

Shelter Cluster Meeting Minutes

Western Visayas - Region 6

Location: Roxas - Panay

Date: 20.08.2014

Chair: Rose Sanagustin, Regional DSWD.

Co-chair: Javier Cidón, HSWD (*former Shelter Cluster*).

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Participants:

| | |
|--|------------------------------------|
| ADRA-Ph | Eugene Molina |
| Centre for Environmental Concerns | Paul Bourne |
| DSWD | Josephine Degala |
| Handicap International | Benoit Bergeas |
| Humanity First Canada | Annar Saqib |
| IOM | Jobelle Celoso, Rose Marie Baguios |
| NCCP-Act Alliance | Nilanro Mosqueda |
| Philippine Red Cross (PRC) | Dennis Saneo, Karen Dongallo |
| Solidar Switzerland | Roland Huerlimann |
| Swiss Red Cross | Heine Kemper |
| Tearfund | Pauline Arada, Ryan Poblet |
| UN-Habitat | Robert Deutsch |
| UN-OCHA | Connie Derro, R. Dacsig |

1. UPDATES FROM PARTNERS

IOM

- Covered 5 provinces in reg6, in total 18 municipalities and 71 barangays (Aklan 4 munic 21 baran, Antique 1 munic 3 baran, Capiz 10 munic 37 baran, Iloilo 2 munic 3 baran, Negros Occidental 1 munic 7 barang).
- Allocated 6773 Shelter Recovery Kits (distributed 4628, planned 2032). Lumber distribution to be completed.
- Conducted DRR trainings for 5153 individuals (2536 male, 2617 female), including affected families, LGU staff and barangay officials.
- Core shelters: 394 in total: 31 completed in Olotayan Roxas City, 40 on-going in Ilaya Ivisan Roxas city, 40 for excavation in Bolo Roxas city, 37 on-going in Tuburan Maayon Capiz, 100 layout in Capiz city Negros occidental, 100 planned in Palawan.
- No major challenges.

SOLIDAR SWITZERLAND

- Activities conducted: training for 40 carpenters. Pilot: construction of 1 core shelter (confined masonry and bamboo), retrofitting of 5 makeshifts. Opening field office in Sara.
- Starting shelter & retrofitting project (end: May 2016), including trainings for 120 carpenters, construction of 700 core-shelters & 2400 retrofittings & 650 toilets, planting of 3100 trees.
- Challenge: quality materials.

HANDICAP INTERNATIONAL

- Finished shelter project in 3 barangays of Sigma municipality for 200 Hhs, through cash assistance (repair houses and full shelter assistance).
- Planned shelter project in 12 barangays of Sigma municipality for 800 Hhs, through cash assistance (repair houses & full shelter assistance).

UN-HABITAT

- Project launched 7th August. Designed model house to meet DRR standards (200-250K php). Completion of model house. Planning for next 609 houses (total: 610).
- Planning community contracting for construction of houses and community infrastructure projects by the local home owner associations.
- NB: UN-Habitat is partner with Social Housing Finance Corp (SHFC) and main targets are community mortgage program areas.

CENTRE FOR ENVIRONMENTAL CONCERNS

- Waiting funding approval – once received, intend to begin livelihood support, shelter assistance, possible establishment of an eco-village. Located in Estancia.

ADRA-PH

- Finalized list of beneficiaries (1800 HHs) for shelter kits. Already distributed 400 kits.
- Trained 62 carpenters (60 male, 2 female).
- Planning the expansion to other areas still not covered with assistance to target 4000 HHs (1000 TD and 3000 PD) covering 23 barangays in 3 municipalities.

HUMANITY FIRST

- Rebuilding schools & homes damaged in Olotayan island, Concepcion and Baliguian island.
- Planning 284 shelters in Concepcion and Baliguian.

RED CROSS

| - | Panay | Panitan | Dao | Ivisan | Tapaz | Dumarao | Total |
|--------------|-------|---------|-----|--------|-------|---------|-------------|
| SRK | 818 | 1212 | 679 | - | - | 1250 | 3959 |
| Core Shelter | 371 | 533 | 130 | 278 | 179 | 200 | 1991 |

- Ongoing demo houses, 4 houses type B semi (done)
- Planning training of carpenters.

