

Emergency Shelter/NFI Cluster Meeting

29 February 2016

11:00-12:30

UNHCR Office (16, Lavrska St., Kyiv)

29 лютого 2016 року

11:00-12:30

Офіс УВКБ ООН (вул. Лаврська, 16)

Agenda of the meeting

1. Introduction, presentation of participants; 5 min – Igor
2. Review of the previous meeting decisions, 5 min – Andrii
3. Update on recent Cluster Factsheet, 5W, Kobo training and assessments, 10 min – Andrii
4. Update from Sub-National (introduction of new co-chair and sub-national coordinator, meetings plan, regional budget overview, damage data overview), 10 min – Igor and Renee
5. Update on winterization progress, 10 min – Igor and other participants
6. Discussion on outcome monitoring, 10 min – PiN and Igor
7. Updates from Participants, 20 min
8. AOB, 5 min

ACTION POINTS

ACTION POINT	BY WHOM	BY WHEN
To share draft heavy repairs technical working group meeting notes and recommendations	Cluster team	ASAP
Keep Cluster partners updated on overview of Collective Centers and further developments through email updates and Cluster meetings announcements	Cluster team	ongoing
Share external evaluation report once released	DONE	DONE
Share link to January Factsheet in English, Russian and Ukrainian	DONE	DONE
Partners share inputs for February Factsheet	Partners	Before 15 March
Share draft Who is doing What and Where maps for feedback before publication	DONE	DONE
Cluster team to share registry of assessments with partners for further update	Cluster team	Before next meeting
CC to meet agencies that plan village assessments to explore if there are overlaps in terms of assessments	CC	Before next meeting
Share World Bank materials once published officially	Cluster team	As soon as available
Focal points per agency for damage information update to be identified	Partners	Ongoing
Cluster team to share damage database with partners by 4th March 2016	DONE	DONE



Partners to provide feedback by Wednesday 09 March 2016 COB on winterization maps content for official release	Partners	By 09 March 2016
IOM to make presentation on cash for rent PDM initial results	IOM	Next meeting
REACH to debrief Cluster partners on their scoping exercise during the next Cluster meeting	REACH	Next meeting
Put as agenda item for next Cluster meeting to decide the format of coordination for this purpose: technical working group meeting, smaller group consultations etc.	All partners	Next meeting
Exact list of locations to be communicated and shared with all Cluster partners by UFSI	UFSI	asap



Present: ADRA, Caritas, Conflict Stabilization and Support Services project, DRC, HAI, IHRC, IMC, International water innovations, IOM, PIN, NRC, REACH, UFSI, UNHCR

Agenda item 1. Introduction, presentation of participants

All participants briefly introduced themselves, attendance sheet was circulated (See Annex 1 to the meeting notes). As AOB, UNHCR proposed to discuss modalities of reconstruction implementation – it was decided to have it after agenda item 5.

Agenda item 2. Review of the previous meeting decisions

For information of new participants and as a reminder: all previous meeting notes are published through Google Group to Shelter Cluster subscribers and are also updated on [web-site here](#).

Pending items:

- Assessment database to be published
- To share draft heavy repairs technical working group meeting notes and recommendations
- Keep Cluster partners updated on overview of Collective Centers and further developments.
- Share external evaluation report once released

Agenda item 3. Update on recent Cluster Factsheet, 5W, Kobo training and assessments

Shelter Cluster January Factsheet has been finalized. English version was distributed during the meeting, translations in Ukrainian and Russian to be published shortly. January's feature story is focused on Luxembourg Red Cross's project on reconstruction and all partners are encouraged to share inputs for further publications: good practices, photos, highlights. Each Factsheet as usual has references in the right section to the most recent documents with links.

With regard to 5W: draft maps for operational presence of partners for all Ukraine and five regions in the East were presented at the meeting for preliminary feedback and comments. Shelter Cluster reminded partners that the same maps in digital format would be shared with agencies focal points for the same feedback and published after. Also, Cluster is considering to include more in-depth data presentation to distinguish between partners who do shelter/nfi/cash, so that data already collected through the 5W systems is readily visible on the map. Also, Cluster is working how to shorten time between when data is received by Cluster and when overall analysis/presentation is done.

Kobo trainings took place in Sloviansk, Sievierodonetsk and Kyiv aiming to create community of practice and build capacity of partners in data collection in general. Additional training is planned in Kyiv on the 23rd March 2016 (registration is still open). [See registration form](#).

The cluster team has been pledging for some time to share a registry of assessments in order to coordinate collection of information relevant for Shelter projects. The Shelter Cluster has begun an initial database of known assessments done in the Ukrainian response as of today,



and will share a form for collecting inputs and partner updates on completed, upcoming, and ongoing assessments.

Discussion took place on Kobo tool, its relevancy and need.

UNHCR has informed that agency plans to launch village level assessment, with shelter component as well. First pilot was initiated in November, and the questionnaire is being currently reviewed by teams in the field. Unfortunately, Kobo was found challenging in terms of retrieving data.

