

## Technical Working Group Meeting on Profiling

2nd August 2016

14:00-16:00

UNHCR Office (16, Lavrska St., Kyiv)

### Agenda

1. Introduction and presentation of participants – 5 min
2. Follow up to last meeting two-fold outputs for Collective Centres: operational and monitoring -10 min
3. Discussion on criteria on how to select Collective Centres based on aforementioned outputs: when it should be operational or when it should be monitoring – 15 min
4. Review of Profiling Criteria and indicators -15 min
5. Prioritization and selection of criteria/themes and indicators/themes -30 min
6. Organization of data collection per zone – 15 min
7. AOB -10 min

**Participants:** ADRA, CrymSOS, DRC, GIZ, IOM, JIPS, Protection Cluster, UNHCR

Agenda Item	Notes	Action Points
1. Introduction and presentation of participants	All participants briefly introduced themselves. List of participants was circulated.	

2. Follow up to last meeting two-fold outputs for Collective Centres: operational and monitoring

Collective centres lack a recognized **definition**, but the following definition applies in nearly all cases: *Collective centres are pre-existing buildings and structures used for the collective and communal settlement of the displaced population in the event of conflict or natural disaster*

In addition, there is a **classification** of collective centres that was mentioned in Shelter Cluster Collective Centres Factsheet:

Buildings designed for long term living	Buildings NOT designed for long-term living
Buildings with all necessary facilities where regular family may stay for long term (i.e. dormitories, communal apartments)	Non-residential buildings (former offices), churches, barracks etc.
Institutions for short-term medical or recreational stay (i.e. sanatoria, summer camps, resorts)	
Specialized residential institutions for long-term living of people with special needs (i.e. elderly care homes, orphanages, psycho-neurological centres).	

Proposed objective for this collective centres durable solutions assessment are:

- ✓ To understand the situation of the population residing in Collective Centres.
- ✓ To inform response in support of IDPs in prioritized Collective Centres to help secure durable alternative solutions.

✓ To develop a national strategy in face of increasing risk of Collective Centre closures including capacity building element.

Two main **target groups** were identified: the displaced population living in collective centres and the non-displaced population living in the same collective centres (if applicable).

There are two **level of analysis**: the collective centres and the households living within them. Both can be used for analysis (collective centre level & population level). The prioritized collective centres targeted for the assessment are those at risk of eviction.

4 **collection methods** suggested:

- Household survey with population of the selected collective centres
- Focus Group Discussions with displaced
- Interviews with local authorities
- Key informant interviews with collective centre representatives/staff

9 **main steps** identified for this assessment:

- Desk review
- Key informant interviews & update of collective centres database
- Priority selection of the collective centres
- Themes and indicators
- Household survey
- Targeted focus group discussions depending on indicators and gaps
- Interviews with local authorities
- Data processing, analysis and reporting
- Continued training

	<p>At the 1<sup>st</sup> meeting, a <b><u>2-fold approach</u></b> was chosen, operational and monitoring of CCs.</p> <p>For <b><u>operational approach</u></b>, it is needed to determine criteria of selection when it has to be chosen: risk of eviction, declared eviction, decommissioning for safety and standard of living reasons. Connecting it to current situation, there are already some reports on declared eviction or high risk of eviction: 2 in Kiev, 1 in Zhytomyr, 1 in Odessa, 1 in Kharkov &amp; 2 in Donetsk GCA. This number also could increase during regular CC monitoring updates.</p> <p>For <b><u>monitoring of CCs</u></b>, there already exists a database maintained by Shelter Cluster team. Actual database focuses on 271 objects, of which 219 are active, on 6,518 person as an average number of occupants. Profiling could focus on adding a human dimension on who is actually living in the CC in Ukraine.</p>	
<p>3. Discussion on criteria on how to select Collective Centres based on aforementioned outputs: when it should be operational or when it should be monitoring</p>	<p>IOM highlighted that as they were an operational and implementing agency their goal was to use information from the profiling to use in their programs. However, the definition of Collective Centre had yet to be clarified for defining key notions and criteria for selecting Collective Centres. IOM suggested to establish, for example, minimum proportion of IDPs to other population of social institution, for this social institution to be considered as a CC. Participants of the meeting who had previously worked in collective centres expressed their opinion on the appropriate representative proportion. By mutual consensus, it was decided for purposes of this particular profiling exercise that about 10% of population of social institution should be IDPs for it to be considered as a CC. 20 was decided to be a minimum number of IDPs to consider place of accommodation as a CC for purposes of this profiling.</p> <p>IOM also recommended to exclude institutions for long stay (such as orphanages, geriatric centres etc.) from operational assessment because people residing there, including IDPs, are hardly to be evicted. In</p>	<p>➤ To create a one-pager with agreed definition of a collective centre, classification of collective centres, minimum number of IDPs required to reside in CC and minimum proportion of IDPs to general population for social institutions, definition of a threat of eviction</p>

fact, in some programming carried out within the last 2 years, people not directly affected by the conflict had also benefitted from humanitarian assistance due to the poor conditions of these buildings. UNHCR noted that even in case of such institutions, if living conditions are sub-standard there, UNHCR is interested to be aware of them for programming purposes. Cluster Coordinator noted, that after general monitoring of CC, it will be clear if we should exclude such institutions for operational assessment or not.

