

**MEETING NOTES**

**SHELTER/ NFI CLUSTER MEETING (FEDERAL)**

Thursday, 06/Sep/2018, 14:00 hours, IOM Office, Addis Ababa

**Attendance:** Christian Aid, ERCS, GOAL, Help Age, IOM, NRC, CRS, LWF, IRC, OCHA, CST, DRC, UNHCR, Youth Charity Organization

**Power Point presentation:** See attachments

**Agenda**

- Welcome & Introductions
  - Adoption of minutes and Action Points
  - Information Management Update
  - Rapid Response Fund - presentation by Christina Burwell
  - TWiG update by Victoria MURTAGH
  - EHF 3 update
  - Gedeo- West Guji situation and planned ES/NFI response: Briefing on outcomes of Inter Cluster Coordination Meeting (Wednesday 5th); development of Cluster strategy
  - Partner updates
  - Schedule and location of Cluster meetings - proposed change
  - AOB
  - Next meeting date
- 
- **Adoption of minutes of last meeting and review of action points**

After an update on the status of the last action points current action point are as follows:

| No. | Action points from 23/Aug/18                                 | Who                    | When          | Status |
|-----|--|------------------------|---------------|--------|
| 1   | Kit standardization discussion and outcome – Initial Meeting | Partners with Victoria | 28/08/2018    | Done   |
| 2   | Sharing DRAFT version of online dashboard                    | Cluster IMO            | 24/08/2018    | Done   |
| 3   | HLP Survey   | Cluster                | End of August | Done   |
| 4   | TNA survey   | iMMAP                  | End of August | Done   |
| 5   | 3 <sup>rd</sup> EHF Feedback                                 | Coordinator            |               | Done   |

... the minutes of the last meeting (23/08/2018) were adopted.

- **IM Updates**

- a. Response figures by partners and Kits segregation
- b. West Guji – Gedeo returnees updates [as of 3<sup>rd</sup> September]  
Returnees Gedeo Population, 5917 HHs/30528 pax; expected another 7218 HHs to WG  
Returnees Guji Polulation,1661 HHs/12226 pax, expected another 40425 HHs to Gedeo
- c. Gambella Contingency Plan  
EPRP estimates 35000 to be displaced by flood/Kiremt  
90% of affected population will need household items (~8000 S/NFI)
- d. Online interactive dashboard  
Not received and feedback or suggestions  
Asked partners to check figures and confirm  
Upload it to Shelter Cluster Website
- e. Training & Needs Assessment findings presented.
  - 21 colleagues from different agencies participated.
  - 76% National 24% International
  - IRC, IOM, WVI, Care, Concern, CRS, ERCS, ZOA, DPPB, PARDA
 Seeking trainings on following Skills :
  - GIS Mapping(intermediate level), Data Analysis/Management/Visualization, Presentation, Reporting and Data Collection (Advanced level)
 Seeking trainings on following Tools :
  - Kobo Toolbox, Arc GIS, Survey Monkey, Excel (Advanced), Power BI, Illustrator, InDesign and PowerPoint.

| Action  | Who      | When                       | Status |
|---|----------|----------------------------|--------|
| 1. Partners to check figures in online dashboard.         | Partners | 14 <sup>th</sup> September |        |
| 2. Partners to give Feedback and suggestions on dashboard |          |                            |        |

- **Rapid Response Fund**

- a. Christina from IOM gave RRF presentation.
- b. Applications are welcome by experienced national and international NGOs.
- c. Application must demonstrate expertise and past experience in the proposed sector.
- d. Partners are encouraged to contact RRF early with ideas.
- e. Contact RRF ([rrfethiopia@iom.int](mailto:rrfethiopia@iom.int)) for application template and guideline. RRF will revert with the package.
- f. Partners asked about any specific requirements and timeline. Shelter and cash for NFIs are the current focus. Timeline will be specified in the proposals and guidelines.

- **Report Hub Presentation**

- a. Rajnish on behalf of iMMAP presented the ReportHub demonstration.
- b. ReportHub is online project management tool.
- c. Projects, Reporting, Stocks, Data exports and Dashboard are the main components.
- d. Benefits to partners

- i. Project Management Tool
- ii. Visibility of all projects
- iii. Simple & User-Friendly
- iv. Real time data availability
- v. Stocks and Pipeline
- vi. Well Formatted and Consolidated 5Ws
- vii. Useful for Internal Reporting and Analysis
- viii. Useful for Donor/Cluster Reporting

| Action  | Who      | When                              | Status |
|---|----------|-----------------------------------|--------|
| 1. iMMAP to provide functionality demo.                   | iMMAP    | Next Cluster Coordination Meeting |        |
| 2. Partners to give Feedback and suggestions on dashboard | Partners | Next Cluster Coordination Meeting |        |

- **TWiG**

**Issues:**

- a. Kit composition in agreement with NDRMC
- b. Splitting of kits at local level
- c. Need for average prices (Local and National), to simplify Budget/BoQ estimates

**Actions:**

- d. Victoria asked partners to share their Market survey so she can include that in the consolidated excel sheet.
- e. Victoria to share consolidated excel sheet.

