



MEETING NOTES

- *Emergency Shelter/NFI Cluster Meeting*
- *Venue: UNHCR Office (16 Lavrska Str.)*
- *Date: October 26th, 2015*

Emergency Shelter/NFI Cluster Working Group meeting

Agenda

1. Introduction, presentation of participants; 5 min – Igor
2. Review of the previous meeting decisions, 5 min – Kate
3. Update on recent statistics, 5 min – Katya
4. Update on information management issues, 5 min – Andrii
5. Update from Sub-national Cluster (winterization planning, referral system), 10 min – Kate
6. Update on working group on heavy repairs, 5 min – Igor
7. Update on HNO & HRP process, 10 min – Kate & Igor
8. Updates from Participants (Shelter, NFI, Cash), 20 min
9. AOB, 5 min

ACTION POINTS

ACTION POINT	BY WHOM	BY WHEN
Cluster to prepare updated 3W products and ensure that 3W report of OCHA is in line with recent inputs	Cluster team	Asap
Partners interested to participate in OPS training to register in advance, Cluster to communicate exact time and venue of the training	All partners	Monday, 26Oct'15
Severity scale map to be shared with partners	Cluster team	Together with minutes
Share winterization map and matrix with partners	Cluster team	Together with minutes
Prepare and share minutes of the technical working group meeting on heavy repairs	Cluster team	Asap
Share results of HNO/HRP workshop with partners	Cluster team	Next Cluster meeting
Share Activity matrix among partners for feedback	Cluster team	Immediately



Agenda item 1. Introduction, presentation of participants

All the participants briefly presented themselves.

Agenda item 2. Review of the previous meeting decisions

Pending: 3W update and to share back assessment registry.

Agenda item 3. Update on recent statistics

Update on population baseline was briefly presented to partners. OCHA has prepared an updated population estimates based on several sources available to feed into HNO and HRP processes. Basis for IDP estimates in GCA is the registration data from the Ministry of Social Policy, corrected by data received from the Ministry of Education and REACH Assessment data. This estimation substantially reduces number of IDPs, especially in five Eastern regions, given that many people there have registered, but are not staying physically there.

Estimation of population along the contact line as well as in NGCA is based on reports from partners and raw data of several assessments. This estimation yet to be discussed at Inter-Cluster level and endorsed by HCT.

Agenda item 4. Update on information management issues

Two major points were discussed: 3W update is ongoing with many organizations already submitting their inputs. Cluster now to analyse the data and produce regular reports. Regarding OCHA 3Ws which was commented and discussed before over emails, it was explained that draft shared before is still a draft and Cluster will submit its comments and updated information to OCHA to ensure that all partners' inputs are incorporated into the final monthly report.

Mercy Corps reported difficulties with reporting measures, as there are families, households, individuals, which causes numerous problems with reporting.

All were reminded about OPS (Online Project System – a system used to submit projects for Humanitarian response Plan) training will be conducted by OCHA this week on Wednesday. Agencies are welcome to nominate focal points to attend a training. Registration in the system in advance is recommended to be able to participate and actively work in the system during the training. Manual with all the details was shared before with an invitation to the Cluster meeting.

Severity scale was presented to the Cluster partners. Being a part of the Humanitarian Needs overview process severity scale aims to map areas with more severe needs. However, for planning and operational purposes a more detailed information is required, esp. quantitative.

Now based on population baseline, severity scale and quantified needs it is possible to start mapping gap analysis, also to inform next year planning.

ACTION POINTS:

- Cluster to prepare updated 3W products and ensure that 3W report of OCHA is in line with recent inputs.
- Partners interested to participate in OPS training to register in advance, Cluster to communicate exact time and venue of the training.
- Severity scale map to be shared with partners.



Agenda item 5. Update from Sub-national Cluster (winterization planning, referral system)

Sub-national Cluster team has been consolidating plans of partners in the area for winterization to coordinate response, which became especially urgent in light of access issues and several agencies planning to transfer parts of their programs to other areas (along the contact line and into GCA).

Updated matrix has been presented to partners. It contains plans of organizations up to village level. Consolidated data is mapped: two maps were presented to partners:

- 1) General map with all activities and names of agencies;
- 2) Four specific maps for cash, NFI, fuel/heaters and shelter.

Matrix is a living documents and may change as different organization inform the Cluster about their plans. To receive the most recent matrix, please contact Kate Holland, Shelter Cluster co-Chair and Sub-national Coordinator at coord1.ukraine@sheltercluster.org.