TEARFUND

- Activities conducted: Construction of the first house in Brgy Talon, Roxas city. Household survey in Brgy Baybay, Roxas city. Beneficiary selection for core shelters & repair kits.
- Activities planned: construction of the next four houses in brgy Talon & Balijuagan, Roxas city. Bidding of materials for the remaining 265 houses in 10 brgys, distribution of 15 shelter repair kits in brgy Talon, Roxas city.

NCCP-ACT ALLIANCE

- Construction of 161 houses (Estancia area), 32 houses completed.
- Planned: data gathering, community consultation meetings, preselection of possible shelter beneficiaries of San Rafael.

DSWD

- DSWD will provide cash assistance to affected families (30K php totally destroyed and 10K partially).
- DSWD distributed "Family assistance cards" (DFAC) to affected families. This document was aimed to write on it any assistance received by families, but for different reasons cards are not being filled in (ex. some families didn't receive DFAC or partners not aware).
- DSWD is in process of revalidating beneficiaries list, in order to avoid duplication with support already given by partners -> this is a serious concern for DSWD.
- Therefore DSWD is asking the partners for sharing the lists of beneficiaries for shelter assistance.

Action Points:

- **Partners will share list of beneficiaries with LGUs and DSWD.**
- **DSWD will provide contact list of focal points in all LGUs (municipal level).**
- **DSWG will open an email address for receiving beneficiaries lists from partners (backup at regional level).**

2. COORDINATION ISSUES

LEADERSHIP HANDOVER TO GOVERNMENT

Last 4th of July, Secretary Soliman announced OPARR coordination structure for Yolanda Response, consisting in five clusters, namely:

| <i>OPARR Cluster</i> | <i>Subclusters</i> | <i>Lead Agency</i> |
|--------------------------|--|---|
| - Social Services | - Food - Health - Education - Shelter | DSWD (Department of Social Welfare and Development) |
| - Livelihood | - | DTI (Department of Trade and Industry) |
| - Resettlement | - | HUDCC (Housing and Urban Development Coordinating Council) |
| - Infrastructure | - | DPWH (Department of Public Works and Highways) |
| - Support | - | NEDA (National Economic and Development Authority) |

Some notes:

- This government's cluster structure has been done ad-hoc for this Yolanda response, and is coordinated by **OPARR** (Office of Presidential Assistant for Rehabilitation and Recovery).
 - From now, **Shelter** (sub)cluster is part of Social and Services cluster, which is led by DSWD. Shelter subcluster will coordinate emergency and temporary/transitional shelters (shelters made in timber/lumber and core-houses).
 - **Resettlement cluster** is in charge of urban development in resettlement areas and permanent houses (complete houses made in concrete). Led at national level by HUDCC, at regional level HNA (National Housing Authority) could assume the leadership.
- All five clusters are led only by government agencies, meaning that **humanitarian organizations are not co-leading the clusters**.
- Coordination among humanitarian agencies can continue, but named as working groups:
 - Humanitarian shelter agencies can continue working coordinated and supported by Global Shelter Cluster staff, but using a new name: **Humanitarian Shelter Working Group - HSWD** (instead of Shelter Cluster).
 - The **HSWG coordination team will continue supporting agencies** and, except the fact that the OPARR shelter cluster is led by DSWD, there won't be major changes concerning day to day activities as coordination, technical advices, Information Management, etc.
 - **HSWG coordination team** will be only present in Philippines **until November 2014**.
- This new framework is a good opportunity for the transition of coordination responsibility to the government. There is time enough (3 months) for a smooth transition from HSWG to government agencies coordinating at regional level (DSWD, HUDCC) and municipal level (LGUs, partners)

MUNICIPAL SHELTER FOCAL POINTS

- A map was developed in June, showing the organizations that will become shelter focal points in each municipality. It needs some update, as some partners have already left or moved to other areas.

