

**Location:** Ned Colt Room, UNAMI

**Time:** 11:30 – 12:30

**Present:** Ivy, DRC, IOM, HLP Sub-Cluster, Erbil JCC, ACTED, NRC, UN HABITAT, Canadian Aid Organisation, UNHCR, Mercy Hands, CRS, Peace Winds Japan, GRC, QRCS, IOM

**Minutes:**

Agenda Item	Key Points	Action Points
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. New Cluster Structure – personnel introductions</li> <li>2. Update on HRP – key dates and Next Steps shared.</li> <li>3. IM Updates</li> <li>4. Planning and gap analysis</li> <li>5. Governorate and Agencies Updates / KRI</li> </ol>	
<b>Information Management updates</b>	<ul style="list-style-type: none"> <li>● New Features on S/NFI Cluster website, including dashboard/infographics introduced</li> <li>● Now showing MOMD stocks</li> <li>● Now breaking down information between pipeline and available stock to help partners identify gaps. It's possible to reflect stocks that aren't allocated to a particular zone by using the "flexible" category</li> <li>● Targets for Shelter and NFI shared: reached and gaps (end of year stats)</li> <li>● Will be sharing data on cash interventions shortly</li> <li>● Preparedness Master Sheet has been updated (45 partners have their own google sheets, of which only 37 are sharing)</li> <li>● An interactive Operational Presence map has been created, displaying interventions to District level.</li> <li>● Partners requested information about the possibility of including Hawija displacements (to Kirkuk) as this information could be used to improve programming, understanding and advocacy for funding.</li> <li>● The Mosul preparedness sheet has been updated to better reflect the status of partners' activities. When provided, this information enables the cluster partners and team to identify and address needs.</li> <li>● Because Kobo was developed as a separate system for Mosul, the planned activities were improved to better reflect partners' planning. (removed the "in progress" category).</li> </ul>	<ul style="list-style-type: none"> <li>● Mosul response should be reflected on Activity Info</li> <li>● Country-wide reporting on achievements requested by 5.1.17</li> <li>● Please update your Google sheets showing your preparedness stocks</li> <li>● Partners requested cluster to seek understanding from HOC/OCHA regarding non-Mosul displacements (including Hawija, Ramadi and Falujah)</li> <li>● Please include access issues in the notes column within preparedness sheet for the time being. If required, SCT-IM can add it as a new category.</li> </ul>

<b>Planning and Gap Analysis</b>	<ul style="list-style-type: none"> <li>▪ Cluster is receiving information from many sources stating that there are ‘needs’. Noted that needs aren’t necessarily gaps. The distinction being that needs may be in the process of being met, whereas gaps are needs that are not on any partner’s agenda.</li> <li>▪ The Google preparedness sheet assists in assessing whether it is a need or a gap – but not ideal as planning horizon is often months rather than weeks</li> <li>▪ Do we need a new tool to help in this process?</li> <li>▪ What would partners like from the Cluster?</li> <li>▪ Consideration for partners who have first worked bilaterally through the government, Zone system, skype groups and other local NGHAs and checked the preparedness sheet for other partners to no avail, they are welcome to relay the needs to the SCT to try to broker arrangements with partners who have stocks.</li> <li>▪ In Zone 2 working to identify agencies as focal points for smaller areas that are seeing displacement in order to triangulate, consolidate requests and even respond as required. Where this need is overwhelming or access constraints preclude it, the focal agency can then relay this to SCT.</li> </ul>	<ul style="list-style-type: none"> <li>• Request to partners to continue updating preparedness sheet as it is a tool for us all to benefit from.</li> <li>• Cluster to review the Zone 2 model and see if it is replicable for other Zones</li> </ul>
<b>Governorate and Agencies Updates / KRI</b>	<p>Update from UNHCR</p> <ul style="list-style-type: none"> <li>• Numerous partners in Sulaymaniyah have completed winter distributions</li> <li>• MOMD is halfway through kerosene and will finish by mid-January(including in and out of camp)</li> <li>• Flagged that the coordination of kerosene is a major issue. (Agreed by other partners)</li> </ul> <p>EJCC</p> <ul style="list-style-type: none"> <li>• Interested to have more info from the Cluster regarding winterisation distributions</li> <li>• EJCC shares with Erbil JCC team their planned distribution locations for kerosene for camps</li> <li>• Reportedly MOMD is not doing out of camp kerosene for IDPs.</li> <li>• Noted current populations of camps</li> <li>• Khazer: 13,893 individuals</li> <li>• Hasansham 10,024 individuals</li> </ul> <p>IVY</p> <ul style="list-style-type: none"> <li>• They have clothing to distribute and so are looking for gaps to fill. Refer to Cluster for contact.</li> </ul>	

AOB	<ul style="list-style-type: none"><li>• Partners have expressed concern regarding the changes to names of camps as there are significant implications, in terms of understanding and reporting</li><li>• Kerosene coordination modality requested</li><li>• REACH is conducting thematic camp profiling assessment at national level to all accessible camps (regardless of who manages them) with a view to tent replacement</li></ul>	
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***Next Meeting: Wednesday, 4 January 2017, 11:30 – 12.30***

Attachments:

1. Powerpoint Presentation