

Shelter Cluster FIJI – Meeting Minutes			
Meeting:	Shelter Cluster		
Date:	22-Mar-16	Time:	1000
Meeting Facilitator:	SCF	Location:	Min of Housing
Minutes Prepared By:	Ryan Smith	Location:	
Agenda			
Introduction			
Updates:			
IM Update			
Tech Update			
Logistics			
Strategy Endorsement			
Presentations:			
Psychosocial Support presentation			
UNISDR			
Discussion:			
Psycho-Social Support			
Dissemination			
AOB			
Notes, Decisions, Issues			
Topic			
IM Update			
<ul style="list-style-type: none"> • Current verified total caseload is around 28,273HH, 61% partially damaged and 39% totally damaged, subject to further revisions and updating. • Analysis provided of potential emergency shelter coverage (3Ws + Stock in Pipeline) puts <u>potential</u> HH coverage at 25k to 30k households, based on many assumptions. • 3Ws need further targeting updating and higher level admin locations • Potential 17k households worth of emergency shelter in stock or in pipeline • Mapping links shared • Focus one one 3W update per week – Every Wednesday by COB 			
Technical Update			
<ul style="list-style-type: none"> • Latest version of BBS shared – separate 4 key messaging will compliment this • Space for shelter cluster, ministry, and individual agency logos • available in shared dropbox, large file (found here) 			

- different printing options – open to suggestions as to different formats for agency needs
- have added in link to Fiji Home Building Manual
- Mark (Caritas) – Any comment of feasibility of hanging this up as banner in areas agencies distribute?
 - Yes, just note printing sizes needed.

Logs

- Dale (OCHA) Civ-Mil Coordination, works with Future Ops. Help facilitate moving people and items via RFAs
- Looking at feasibility and availability of military assets moving forward
- Some issues with fulfilling all RFAs, but working to give clear picture to humanitarian community as to continued availability
- NZDF still in theater, HMAS Canterbury returns to port around 27th/28th, not sure availability after that
- Shared assessments to be circulated to partners
- Craig (Aus HC) – we are still discussing possibility of Australia government's presence here in Fiji
- Wesley (NZDF) – Current plan is to return to NZ after 28th, but like Australia TBD. Have helicopters available to move cargo, go through RFA for use
- Dale (OCHA) – all based on appropriateness, relevancy, priority etc. to process RFA
- Tom (SC) – Does anyone have any comment about need for use of military assets?
 - DAI – not need at moment
 - Caritas – mostly on two main islands, not needed
 - HfH – still planning, may have material to move but not sure of appropriateness
- FCOSS to be informed of availability of military assets so that local NGOs can potentially access this service

Strategy – HAP

- Aim is for preliminary consensus and endorsement of partners from this draft
- technical component moved to annex
- highlighted settlement typologies and impact
- established an overall shelter strategic goal and 3 strategic objectives
- includes cross cutting issues and inter-cluster aspects
- includes guiding principles and design principles
- Cluster consensus is approval – draft to be revised with last comments and posted and circulated as endorsed first draft of shelter cluster strategy/HAP.

PSS – See PSS presentation and resources ([Shared Dropbox Link](#))

Dissemination

- Who are we targeting? what are processes? How are we monitoring?
- Targeting – householders, builders, community leaders, suppliers?
- Experience has shown that just handing out IEC materials is not most effective way of dissemination
- Potential to put some of this material up in building stores, maybe training of suppliers to help homeowners buy proper materials, with guidance
- Masi (H4H) – What often happens here is people will go into a hardware store and ask for enough material for “a two bedroom house”. No drawing, store just compiles. If its not on the shelf, its often not added to the list.
- Mark (Caritas) – have targeted local builders with training. Also training supervisors to go around and cast an eye on existing buildings
- Masi (H4H)
 - Have not had evaluation of TC Evan programming, but have had many people say they “now understand why you build that way”

- Best person to identify are those in communities with some construction experience or at least awareness
- There have traditionally been lead builders who communities look to for guidance
- Leeanne (IFRC)– Explanation of PASSA
- Danny (UN-Habitat/PCN) – PCN has done mapping that serves similar purpose as PASSA
- IOM – Are there trade schools here?
 - Yes, a few trade schools
- CwC group was discussing radio slots and air time. Could discuss training dates, highlighting weak areas of houses, key messages, etc.
- Can give list of trained suppliers people can go to for guidance
- Call service available for building guidance?
- Provide guidance on proper materials
- Min of Trade responsible for disseminating building code, could be a resource
- We could publish BBS messaging in newspaper, once we get ministry approval. Maybe with editorial with it. Could get insert/pullout put in so it can be a flyer

UNISDR

- Assessments on facilities, infrastructure, teacher/nurses accommodations
- Studied rural housing models. Hope build back will be stronger.
- We can review buildings and sign off with engineers, cyclone certificate that has seen satisfaction from insurance companies.
- Min of trade website has most recent building code
- ArcGIS mapping link to be shared
- Assessments being carried out to
- Fiji Building Standard Society
 - reg of builders
 - personnell
- Looking at enforcement in rural areas, as well as material compliance
- Jaimie – What will be government role?
 - already seeing pension program, some cash payouts, rebuilding programs

Red Cross Updates

- rebuilding of schools is happening slowly.
- area of concern around sanitation and electricity services for housing and infrastructure

Action Items

Action	Owner	Due Date
Inform FCOSS of availability of military assets	Shelter Cluster	
RFA to be recirculated	IM	
Revise HAP and post & circulate as endorsed first draft	Shelter Cluster	
Circulate presentations and resources discussed	IM	
Postponed presentation from Disaster Aid and Caritas	Disaster Aid/Caritas	29-Mar-16

Next Meeting

Date:	29-Mar-16	Time:	10AM	Location:	FFA House
Objective:					