UNHCR expressed its concern for chosen number of 20 IDPs, as in some CCs in Kyiv and surrounding regions, the number of IDPs is less than 20 but they still remain vulnerable and at risk of eviction. IDPs residing in these CCs have no family links, have different area of origin and arrived there separately. Participants supported such a concern and it was decided that on exceptional basis the number of IDPs might be less. The Cluster highlighted that therefore the targeting criteria could be a combination of 20 persons residing in a collective centre and collective centres particularly at risk of eviction should be considered for the exercise.

IOM also noted that for humanitarian actors it is very important not to precipitate evictions from CCs with offering durable solutions. Participants agreed that assessment particularly and proposed durable solutions in general should be implemented considering sensitivity of the issue and keeping in mind that IDPs cannot be forced to leave CCs.

DRC questioned reason for conducting survey now, with decrease of funding and attempts to focus on the most urgent issues. Cluster Coordinator highlighted that IDPs residing now in CCs are representatives of the most vulnerable group of displaced population that is increasingly overlooked for precisely the reasons of decreasing funding and small percentage of conflict beneficiaries. Considering the significant decrease in number of IDPs residing in CCs during the last year, presumably only the most vulnerable stayed in CCs by now. Apart from it, the issue of evictions gains visibility and it is only the issue of time

	<p>when it would become a global problem for Ukraine. In addition, not only humanitarian community is interested and will benefit from the profiling, but also state authorities will receive information in this area, which lacks assessment and analysis. Cluster Co-Chair mentioned the lack of funding and assistance that these people will have in winterization activities as an example of how important information can be in mobilizing activities to support the most vulnerable living in collective centres.</p> <p>Cluster Coordinator, referring to the question about available secondary data and possibility to use it, explained that Cluster is working on mapping of all data available and identification of gaps to cover them. Agencies contribute on consensual basis and define possible workload considering availability of resources.</p> <p>Time framework of the exercise was also discussed. Questionnaire is expected to be drafted and submitted for comments of TWiG around August 15. Planned finish of exercise is end of September or October. In case of need, trainings for data collection team will be provided.</p> <p>To summarize the discussion, JIPS presented its view of the situation. The assessment has 2 main sides: update of the Shelter Cluster Database of CC as a monitoring part, on institutional level, that can be done on a regular basis, and household level profiling in CCs that are at the risk of eviction. Key priorities are to define CC and to define threat of eviction before start.</p>	
<p>4. Review of Profiling Criteria and indicators</p>	<p>JIPS developed themes and sub themes based on <a href="#">IASC framework</a> on durable solutions to orient profiling exercise.</p> <p>There is a need to check which indicators are relevant to Ukrainian context and to determine methodological approach:</p> <ul style="list-style-type: none"> <li>➤ For operational assessment: specific themes and sub-themes related to immediate actions</li> </ul>	

- For monitoring : themes and method
- The table of the 8 IASC criteria of durable solutions, each of the themes for each criteria, and the sub-themes for each theme were presented and shared with profiling participants (below)-

5. Prioritization and selection of criteria/themes and indicators/themes

Participants of the meeting discussed themes and indicators, offered in Excel table. The Cluster explained that the selection of the themes and sub-themes was a first stage before establishing the questionnaire and that partners should select the broader themes useful for profiling prior to focusing on detailed logic of how to implement the study itself.

Partners had a detailed discussion on how each of these areas of the profiling may be useful both for knowledge and operational response. Partners also mentioned that some of the themes and sub-themes were covered well by other agencies (REACH, IOM, UNHCR, etc.) and could be complimented. IOM also mentioned an effort to better establish indicators for social-cohesion which would be available in the autumn of 2016.

Also participants agreed there is a need to assess internal community support mechanisms within CCs (plans for the future, dependency, external support, privacy, psychological support).