**Discussion:**

- f. Prices are changing very frequently in the market
- g. Next meeting will be on the morning or before the Next cluster Coordination meeting.

- **EHF 3 Updates**

- a. Planning of West Guji – Gedeo response will take 1-2 weeks
- b. EHF 3 proposals covering Guji-Gedeo will be delayed until plan is finalised
- c. Had a board meeting on 6<sup>th</sup> September 2018.
- d. More need in Agriculture sector as crops are damaged, there may be some reallocation of funds by sector for Guji Gedeo. To be advised shortly.

- **Reschedule of Cluster Coordination Meeting**

- a. NDRMC is not able to attend meeting on Thursday
- b. Proposed to keep it on Wednesday
- c. Partners and OCHA proposed to check with other cluster's meeting day.
- d. OCHA will share meeting calendar to Coordinator
- e. Then need to decide the next meeting date and time.

- **West Guji – Gedeo [Situation and Planning]**

- a. Mark initiated the discussion about WGG situation and planning

- b. Shared discussion happened in the ICCT meeting held on 5<sup>th</sup> September
  - c. OCHA asked to partners to submit their initial plan by Monday
  - d. Returnees and IDPS who continued to stay at Displaced locations will be the main focus of the response activities.
  - e. Format circulated by OCHA and Mark shared it with all the partners.
  - f. Situation on the ground are uncertain. Returnees figures are keep changing.
  - g. EHF fund suspended as of now.
  - h. Mark has shared related docs in last couple of days.
  - i. There was a meeting conducted of small ESNFI group to discuss what can be the Response as a cluster.
  - j. Cash distribution suspended in West Guji.
  - k. Returnees figures are changing and it is assumed that may be due to Host communities reported as IDPs and young people registered as HoH.
  - l. As per the guideline Returns must be voluntary but in some areas it is assumed that people are forced to return.
  - m. Government concern in Gedeo : people are living in Host communities rather than in settlement.
  - n. Donor response: there is a message from OCHA they received commitment from the donor for the fund but it has to be flexible to where to utilize the fund.
  - o. Discussions:
    - i. EOC advocating the CASH suspension
    - ii. NRC distributed cash to 900 HHs without any issue and suddenly cash suspended.
    - iii. After immediate suspension In Gambella IDPs are waiting with Token. Half of them got the cash and half of them are waiting so its bit of problem for NRC in that area.
    - iv. Partners urged that there has to be a dialogue with EOC to discuss these issues.
    - v. More details should asked to Lilian [IOM] who is in the field now.
    - vi. Most of the IDPs are moving from Gedeo to West Guji so more numbers in West Guji/
    - vii. Government to rebuild the shelters but there will be some gap in the current situation and actual implementation so there is a need of immediate ESNFI response.
    - viii. Also discussed the past experience from partners about the same kind of situation but its totally different situation right now and different caseloads. It is hard to take any decision in the field.
    - ix. Mark urged to follow through the pipeline documents
    - x. Needs to double check situation updates from Dilla and Bule Hora.
    - xi. Put proposal by Monday
    - xii. Ongoing program, Shifting of activities, limited fund, limited access and timeline was the main concern of the partners.
    - xiii. Mark to share documents.
- Partners Updates
    - a. Victoria from IOM presented Country profile for promoting safer building.
    - b. Shared idea to create profile for Ethiopia's context which can be useful for implementing partners.
    - c. Presented past experience in other countries like Fiji, Equador, Haiti, Bangladesh
    - d. Need to check what are the needs to create Country profile for Ethiopia.
    - e. Definition of the Zones required to build the profile.
    - f. Victoria to share the sample version of the country profile to partners. Its available by "WeTransfer" which is <https://we.tl/t-ZaQgSLOTQ8>
    - g. Asks interested agencies to contact Victoria direct, and share pictures, designs and information related to local cultural building practice.

## Attachment 1: Meeting Power Point Presentation