

MEETING NOTES

- *Emergency Shelter/NFI Cluster WG Meeting*
- *Venue: UNHCR Office (16 Lavrska Str.)*
- *Date: May 25th, 2015*

Emergency Shelter/NFI Cluster Working Group meeting

Agenda

1. Introduction, presentation of participants; 5 min - Igor
2. Review of the previous meeting decisions, 5 min – Andrii
3. Update on recent statistics & information collection & decentralization of coordination, 10 min – Katya&Andrii
4. REACH Assessment briefing, 5 min - Igor
5. Update on core cash assistance PDM questionnaire, 5 min - Dana
6. Update on Shelter/NFI Cluster strategy, Cluster ToR feedback, 15 minutes – Igor, Fred
7. Discussion on prioritizing technical working groups – CCCM, permanent shelter, Housing, Land and Property rights, 10 min – Igor
8. Updates from Participants (Shelter, NFI, Cash); 35 min
9. AOB; 5 min

ACTION POINTS

ACTION POINT	BY WHOM	BY WHEN
Follow-up with other Clusters on update the warehouse for contingency online form to meet the needs of other Clusters in collecting information on stock level of Cluster partners	Cluster team	Next meeting
Communicate at Inter-Cluster level again about REACH assessment on-going and main components of the assessment	Cluster Coordinator	Next Inter-Cluster meeting
Cluster team to add one more question on “communication of the purpose of the use of cash”	Cluster team	Next meeting
Final adopted text of the core PDM questionnaire to be published at sheltercluster.org, Google Group and HR.info and shared among partners	Cluster team	Next meeting
Final adopted text of the core PDM questionnaire to be translated into Ukrainian and Russian. Cluster partners to provide feedback on the updated documents	Cluster team	Next meeting
Shelter/NFI Cluster team to convene a meeting of the Technical Working Group on permanent shelter solutions and linkage to recovery ASAP, relevant Government focal points to be invited, ToR drafted and discussed at the first meeting	Cluster team	ASAP
Shelter/NFI Cluster team to convene a meeting of the Technical Working Group on cash for shelter and NFI	Cluster team	ASAP

ASAP		
Donbas SOS, CrimeaSOS and Save Ukraine to present findings of hotlines at the next Cluster meeting	Donbas SOS, CrimeaSOS and Save Ukraine	Next meeting

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AGENDA ITEM 1 - Introduction, presentation of participants

All the participants have presented themselves briefly. All the newly arrived were suggested to provide contact details for the contact list.

AGENDA ITEM 2 - Review of the previous meeting decisions

The majority of decisions from previous meeting were successfully implemented. Pending action points:

- Cluster team in cooperation with other Clusters will update the warehouse for contingency online form to meet the needs of other Clusters in collecting information on stock level of Cluster partners

Online system of stock monitoring was introduced several months ago to register partners' warehouses and monthly update their stock level for contingency purposes as preparedness measure. It allows knowing the stock in warehouses and its location with contact details of warehouse manager. So, in case of situation change and urgent need for action, it is possible to contact relevant partners immediately and follow up on the situation with response.

ACTION POINTS:

- Follow-up with other Clusters on update the warehouse for contingency online form to meet the needs of other Clusters in collecting information on stock level of Cluster partners

AGENDA ITEM 3 – Update on recent statistics & decentralization of coordination

As usual there were several maps presented at the meeting, all of them show ratio of IDP population versus non-displaced regular population (green colour on the left of the map) and change over some period of time in number of registered by MoSP IDPs (orange means increase, blue – decrease) on the right side of the map. All maps as usual are available at: <http://www.sheltercluster.org/response/ukraine>

AGENDA ITEM 4 - REACH Assessment briefing

REACH Initiative has been contracted to conduct a baseline Shelter/NFI assessment in five regions in the East (GCA), namely Dnipropetrovsk, Zaporizhzhia, Kharkiv, Donetsk and Luhansk. Together with NRC there is a pilot assessment in NGCA in Luhansk region.

The questionnaire was again presented to the participants. As it has Livelihoods component it was decided to communicate again to the Early Recovery and Livelihoods Cluster the information and then present the results of the assessment in this field.

ACTION POINTS:

- Communicate at Inter-Cluster level again about REACH assessment on-going and main components of the assessment.

AGENDA ITEM 5 - Update on core cash assistance PDM questionnaire

Final version of the Core PDM questionnaire was presented to the partners. After the previous meeting when a consolidated draft of the questionnaire was presented, all partners were asked for a feedback, which was incorporated in the new form.