For the results of this discussion, please see the table:

Criteria (based on IASC FDS)	Theme	Theme Awareness	#	Sub-Theme	Light/monitoring		Operational	
					quant / qual	criticality	quant / qual	criticality
Core Profiling Data and Displacement/Migration Analysis	Demographics	Fully aware	0.1	Demographics	1	1	1	1
			0.2	Household characteristics	1	1	1	1

- To elaborate a questionnaire based on selected indicators around August 15<sup>th</sup>
- To identify how final selected themes and sub-themes align with available secondary data
- In parallel of the table, the results of the pre selection of theme and sub theme is circulate in annex to get reaction before endorsement.

				0.3	Geographical location	0			0	
		Displacement / Migration Patterns	partially aware	0.4	Displacement and migration patterns	1	1	1	1	
				0.5	Causes of displacement	1		1		
		Preferences and plans for place of settlement	partially aware	0.6	Preferences for place of settlement			1	1	
				0.7	Priorities for solutions	1	1	1		
				0.8	Concrete plans for future place of settlement					
		Social integration and cohesion	no information	0.9	Social integration at current place of residence	1		??		
				0.10	Access to information	1		1		
				0.11	Non discrimination	0.5				
				0.12	Practice of cultural, political and religious activities	0.5				
		<b>Long-term safety, security and freedom of movement</b>	Security conditions	no information	1.1	Threats to safety and security	1		1	
					1.2	Security measures				
	1.3				Security incidents	1				
	Access to safety, security and justice		no information	1.4	Reporting of safety and security incidents	0				
					Use of judiciary system					
	Perception of safety and security		no information	1.5	Perception of law enforcement	0				
Perceptions of safety										
Freedom of movement	partially aware	1.6	Restrictions to freedom of movement	0		1				

	<b>Adequate standard of living (adequate access, on a sustainable basis to food, water, health care, sanitation, basic shelter and housing, education)</b>	Access to food and drinking water	Fully aware	2.1	Food	0		0		
				2.2	Safe and sufficient water	0		0		
		Access to basic shelter and housing	Fully aware	2.3	Housing conditions					
				2.4	Tenure security	1		1		
				2.5	Access to energy					
		Access to health care	partially aware	2.6	Use of health care	?			1	
				2.7	Natal care	0		0		
				2.8	Full immunization coverage	0		0		
				2.9	Morbidity	?				
		Access to sanitation and waste collection	partially aware	2.10	Access to basic sanitation					
				2.11	Access to solid waste management system					
		Access to education	Fully aware	2.12	Primary (and secondary as relevant) school attendance	1			1	
				2.13	Adult competence	0			0	
	<b>Access to employment and livelihoods</b>	Employment or self-employment	partially aware	3.0	Population by occupation	1				
				3.1	Employment and employment conditions	0.5				
3.2				Self-employment trends	0.5					
3.3				Unemployment	1					
		no information	3.4	Use of financial services				1		

	Access to financial security		3.5	Loans			1		
			3.6	Insurance					
	Livelihood security	partially aware	3.7	Household income	1		1		
			3.8	Income distribution	1		1		
			3.9	Household expenditure	1		1		
			3.10	Use of land for cultivation and livestock raising			1		
			3.11	Social security coverage					
			3.12	Access to assistance	1				
			3.13	Access to markets	1				
	Access to durable assets	no information	3.14	Telecommunication	0				
			3.15	Household assets					
			3.16	Productive assets	0				
			3.17	Means of transport	1				
	<b>Access to effective mechanisms to restore housing, land and property (HLP) or to provide compensation</b>	HLP rights prior to displacement	no information	4.1	HLP rights prior to displacement	0.5		1	
		Access to restitution or compensation or other mechanisms	no information	4.2	HLP restitution/compensation ratio	0		1	
	<b>Access to and replacement of personal</b>	Access to documentation	partially aware	5.1	Possession of IDs and personal documents	1			

	<b>and other documentation</b>			5.2	Registration	1			
				5.3	Incidence of documentation losses	0	?		
		Access to replace personal and other documentation	partially aware	5.4	Access to replace ID and personal documents	0	?	1	
	<b>Voluntary reunification with family members separated during displacement</b>	Family separation	partially aware	6.1	Incidence of family separation	0		1	
				6.2	Income reduction because of family separation	1		1	
		Access to services for separated families and family reunification	no information	6.3	Access to services for separated families and family reunification				
	<b>Participation in public affairs at all levels on an equal basis with the overall population</b>	Participation in public affairs	partially aware	7.1	Public participation				
				7.2					
				7.3	Public service position ratio to total population				
		Participation in community / social affairs	no information	7.4	Participation in community and social affairs	1		1	
				7.5	Participation in formal peace processes				
		Participation in peace processes and peacebuilding	no information	7.6	Participation in reconciliation and confidence-building initiatives				
	<b>Effective remedies, including access to justice, reparations and</b>	Access to mechanisms for effective remedies,	no information	8.1	Use of mechanisms for effective remedies	1		1	

