

MEETING NOTES

SHELTER/ NFI CLUSTER MEETING (FEDERAL)

Friday, 4th of August 2017, 9:00, IOM Office, Addis Ababa

Present: IOM, NRC, ICRC, IRC, NDRMC, Goal, UNICEF, Protection Cluster, Ethiopian Red Cross Society, Somali regional cluster coordination

Annex: PPT presentation

Agenda

1. Adoption of minutes of last meeting and review of action points
2. Update on humanitarian activities and funding
3. Presentation of the updated response activities and stock & pipeline 5W matrix and geographical presence map
4. Update on IM needs and communication products
5. Flood preparedness and response activities
6. Next steps for the cluster
7. AOB

1. Adoption of minutes of last meeting and review of action points

After an update on the status of the last action points as follows:

Action	Who	When	Status
Creation of a Skype group	All cluster agencies' FP	Tuesday 11 th of July COB extended to 7th of August	Pending - Remaining agencies' FP absolutely need to send their Skype ID to Mark im.ethiopia@sheltercluster.org or via Skype at im.shelternfi.ethiopia
(Re)activation of the shelter technical working group	IOM and NRC	TBD	Scheduled - The meeting will be held on Tuesday 15th of August. An invitation will follow along with ToRs and minutes of last meetings.
Filling in of capacity mapping matrix for the 2017 kirmet season	All cluster members	Friday 28 th of July COB extended to 7th of August	Pending – All agencies' FP to send the filled form to Mark im.ethiopia@sheltercluster.org Ccing shelternfi.ethiopia@gmail.com
Dissemination of IOM's report on cash-based intervention pilot	IOM	This week	Completed – The report is in annex.
Cluster meeting on cash response	All cluster members interested	Second week of August (TBC)	Scheduled – The meeting will be held on Thursday 10th of August. An invitation will follow.
Filling in of regional and zonal FP contact list	All concerned cluster members	Friday 21 st of July COB extended to 7th of August	Pending – To be shared shortly.

... the minutes of the last meeting were adopted.

2. Update on humanitarian activities and funding

Launch of HRD mid-year review (MYR) – The HRD MYR should be launched the first or second week of August. The cluster coordination will circulate it once released. The final shelter/NFI cluster's financial requirements amount to 33.4 MUSD.

Prioritization of needs/ EHF allocation and donors' outreach – Following the prioritization exercise conducted at cluster level on the 4th of July, the Ethiopian Humanitarian Fund (EHF) administrators have granted the shelter/NFI cluster 3MUSD to conduct emergency shelter/NFI relief activities including through a cash based approach. After internal discussions with cluster members notably on the modality, it was decided to allocate 1 MUSD each to IRC, NRC and IOM. Those agencies are presently developing project proposals to be submitted on the 8th of August 2017. Similarly OCHA shared the prioritization results with other donors in view of mobilizing resources.

Somali region 'integrated plan' – The Somali regional cluster coordinator presented the integrated plan that was assembled for the Somali response, composed of emergency, recovery and development activities and subsequent financial requirements. See in annex.

Upcoming issuance of the 2nd trimester periodic monitoring report – The cluster coordination will share it upon release.

Emergency Director's Group Meeting in NY – This regular high profile event focused on the situation in Ethiopia and was attended by the Humanitarian Coordinator. The cluster contributed some inputs although the main focus was on nutrition and food.

Upcoming dignity kit WG meeting on 10th of August – The cluster coordination will attend it and those who are interested are welcome. The cluster coordination can share the draft ToRs upon request for reference.

Coordination with the WASH cluster on the distribution of WASH items – A meeting was organized with the WASH cluster coordination and it was agreed upon to coordinate and share information on the distribution of WASH items, given that both the shelter/NFI and WASH clusters distribute them.

Definition of the minimum expenditure basket (MEB)/ Cash WG - Upon discussion in the last cluster meeting, the average price of the shelter/NFI MEB equivalent to a full shelter/NFI kit was evaluated at 110 USD. The next step will consist of the evaluation of regional price ranges in regions where this information is accessible.

