



Shelter Cluster Cameroon SW/NW – Meeting Minutes			
Meeting:	Shelter Cluster		
Date:	16.01.2019	Time:	2:00 PM
Meeting Facilitator:	Mamen Sancha Jeremy Wetterwald (REACH, online)	Location:	Buea, SW
Minutes Prepared By:	MS	Location:	UNHCR Office
Participants (23): PEP Africa, POOR AND NEEDY, IYEC, DYWOVIS, COHEB, OCHA, FOOD SECURITY CLUSTER, WASH CLUSTER, UNHCR, UNICEF, DOCTORS WITHOUT BORDERS, MWDA, COHEA, BAWAC, HADA, WFP, AMEF, REACH OUT, IRUWAGFO, MENTOR INITIATIVE, AIRD, NRC, REACH (on-line), DEMTOU HUMANITARIAN.			
Agenda			
<ul style="list-style-type: none"> • Introduction & round-table • Shelter + WASH Needs Assessment results • IM update: 4W / Presence map / Shelter / NFI Fact Sheet • Cluster Coordination Performance Monitoring • Next steps • AOB 			
Notes, Decisions, Issues			
Introduction & round table			
The Shelter Cluster partners present in the meeting introduced themselves. Ivo Meh Kum, SC IMO associate, is now the Shelter Cluster IM focal person in country. Fredrick Hanga will continue supporting the SC but it will be remotely for a while. The proposed agenda was approved.			
Shelter + WASH Needs Assessment results			
Reach presented on-line the preliminary findings for of Shelter and NFI from the Shelter + WASH Needs Assessment conducted in Cameroon in December 2018. It is a qualitative assessment developed thanks to the collaboration of 5 shelter cluster partners. A total of 157 key informants in NW, SW, Littoral and West regions have been interviewed for this purpose, majority of them displaced representatives, followed by host family representatives.			
Affected population's Shelter and Wash needs has been disaggregated by population group (Displaced self-settled; Displaced in host families; Displaced renting accommodations; Non-displaced host families; Non-displaced in damaged or destroyed houses) and by settings (Urban or semi-urban; Village (rural); Non-village/bush(rural))			
The report will be available in the coming days. As soon as it is available it will be circulated.			
IM update: 4W / Presence map / Shelter+NFI Fact Sheet			
4W updates until the end of December to be shared with fredrick.hanga@sheltercluster.org , CC: mehkum@unhcr.org (Ivo). Later on we will continue with the monthly periodicity for sharing this updates.			
Shelter and NFI actors' presence in NW and SW regions map at subdivision level was shown, as well as December Shelter and NFI Fact Sheet. This document will have a monthly periodicity.			



SC partners were encouraged to share their shelter/NFI activities' pictures, suitable to be used in the Shelter/NFI Fact Sheet for January.

Cluster Coordination Performance Monitoring

The Cluster Coordination Performance Monitoring (CCPM) that will be next week conducted was briefly explained.

Given the high number of SC partners and the very recent arrival of some of them, it does not seem practical to have all the SC members in this exercise. It will be done only with 15 organizations in order to ensure the partners' discussion. All SAG members (7), plus 6 organizations that have been very involved during this 3 past months and another 2 chosen in the plenary and one new comer that expressed the interest to observe the process (15 + one observer).

Results will be circulated among all the SC partners for comments for the final report.

The CCPM session will be 23rd of January 14:00-15:30 at UNHCR office

Next steps

It was shared by several SC partners the need to have a common approach for the prioritization of the target population and their interest to work on the harmonization of this criteria within the SC.

With the "Shelter and Wash Joint Needs Assessment" from REACH and the "Displacement Tracking Matrix" from IOM results, the SC probably will have to do a revision of the Shelter Cluster Strategy.

From the Information Management side of the Shelter Cluster, some analysis maps are currently on progress and will be shared with SC partners for their use.

Shelter/NFI capacity mapping is ongoing

Bamenda SAG members' election

Action Points

Action	Responsible	Due Date
Shelter + WASH Needs Assessment results shared with SC partners.	Shelter Cluster Coordinator	As soon as they are available
4W matrix updated until end of December 2018 and sent to: fredrick.hanga@sheltercluster.org and mehkum@unhcr.org	SC Partners	ASAP
Pictures of shelter/nfi activities suitable for the Fact Sheet for January number sent to: mamen.sancha@sheltercluster.org	SC Partners interested	28 th January
Meeting to discuss in detail the vulnerability criteria currently used by the SC partners and study the way to harmonize it.	Organizations interested	1 st meeting: 18 Jan 2 nd meeting: 24 Jan
SC coordinator will share with the SC partners a collection of technical guidance materials that could result interesting for the partners.	SC Coordinator	28 th January 2019

Next Meeting

Date:	30 th January TBC	Time:	TBC	Location:	TBC
Objective:	Shelter/NFI Cluster meeting				