	information about the causes of violations	including justice and reparations																																												
6. Organization of data collection per zone	<p>Cluster Coordinator presented PivotTable on number of CCs per region and their current capacity for further bilateral meetings with organizations ready to get involved into profiling. For details, see the table below:</p> <table border="1" data-bbox="409 730 1361 1375"> <thead> <tr> <th data-bbox="409 730 689 826"></th> <th data-bbox="689 730 1025 826">Data in Ind.</th> <th data-bbox="1025 730 1361 826">Data in # of CC</th> </tr> <tr> <th data-bbox="409 826 689 927">Admin 1_2</th> <th data-bbox="689 826 1025 927">Sum of Current Capacity</th> <th data-bbox="1025 826 1361 927">Count of Status final estimated</th> </tr> </thead> <tbody> <tr> <td data-bbox="409 927 689 970">Donetska</td> <td data-bbox="689 927 1025 970">1120</td> <td data-bbox="1025 927 1361 970">47</td> </tr> <tr> <td data-bbox="409 970 689 1013">Luhanska</td> <td data-bbox="689 970 1025 1013">5</td> <td data-bbox="1025 970 1361 1013">1</td> </tr> <tr> <td data-bbox="409 1013 689 1056">Kharkivska</td> <td data-bbox="689 1013 1025 1056">858</td> <td data-bbox="1025 1013 1361 1056">9</td> </tr> <tr> <td data-bbox="409 1056 689 1099">Zaporizka</td> <td data-bbox="689 1056 1025 1099">502</td> <td data-bbox="1025 1056 1361 1099">7</td> </tr> <tr> <td data-bbox="409 1099 689 1142">Dnipropetrovska</td> <td data-bbox="689 1099 1025 1142">725</td> <td data-bbox="1025 1099 1361 1142">30</td> </tr> <tr> <td data-bbox="409 1142 689 1185">Kyiv_city</td> <td data-bbox="689 1142 1025 1185">199</td> <td data-bbox="1025 1142 1361 1185">8</td> </tr> <tr> <td data-bbox="409 1185 689 1228">Kyivska</td> <td data-bbox="689 1185 1025 1228">1509</td> <td data-bbox="1025 1185 1361 1228">32</td> </tr> <tr> <td data-bbox="409 1228 689 1272">Odeska</td> <td data-bbox="689 1228 1025 1272">829</td> <td data-bbox="1025 1228 1361 1272">6</td> </tr> <tr> <td data-bbox="409 1272 689 1315">Other Oblast</td> <td data-bbox="689 1272 1025 1315">781</td> <td data-bbox="1025 1272 1361 1315">79</td> </tr> <tr> <td data-bbox="409 1315 689 1375"><b>Grand Total</b></td> <td data-bbox="689 1315 1025 1375"><b>6528</b></td> <td data-bbox="1025 1315 1361 1375"><b>219</b></td> </tr> </tbody> </table>										Data in Ind.	Data in # of CC	Admin 1_2	Sum of Current Capacity	Count of Status final estimated	Donetska	1120	47	Luhanska	5	1	Kharkivska	858	9	Zaporizka	502	7	Dnipropetrovska	725	30	Kyiv_city	199	8	Kyivska	1509	32	Odeska	829	6	Other Oblast	781	79	<b>Grand Total</b>	<b>6528</b>	<b>219</b>	<p>➤ For Cluster Coordinator, Sub-National Cluster Coordinator and Partners – to discuss availability of resources and possible contribution</p>
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Drafted by Angelina Anegdenko  
August, 5<sup>th</sup>, 2016

**Next PTWiG meeting – tentatively end of August. Details will be shared with invitation.**

#### **Action Points**

<b>What</b>	<b>Who</b>	<b>By When</b>
To create a one-pager with agreed definition of a collective centre, classification of collective centres, minimum number of IDPs required to reside in CC and minimum proportion of IDPs to general population for social institutions, definition of a threat of eviction	Shelter Cluster Team	<b>12<sup>th</sup> of August</b>
To elaborate a questionnaire based on selected indicators around August 15th	Shelter Cluster Team and UNHCR Protection with JIPS and Profiling TWIG Members	<b>15<sup>th</sup> August</b>
To identify how final selected themes and sub-themes align with available secondary data	Shelter Cluster Team with Profiling TWIG Members and JIPS	<b>Prior to Final Version of Questionnaire</b>
Discuss availability of resources and possible contribution	Cluster Coordinator, Sub-National Cluster Coordinator and Partners	<b>ASAP</b>