3. Presentation of the updated response activities and stock & pipeline 5W matrix and geographical presence map

A few details on the geographical presence map, which conceptual lay out was endorsed by the cluster membership, need to be adjusted before dissemination.

See final summary and dashboard in annex with adjustments incorporated.

4. Update on IM needs and communication products

Additionally to the following list of tools, channels and products that the cluster has developed/intends to develop:

- Reporting and financial tracking – 5W
- Specific flood capacities/ needs/ response matrix
- Geopresence mapping

CONTACTS: Cluster reference folder - www.tinyurl.com/ETHShelterNFI

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- Assessment registry
- Dashboard and cluster's summary
- Cluster bulletin
- Twitter account
- Shelter Cluster Internet website content update,

cluster members are invited to gauge if they see any other tool that might be worth developing to better publicize the cluster needs/activities/financial requirements. Additionally, the cluster will soon share the updated 2017 response matrix and map.

Action	Who	When	Status
Review of IM and communication needs	All cluster agencies	17 th of August	Pending – Feedback can be sent to shelternfi.ethiopia@gmail.com

5. Flood preparedness and response activities

Following the release of the flood alert, Fortnight Early Warning Bulletin dated July 7th and national contingency plan for the 2017 kiremt season -all shared among cluster members, the cluster has disseminated the Afar and Gambela regional contingency plans and will share the Benishangul Gumuz, SNNPR, Oromia, Tigray, Hareri, Dire Dawa and Ahamara regional flood response/contingency plans, for reference. The shelter/NFI coordination regularly attends the flood task force meetings chaired by NDRMC with OCHA's support on secretariat and will keep updating the cluster membership accordingly.

The cluster coordination is gathering and translating, when necessary, information on needs received from the regions through NDRMC and/or OCHA to plan a response accordingly. All cluster members and partners are requested to share information on needs or flood related assessments with the cluster coordination to ensure a proper compilation of data that can give an overview of the flood situation and the shelter/NFI related needs. Cluster members were already asked to provide data on their capacities (refer to corresponding action point above).

The cluster coordination will continue to collect all data on cluster members' capacities as well as on response activities in relation with the 2017 kiremt season. To this end, a specific matrix has been developed that will be updated by the cluster coordination based on the 5W and need assessments – see in annex. To be able to update the cluster response capacities, all cluster members filling the 5W are requested to specify in the 'comment' column of the stock & pipe-line matrix (tab 2) what portion of their stock or kits being procured would be allocated for the flood response. The updated flood capacities/ needs/ response matrix will be shared on a weekly basis and an advocacy note will be developed.

Action	Who	When	Status
Dissemination of missing flood regional contingency/ response plans	Cluster coordination	Once gathered	Pending
Information sharing on flood related needs recorded/ assessed	All cluster members	Regularly	Pending – All agencies' FP to send the data to Mark Ccing shelternfi.ethiopia@gmail.com
Dissemination of updated capacities/ needs/ response matrix	Cluster coordination	Every week	Pending

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6. Next steps for the cluster

Besides the following activities:

- Briefing on post-distribution monitoring (PDM) mission by IRC-IOM-UNICEF and definition of cluster PDM tools
- Lessons learnt from the Belg assessment
- Development of a cluster strategy,

it was reminded that the cluster has decided to conduct a bi-monthly prioritization exercise which next edition should therefore be conducted at the beginning of September.

Other ideas can still be shared with the cluster coordination.

Action	Who	When	Status
Review of next steps for the cluster	All cluster agencies	17 th of August	Pending – Feedback can be sent to shelternfi.ethiopia@gmail.com

7. AOB

The Global Shelter Cluster (GSC) will convene its annual retreat from 2nd to 6th of October. This event should be open to any participants working in the shelter/NFI and related sectors, pending self-funding. It was also reminded that the GSC has a mailing list that shares regular updates and to which the Ethiopian cluster members can subscribe if interested.

Action	Who	When	Status
Subscription to GSC mailing list	All cluster agencies' FP interested	11 th of August	Pending – Interested applicants are invited to write to shelternfi.ethiopia@gmail.com

NEXT MEETING: Thursday, 17rd of August, 2:00 pm, IOM office

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