

## Humanitarian Shelter Working Group (HSWG) – region VII

**Location:** PDRRMO building Capitol Compound, Cebu City

**Date:** August 4th 2014, from 10:30 to 12:00 am

**Chair:** HSWG Coordinator – (Javier Cidón)

### AGENDA

1. Presentation of new coordinator
2. Follow-up of action points from previous meeting
3. Update on National Shelter Framework
4. Technical issues
  - Technical clinics
  - Technical resources (available and under development)
5. Information Management issues
  - New database and reporting template
6. Round table
7. AOB

### Partners attending the meeting

Organisation	Name	E-mail
Humanitarian Shelter Working Group (formerly known as "Shelter Cluster")	Javier Cidón	<a href="mailto:coord4.phil@sheltercluster.org">coord4.phil@sheltercluster.org</a>
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## 1. PRESENTATION OF NEW COORDINATOR

- Javier Cidón is the new coordinator for reg. VI and VII of the *(formerly called)* Shelter Cluster, replacing Birgit and Arnaud.
- Kareen Segovia continues as deputy coordinator, and Robbie Dodds as technical coord.
- SC office for whole Yolanda operation is now located in Tacloban (SC office in Cebu was closed in June).
- Therefore the SC team will be based in Tacloban, visiting Cebu province for running province coordination meetings (once a month), technical support (by Robbie, at least once a month), visits to municipalities and projects (when requested).

## 2. FOLLOW-UP OF ACTION POINTS FROM PREVIOUS MEETING

<b>Action point</b>	<b>By whom</b>	<b>Status</b>
<b>FOCAL POINTS</b> Agencies are requested to volunteer for becoming municipal focal points	Agencies	On going (already 3 did)
<b>TESDA CARPENTER TRAININGS</b> HSWG will contact Tesda to ensure inclusion of 8 key messages in training curriculum	HSWG	Meeting scheduled for tomorrow 5th
<b>DATA/COORDINATION AT BARANGAY LEVEL</b> Partners to fill in matrix to gather project data/coordination at barangay level	Partners	On going
<b>TECHNICAL CLINICS</b> Run tech-clinics	HSWG+Agencies	On going (done in Bantayan)
<b>PREPAREDNESS/CONTINGENCY PLANS</b> A table to gather information from agencies regarding their preparedness/contingency plans will be send out	HSWG	To start
<b>COMMUNICATING WITH COMMUNITIES</b> Focal points could organize AAP meeting with partners to identify common actions to be taken.	Focal points	To start

## 3. UPDATE ON NATIONAL SHELTER FRAMEWORK

Last 4th of July, Secretary Soliman announced OPARR coordination structure for Yolanda Response, consisting in five clusters, namely:

<b>OPARR Cluster</b>	<b>Subclusters</b>	<b>Lead Agency</b>
- <b>Social Services</b>	- <b>Food</b> - <b>Health</b> - <b>Education</b> - <b>Shelter</b>	<b>DSWD</b> (Department of Social Welfare and Development)
- <b>Livelihood</b>	-	<b>DTI</b> (Department of Trade and Industry)
- <b>Resettlement</b>	-	<b>HUDCC</b> (Housing and Urban Development Coordinating Council)
- <b>Infrastructure</b>	-	<b>DPWH</b> (Department of Public Works)

		and Highways)
- <b>Support</b>	-	<b>NEDA</b> (The National Economic and Development Authority)

Some notes:

- This government's cluster structure has been done ad-hoc for this Yolanda response, and is coordinated by **OPARR** (Office of Presidential Assistant for Rehabilitation and Recovery).

- From now, **Shelter** (sub)cluster is part of Social and Services cluster, which is led by DSWD. Shelter subcluster will coordinate emergency and temporary/transitional shelters (shelters made in timber/lumber and core-houses).

- **Resettlement cluster** is in charge of urban development in resettlement areas and permanent houses (complete houses made in concrete). Led at national level by HUDCC, at regional level HNA (National Housing Authority) could assume the leadership.

All five clusters are led only by government agencies, meaning that **humanitarian organizations are not co-leading the clusters**.

- Coordination among humanitarian agencies can continue, but named as working groups:

- Humanitarian shelter agencies can continue working coordinated and supported by Global Shelter Cluster staff, but using a new name: **Humanitarian Shelter Working Group - HSWD** (instead of Shelter Cluster).

- The **HSWG coordination team will continue supporting agencies** and, except the fact that the OPARR shelter cluster is led by DSWD, there won't be major changes concerning day to day activities as coordination, technical advices, Information Management, etc.

- **HSWG coordination team** will be only present in Philippines **until November 2014**.

- This new framework is a good opportunity for the transition of coordination responsibility to the government. There is time enough (3 months) for a smooth transition from HSWG to government agencies coordinating at regional level (DSWD, HUDCC) and municipal level (LGUs, partners)

#### 4. TECHNICAL ISSUES

- **8 Key messages for building back safer: IEC material available, in different local languages**

- BBS key messages: strong foundations, Tie-down details, bracing, strong joints, roof construction, siting, shape, preparedness.
- Cebuano, Tagalog, English, Akeanon, Hiligaynon, Waray Waray).
- Formats A3 and A0 (banner) sizes available
- Available on the web [www.sheltercluster.org](http://www.sheltercluster.org)

- Developing **material fact sheets** (best practices)

- Building materials: concrete, cement hollow blocks, nippa, plywood, bamboo, cocolumber



- Partners are invited to share photos and information of best practices to [tech2.phil@sheltercluster.org](mailto:tech2.phil@sheltercluster.org)

#### - **Technical clinic update**

- 31st July – 2nd August, Bantayan Island
- Programmatic and technical discussion
- One-on-one office and building site sessions with 6 organisations. (3 additional sites visited). To be followed up with reports
- Group discussion with 9 organisations
- Technical meetings held with 2 agencies based in Cebu City
- To arrange a technical visit, please contact Robbie (0915 886 8356 or [tech2.phil@sheltercluster.org](mailto:tech2.phil@sheltercluster.org))

### **5. INFORMATION MANAGEMENT**

- **New database** developed, aligned with SC Recovery Guidelines. Old database successfully migrated (see annexed presentation).
- This new database will change how agencies are reporting to the shelter cluster:
  - New Reporting Template
  - New Categories to identify interventions

### **6. ROUND TABLE**

- Updates from partners:
  - Caritas Swiss doing training for carpenters that follow TESDA curriculum.
  - Action Aid is using interlocking earth blocks for their 3 finished model houses in Daanbantayan.
  - Lands Aid finished its 300 housing project in San Remegio and planning to add more.
- Task Force expressed his concern about the rotation of HSWG coordination staff, but he agreed that program remains the same even if staff is moving.
- Shelter agencies are in need of technical support from WASH cluster. A training on sanitation solutions is going to be held in Tacloban (days 7 and 8 August).  
**Action point:** HSWG to share information about the training and other relevant informations from WaSH cluster.
- Previous DSWD provincial focal point for shelter has changed.  
**Action point:** HSWG and Task Force, to visit DSWD and get new focal person for shelter.
- Coordination at municipal level is needed.  
**Action points:**
  - to continue developing focal points map (agencies to volunteer).
  - HSWG to visit municipalities (meeting with LGUs, visits to partners, identify new ones).
  - Map active current partners (new partners and those who left)

### **7. AOB**

- Next HSWG meeting: Sept 1<sup>st</sup> (first Monday of the month).