During the final revision it was decided to add one more question on “communication of the purpose of the use of cash”. The core questionnaire has been adopted at the plenary meeting.

ACTION POINTS:

- Cluster team to add one more question on “communication of the purpose of the use of cash”.
- Final adopted text of the core PDM questionnaire to be published at sheltercluster.org, Google Group and HR.info and shared among partners.
- Final adopted text of the core PDM questionnaire to be translated into Ukrainian and Russian.

AGENDA ITEM 6 - Update on Shelter/NFI Cluster strategy, Cluster ToR feedback

The Strategy text has been re-drafted in accordance with partners’ inputs and presented again. The same for Cluster ToR and Strategic Advisory Group ToR.

ACTION POINTS:

- Cluster partners to provide feedback on the updated documents.

AGENDA ITEM 7 – Discussion on prioritizing technical working groups – CCCM, permanent shelter, Housing, Land and Property rights

At the previous meeting need for a dedicated Technical Working Groups has been discussed. Several organizations have expressed interest to participate. It was decided to post-pone CCCM TWIG for a while, while there is a need for activation of permanent shelter solutions TWIG and cash for shelter and NFI TWIG. Possibility and need for technical working group on winterization has been discussed, while nothing has been actually decided at the moment.

ACTION POINTS:

- Shelter/NFI Cluster team to convene a meeting of the Technical Working Group on permanent shelter solutions and linkage to recovery ASAP, relevant Government focal points to be invited, ToR drafted and discussed at the first meeting.
- Shelter/NFI Cluster team to convene a meeting of the Technical Working Group on cash for shelter and NFI ASAP.

AGENDA ITEM 8 – Updates from Participants (Shelter, NFI, Cash)

NRC: At the moment agency is involved with REACH assessment, training taking place in Sloviansk. Luhansk office is not yet opened, although in the pipeline.

Save Ukraine: Assistance figures to be shared by email and included in the minutes.

CrimeaSOS: Distribution of assistance (provided by Global Medico) is on-going, organizations continues its close cooperation with UNHCR for Participatory Assessment for Kyiv city and

region. Accommodation is still reported as a substantial problem among IDPs. Zone 4 is less paid attention to and more activities could take place here to assist the most vulnerable IDPs. The situation may lead to a structural poverty in these areas among IDPs. CrimeSOS also has a hotline. IOM runs a hotline through DonbasSOS, so it would be of interest for two organizations to meet and harmonize the way statistical information is collected, especially with regard to intentions of IDP to return or not to return.

UNDP: UNDP starts a new project on psychological and legal support in July.

UNHCR: DRC Implementing Partnership agreement has been signed, NRC coming soon. Procurement of material is on-going and there is confidence that main items will come soon as IPs have requested. PiN has distributed roofing slate for 59 HHs in Northern Donetsk region. On NFIs: 200 bedding kits were distributed by FO to oncological patients, 60 bedding kits to Sartana village in CC, 250 bedding kits to Romashka camp in Kharkiv area, 180 emergency kits to Zolotoye village (Luhansk region). Roofing material and timber were shifted to Donetsk city.

IOM: Hotline has been set up and is run by Donbas SOS. Next time it would be possible to make a briefing on this (statistics of the hotline, etc). Multipurpose cash program is confirmed by ECHO for IOM in Kharkiv region. Program to start in June 2015. On CCs: up to 8 CCs with minor repairs and refurbishment are planned.

Public Private Partnership Development Program: Round table was held in Dnipropetrovsk, next one is planned in Odesa. The program is definitely interested in working on permanent shelter solutions.

DRC: NGCAs is the main concern. Procurement not necessarily confirmed availability of goods or agreements have just been signed. That is why DRC had used its own funds to bridge the gap. Even within GCA one cannot transport more than 50 kg of items (in government controlled areas close to contact line).

ACTION POINTS:

- Donbas SOS, CrimeaSOS and Save Ukraine to present findings of hotlines at the next Cluster meeting.

---END---

3W	Who is doing What Where?
4W	Who is doing What Where and When?
ADRA	Adventist Development and Relief Agency
AOB	any other business
IDP	internally displaced person
IHRC	International Human Rights Commission
ICRC	International Committee of Red Cross
IRD	International Relief and Development
NFI	Non-food item
NRC	Norway Refugee Council
SES	State Emergency Service of Ukraine
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund

UNHCR	United Nations High Commissioner for Refugees
WFP	World Food Programme
WHO	World Health Organization
WJR	World Jewish Relief
PDM	Post distribution monitoring
HH	Household
NGCA	Non-Government controlled area

Drafted by Andrii Mazurenko
Kyiv

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