It seems that several agencies are planning village assessments or assessments that resemble the village assessment currently being launched by UNHCR, and consequently there is a need to bring together said agencies to discuss possible overlaps.

Last week, the World Bank workshop took place to prepare planning for next several years. Shelter Cluster was quoted many times in policy papers. Long term strategies for IDPs were discussed. Once policy briefs are published, Cluster will share materials. Development actors are planning in advance and need more time for mobilization, such type of events are critical.

ACTION POINTS:

- Share link to January Factsheet in English, Russian and Ukrainian;
- Partners share inputs for February Factsheet;
- Share draft Who is doing What and Where maps for feedback before publication;
- Cluster team to share registry of assessments with partners for further update.
- CC to meet agencies that plan village assessments to explore if there are overlaps in terms of assessments.
- Share World Bank materials once published officially.

Agenda item 4. Update from Sub-National (introduction of new co-chair and sub-national coordinator, meetings plan, regional budget overview, damage data overview)

Renee was introduced as new Cluster co-chair and sub-regional coordinator for Northern Donbas.

This week the following meetings in the field are planned:

- On 1st March 1, 2016 at 2 PM sub-national Shelter Cluster meeting in Kramatorsk;
- On 4th March 1, 2016 at 10 AM sub-national Shelter Cluster meeting in Sievierodonetsk.

Cluster has prepared initial mapping of damages based on information from regional authorities. The map (distributed during the meeting in hardcopy) presents damages with breakdown per type of shelter ownership (left section) and also compares deliveries and damages (right section). Raw data behind this map contains exact addresses of each house – currently there are **over 11,000 individual addresses**. Taking into account that data is preliminary (and needs updates on what has been updated since beginning of conflict and verification of listed damages) and not complete (only those units assessed by local authorities). We will continue working on update in the coming weeks and therefore 7 steps were established for further follow up (presentation attached to the meeting notes):



1. Shelter Cluster provides unpublished map of general damage overview of communal vs. private shelter. (Today at cluster meeting)
2. Lines of reporting on repairs to national vs. sub-national cluster are established for updating shelter assistance by humanitarian actors (Today at cluster meeting)
3. Designated focal points and contact information are provided to the Cluster (Today at cluster meeting)
4. Shelter Cluster disseminates damage addresses to designated focal points (by 4th of March)
5. Partners coordinate with other partners and local authorities on the ground to address and assess damage needs (Ongoing)
6. As damage is addressed, partners report to shelter cluster to update database (Ongoing)
7. Local authorities are provided with the updates and what has been completed and what is ongoing, and will submit updated damage assessment. (Ongoing)

In the coming week the same will be discussed with partners in the field during field coordination meetings. Also, this system will ensure more systematic updates to local authorities on the work done the cluster partners.

Database has been presented column by column to see all details. All data fields are grouped into three sections: address (common for each entry), needs (reported damages) and response (assistance or self-repair recorded). Also, it is possible to record only partial repairs, which means that if agency provides repairs but does not meet 100% needs of the household this is possible to record.

IMC inquired if this is possible to include PHF (primary healthcare facilities) in the database, as they have this in their plan and coordination of such type of facilities is necessary as well. As this falls under responsibility of other Clusters (Health, Education for schools etc), such construction activities should be coordinated with these actors to avoid double counting. If these actors are not tracking repairs to these institutions, perhaps Shelter Cluster could reach an agreement with these clusters to add these facilities to the database.

ACTION POINTS:

- Share external evaluation report once released.
- Focal points per agency for damage information update to be identified;
- Cluster team to share damage database with partners by 4th March 2016.

Agenda item 5. Update on winterization progress

Since last month, we have prepared updates of two products: activity map for winterization and grey area villages coverage gaps. Both maps were initially released at the end of December. The difference with the previous maps is that in December these were plans mapped, while now update presents completed and ongoing activities only.

Maps were distributed in hardcopy for comments and feedback. UNHCR needs to add coal for NGCA, IMC does coal distribution in NGCA as well 9 to be added).



These maps will be also discussed in the field over the meetings in Kramatorsk and Sievierodonetsk.

ACTION POINTS:

- Partners to provide feedback by Wednesday 09 March 2016 COB on maps content for official release.

Agenda item 6. Discussion on outcome monitoring

PIN plans to conduct monitoring of outcome indicators after providing assistance and suggests having discussions with other partners in advance, so that results are comparable among agencies. Draft indicators were presented for comments (DFID consortium assessment and REACH Shelter Assessment were taken as samples).

It was explained that for REACH Shelter Assessment “adequate” shelter was a proxy indicator created out of several other indicators. For further details, please contact Cluster team or REACH.

IOM also plans to conduct PDM of cash for rent and therefore it would be useful to have a discussion on aligning this exercise among agencies to agree on standard indicators.

ACTION POINT:

- IOM to make presentation on cash for rent PDM initial results;
- REACH to debrief Cluster partners on their scoping exercise during the next Cluster meeting;
- Put as agenda item for next Cluster meeting to decide the format of coordination for this purpose: technical working group meeting, smaller group consultations etc.

