertisement, focus group discussion, hotline, info desk on barangay level, shelter repair working group on barangay level, suggestion boxes, IEC materials on selection criteria, BBS messages...

1.3 Regional Focal point

The TOR regarding this role, will be shared with all partners. Partners will be asked to step forward if they are willing to take up this role. Proposed agencies are: IOM for Roxas area , Save the Children for Estancia area (East Panay), for West Panay and Negros Occidental a few partners stepped up but no agreements were made yet.

Once the Barangay level data gathering sheet is completed (See point 1.4), the need for municipality focal points will be discussed. Since in most of the municipalities only one agency will be active this agency will become the focal point for this municipality. In case more agencies are working in one municipality, a solution will be sought by SC.

1.4 Data gathering on Barangay level

It is the aim of the SC to provide to the members maps showing the activities on barangay level. To establish this the SC will be sending out first an activity list on municipality level asking all agencies to check their data, next the SC will develop an adjusted barangay level table (utilizing the existing barangay level table) and ask partners to correct this table. After all data is finalized the maps will be created by SC and shared with all partners. The aim to spread out the coverage as much as possible and prevent gaps at the same time each agency will be able to see who is the focal point for a specific barangay.

1.5 Coco lumber/Cascofamco

SC had a meeting with Cascofamco on May 26th the following items were discussed:

- Current lack of capacity of Cascofamco to provide the requested amount of lumber on a timely manner due to reducing of the UNDP project from 16,000,000 PHP to 2,300,000 PHP. Additional to this the free lumber promised to the SC members cannot be made available. Lumber can be bought at market prices, which is currently 10PHP/bdft not including transportation. However, since the private sector is buying the most easy accessible lumber the prices will increase in the near future.
- The 40 chain saws from the UNDP project need to be shared with PCA, and therefore can't be used to the full capacity.
- To increase cascofamco's capacity more chain saws are needed. The proposition made by cascofamco is the following: since there is no lack of man power, agencies who can provide chain saw will become the sole recipient of the lumber cut with these saws.

- Agencies who make a request for lumber are asked to reduce the amount of size to maximum 5 per project, higher number of sizes will increase the delivery time. Also an agreement for the delivery timeframe need to be made (on weekly bases) since it will not be possible to deliver the whole requested batch at once.

1.6 Training schedule

Agencies are requested to provide OCHA with their training schedule for trainings held at any Government level especially related to capacity building.

1.7 Seeking for WASH assistance

The SC has reached out to several agencies who are undertaking wash activities in Panay. The aim is that these agencies can link up with SC members for the construction of toilets. Once the information is received it will be shared with all members.

The following information was received from Action contra la Faim:

- *Right now we are focusing on Estancia, San Dionisio, Pontevedra and Pilar.*
- *Our latrine design is Household based and with toilet bowl.*
- *Right now we won't be able to partner up with a SC partner to construct sanitation facilities as we are waiting for our new batch of projects and confirmation on budget, but I'd like if possible to be kept on the loop in case this is possible.*
- *The completed/planned amount of latrines in region VI by ACF is:*
 - *2470 in communities*
 - *102 in ECs*

The SC are advised to contact ACF to follow up on the new funding that is expected in the near future, once this funding is secured ACF would be able to partner up with SC agencies for toilet construction. This would also be possible in different area as mentioned above.

Contact: Enrique Raso Fernández <eraso@ph.acfspain.org>

02. APPROVED 8 KEY MESSAGES ON BUILD BACK SAVER

The 8 key messages were approved by the SAG and adopted by the Government of the Philippines as national policy. The translation is currently ongoing and will be finalized the first week of June. The English version was already shared with all partners and can be found on www.sheltercluster.org.

The technical team is currently working on messages related to:

- Technical information sheets for materials
- Bamboo and wood technical specifications
- Concrete and confined masonry structures

03. APPROVED RECOVERY GUIDELINES

The Recovery Guidelines were approved by the SAG and adopted by the Government of the Philippines as national policy. However, the detailed information sheets on the 9 shelter solutions as mentioned in the document still need to be finalized as the Government would like to discuss a few items. They want to confirm that they can be linked up with international guidelines and ensure

equity between the government and the national and international assistance programs. A link to this document was shared with all SC members and can be found on www.sheltercluster.org

04. HOUSING LAND AND PROPERTY ISSUES

An update was given on the latest developments in HLP. The SC HLP advisor is in country and will be invited to Roxas to lead a meeting to update the SC members and all involved Government bodies, to discuss the Governments plans in relation to resettlement, and status of the zoning ordinance.

The HLP advisor is currently working on tenure guidelines, which will incorporate and item on what should be included in a legal tenure document. The SC will not design such a document as such since this is a legal binding document. However, SC will seek assistance from other agencies in other regions who are already utilizing such a document, the results will be shared with all members.

The SC shared a flyer that was made in Tacloban by the mayor and UN-habitat to inform the affected population regarding issues related to the NBZ and the solutions that are being provided. The SC has proposed UN-habitat to develop a similar flyer for Panay. (This flyer is attached)

05. ROUND TABLE

The results of the round table are captured in the attached Excel table. All partners are kindly asked to check this template and make the necessary changes **IN YELLOW HIGHLIGHTS**. The corrected table will be shared with all SC members and being used to develop the barangay level table and the attached maps.

06. NEXT MEETING

The next SC intervention will be the “technical clinic” and a meeting regarding HLP issues. We try to organize this in the second week of June. The next shelter cluster meeting will be scheduled as needed following these two interventions.