- A questionnaire has been developed for coastal municipalities, aimed to know what are the plans of LGUs regarding Non-Dwelling-Zones.
- Partners have to share with LGUs their lists of beneficiaries, and shelter focal points could facilitate the compilation.
- HSWG and DSWD were suggested to organize a workshop for LGUs and shelter focal points.

Action Points:

- HSWG to update map of municipal shelter focal points and share with partners.
- Shelter focal points in coastal areas will fill in the questionnaire (by visiting LGUs).
- Shelter focal points will check the list of LGUs focal points provided by DSWD, and update.
- HSWG and DSWD to organize of a workshop inviting LGUs and shelter focal points.

3. TECHNICAL ISSUES

TECHNICAL CLINICS

- During last month, HSWG technical coordinator (Robbie) has being conducting “shelter technical clinics” with interested partners.
- Also WASH cluster was running some tech-clinics on sanitation solutions for shelter agencies.
- Organizations attending SC meeting confirmed having received Robbie's visit.

QUALITY OF AVAILABLE MATERIALS

- Several partners are having some difficulties in finding good quality building materials in and around Roxas. Good quality CGI and galvanised nails are particularly difficult to come by.
- HSWG technical adviser (Robbie) sent an e-mail three weeks ago, suggesting putting together all agencies and try to deliver a group purchasing arrangement, and run a local market analysis. He didn't receive any answer so his suggestion is on stand-by re.
- CARE did an important purchase of CGI to a manufacturer in Manila (March 2014)

Action point: HSWG to liaise with CARE and get provider's info.

- UN-Habitat informed that has been contacted by two providers (from Manila and Iloilo) and is evaluating the quality of materials and prizes.

Action point: UN-Habitat to share providers' info (if quality of materials is good).

TESDA

- TESDA is the certifying government agency for trainings. TESDA has its own curriculum for carpenter trainings, masonry, plumbing, etc. TESDA is currently implementing an emergency project (linked to livelihoods), and is running trainings in affected areas.
- HSWG is finalizing a training package on Building Back Safer that will enable to disseminate key messages in a way that carpenters and communities can understand (package still not finalized).
- As a long-term impact, it could be really interesting to endorse key Building Back Safer messages to TESDA. TESDA has shown interest on this initiative, maybe running a Training of Trainers (targeted to certified TESDA carpenter trainers).
- HSWG has no more resources available fore running more trainings.

Action point: partners are invited to provide resources (shelter adviser, funds) for running a ToT targeted to TESDA certified trainers (using new HSWG training package).

4. INFORMATION MANAGEMENT ISSUES

NEW DATABASE

During the last months HSWG (and partners) has been working to adopt the database to the current situation (Recovery phase), by designing the new reporting structure, migrating the previously reported data to new format and collecting some updates. New "Recovery Shelter Guidelines" and "4-W Reporting Format" ("Who is doing, what, where, when") are some prominent results of this working.

New 4-W Reporting Format:

- Types of activities will now be entered row-by-row instead of column-by-column
- Activities will be divided into new set of categories.
- Training and Public Outreach interventions will be recorded on separate sheets.

"Guidance Notes" sheet are attached within the template to understand the columns and terms for filling up the new 4-w template. Please feel free to contact me if you require any further information.

Note: last 4-w data collection cycle was run in June 2014, meaning that our database is out-of-date. Expected date for delivery of new reports is first week of September.

Action point: all agencies are requested to submit their updated reports using the new 4-W template by 29-AUG-2014 (HSWG to share template).

5. AOB

Gender Training in Roxas (10th Sept)

OCHA is planning to run a training on "Gender in Humanitarian Action", targeted to local staff of humanitarian agencies (about 30 attendees). Date and venue: September 10th, Roxas city.

Action Point:

- HSWG to receive gender training info (from OCHA) and share with partners.

Contingency Planning

OCHA is developing a contingency plan for the rainy season 2014-2015.

HSWG in partnership with IOM will be in charge of writing the emergency shelter chapter.

Action Point:

- HSWG to liaise with shelter agencies for jointly develop contingency plan.

Next cluster meeting

DSWD and partners agreed in scheduling next meeting at middle of September, in Roxas city.