Agenda item 7. Updates from Participants

NRC	2015 plans have been completed (NFI and shelter repairs), incl. solid fuel and winterization. Preparing for 2016 and start negotiating with donors with reconstruction being a new shelter activity. There are 40 houses planned for full reconstruction.
UNHCR	UNHCR continues work through IPs and discussions now take place on final details. For Luhansk – UNHCR had planned on direct implementation, but PIN was accredited recently to work there and therefore will be the IP there.
REACH	Agency had two assessments last year in Ukraine: Shelter Assessment for Shelter Cluster and WASH assessment. This year funding has been secured for multisectorial assessment and support for information management for Inter-Cluster group and individual Clusters and agencies. Organization also has experience in remote assessments from other contexts.



HAI	funded by ACT Alliance the agency provides NFI, WASH, food and PSS assistance. Winterization 2015-2016: coal and firewood, 4 CCs that received winterization support, hygiene, blankets and heaters. 47,400 direct beneficiaries were served over the period of 2015 working with 11 partners. New grants are being received now. Will focus more on development projects.
PIN	<p>Focused on proposals (UNHCR, OFDA, ECHO and DFID). On GCA – quiet now, installing plastic windows in Avdiivka, Myronivska and Luhansk. Multipurpose cash and cash for repairs ongoing. SCI has left over materials on GCA and they could be used for institutions and multistory buildings and funding is in place for repairs.</p> <p>Luhansk accreditation is successful. Repairs in Donetsk, NFI for DFID continues. Coal distributions started in Donetsk. NFI winterization in Donetsk for HCR project ongoing as well. DFID consortium project extended for July (no cost extension). DFID has decided that for upcoming DFID grant that it will not be implemented as a consortium and will collaborate with PIN as an implementing partner.</p> <p>Last time in Sloviansk, idea of apartments for displaced doctors in Nikolayevka was discussed. Municipality has suggested this as an idea for IDPs. PIN has received first estimates and they seem to be extremely high. Right now they are looking into making own assessment to re-estimate the cost and explore further feasibility of the project.</p>
International water innovations	The goal of the agency is uniting construction companies and experts. Currently working with local authorities and communities in Donetsk on reconstruction.
IOM	<p>Since last meeting, IOM continues cash for rent programming in Kharkiv, working with PCPM close to contact line, who is also providing cash for rent. NFI for winterization in Luhansk NGCA is implemented directly by IOM.</p> <p>National monitoring system, based on DTM methodology, is to be deployed. Phone survey combined with visits. Currently based on database of beneficiaries IOM has. Monthly monitoring on several broad themes including mobility, social cohesion and livelihoods, impact assessment for livelihoods are part of the assessment.</p>
DRC	In process of transporting NFIs to NGCA. GCA – mainly doing assessment right now.
Caritas	They are implementing projects around the country. Two main shelter projects – Dutch and Austrian funding. Shelter repairs in gray area for 700 houses in Luhansk and Donetsk. And fuel and firewood, pallets and stoves for 3,500 homes (which may also include the same repaired houses).
IHRC	Changed the name to International Human Rights Community. Started work in grey area, opening warehouses close to checkpoints. Two volunteers, medical staff and UXO specialist.



ADRA	Preparing projects with UNHCR and German Government (approved projects). Working in Luhansk and Donetsk. Fuel and repairs included in projects. Several projects by internal funds in Luhansk city.
UFSI	Implementing a KfW funded project on shelter in Dnipropetrovsk, Kharkiv and Zaporizhzhia. 16 selected locations for repairs, out of which there are 8 dormitories, 4 apartment buildings, 3 mixed etc. Kindergartens and schools are also component of the project at second phase to build community relations. Exact list of locations to be communicated and shared with all Cluster partners.
Conflict Stabilization and Support Services project	EUR 27K allocated for homeless support in Kharkiv, Odesa and Kyiv train stations: food meals, shelter referral services. One component of the project is aimed to support liaison officers on the MoSP project. Global medico (partner) – provides medical supplies in Eastern Ukraine – new container to arrive on 19 March. Started installing blast film in Mariupol on 9 th March: prevention in case of more blasts for public facilities. Last time several kindergartens were equipped with such film.
IMC	5 new PHC to be rehabilitated. Work in Mariupol and three other localities. Shelter repairs and NFI kits. In GCA though cash transfers. 44 repairs, 2,000 for NFI kits. NGCA – started coal distribution for 225 HHs.

ACTION POINTS:

- Exact list of locations for repairs to be communicated and shared with all Cluster partners by UFSI

Agenda item 9. AOB

Modalities of reconstruction implementation as requested by UNHCR were discussed as AOB (after agenda item 5).

Cash versus in-kind implementation was briefly discussed. NRC suggested to UNHCR cash modality for reconstruction implementation and this being considered. Caritas does projects on turnkey principle.

END

Drafted by Andrii Mazurenko
Kyiv, 09 March 2016

List of Annexes:

1. Attendance sheet
2. Damage assessment (way forward)
3. Initial mapping of damages (English and Ukrainian) – not for publication
4. Winterization activities update map and grey are villages gaps – for feedback.