Also, a referral system was introduced at sub-national level. While individual cases are recommended to refer at bi-lateral level, finding counterpart through 3W and/or winterization matrix, bigger needs better to report through the Cluster system. Sub-national Cluster to share ToRs and link to the system.

ACTION POINTS:

- Share winterization map and matrix with partners

Agenda item 6. Update on working group on heavy repairs

Last week a dedicated working meeting was held in Sloviansk focused on heavy repairs: what has been done so far, how it went, what are intentions and plans of agencies in this regard. How to harmonize approaches, what are technical standards. The meeting as well as field visits have shown that there are several pilot projects already implemented. There is huge interest and at the same time need for such kind of activities.

From technical perspective there were fruitful discussions that shall continue to explore all the options available at the table, costs and technical standards (minimal, government regulations, assistance approaches etc.). Minutes to be circulated soon.

Recommendations are planned for end November 2015.

Crimean Diaspora also have updated all that they are in process of receiving land plots from Kyiv regional administration and now are considering also housing construction and seek support for this.

ACTION POINTS:

- Prepare and share minutes of the technical working group meeting on heavy repairs.

Agenda item 7. Update on HNO & HRP process

Humanitarian Needs overview draft for the Cluster has been finalized recently, with all the inputs from partners provided to the HNO Overview matrix incorporated. Tuesday and Wednesday OCHA facilitates a workshop for humanitarian actors (including Cluster Coordinators and HCT members) to finalize HNO and kick off HRP process.



Activity matrix 2016 has been presented to partners: last year the Cluster has drafted activity matrix that aims to bring the common understanding among partners as for activities in the HRP, their geographical scope, scope of work and cost. Draft has been discussed at the meeting with several amendments already made, while it would be also circulated for further comments though the general mailing list. Changes introduced so far:

- Winterization of Collective Centers to be kept;
- Removed activities: Management of Collective Centers, Referral to Hosting Families, Acute Emergency Shelter.
- Prices for repairs slightly reviewed.

Deactivated activities are in grey.

ACTION POINTS:

- Share results of HNO/HRP workshop with partners
- Share Activity matrix among partners for feedback

Agenda item 8. Updates from Participants (Shelter, NFI, Cash)

Mercy Corps: repairs for 200 HHs have been implemented in Stanitsa Luhansk, 200 more planned currently, 500 individual houses in Pervomaisk. 2 multi-storey buildings were just identified for repairs. Also, it is reported that de facto authorities plan to repair 2,000 houses in Luhansk. Finished 2,000 cash transfers.

IMC: Organization started identification of beneficiaries for NFI and shelter assistance in Volnovakha, Volodarskii and Pershotravnevy GCA (550 HHs for NFI and 350 HHs for shelter assistance. For NGCA a list from Social Protection service would be used along with monitoring/verification of distribution. Procurement is on-going.

PiN: 220 repairs were transferred to the government side, additional 50 HHs would receive assistance by the end of the year (results of changes in finance). For the NGO Concorium, PiN might implement 100% in-kind winterization in NGCA, while others will take over cash component in GCA. 800 houses repairs in LPR are also considered.

IOM: second round of cash assistance is over. PDM is finished and results were shared with Shelter Cluster for analysis. IOM is currently looking into supporting also social institutions where IDP live. From Kharkiv PDM: many respondents report returns.

ADRA: regular shelter activities are on-going with round 20 house repairs a week (Gorniak).

NRC: Plans for 2,000 repairs by end year. NRC just started a pilot reconstruction project for 4 HHs along the contact line: two would receive conditional cash, other two – in-kind support. Fuel and insulation are planned for 5 villages along the contact line that are considered the most vulnerable. Planned is support for two transit centres and WASH/Shelter/NFI activities in GCA Donetsk.

Crimean Diaspora: continue working on project of permanent shelter for those who do not plan to return back no matter what. Aim now is to receive land plots and construction of housing (not decided if multi-apartment/individual housing).

Agenda item 9. AOB



3W	Who is doing What Where?
4W	Who is doing What Where and When?
ADRA	Adventist Development and Relief Agency
AOB	any other business
IDP	internally displaced person
IRCR	International Committee of Red Cross
NFI	Non-food item
NRC	Norway Refugee Council
SES	State Emergency Service of Ukraine
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund
UNHCR	United Nations High Commissioner for Refugees
WFP	World Food Programme
WHO	World Health Organization
WJR	World Jewish Relief
PDM	Post distribution monitoring
HH	Household
NGCA	Non-Government controlled area

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